

Monday, March 9, 2026  
 6:00-7:30 PM Board Meeting  
 To join Zoom Video Conference:



<https://us02web.zoom.us/j/84468250202?pwd=Rk5sRERSZXl6WVV0UmJIWEFBcDIHUT09>

Phone: 1-669-900-6833

Meeting ID: 844 6825 0202

Passcode: 640956

## BENTON SWCD BOARD OF DIRECTORS MARCH 2026 MEETING AGENDA

Goal	Item	Lead	Time	ACTION
	Call to Order, Introductions, Public Comments, Announcements, Additions to Agenda	<i>Johnson</i>	6:00	
	<b>CONSENT AGENDA</b>	<i>Johnson</i>	6:10	<b>ACTION</b>
5	Approve draft Minutes from February 9 Board Meeting			
5	Accept Financials (1/31/26)			
1	Adopt Budget Resolution No. 2025-2026-09. \$13,009 for Purge the Mustard-Spurge, from Oregon State Weed Board Grant # 2026-39-020			
1	Adopt Budget Resolution No. 2025-2026-10. \$26,892 for Mid-Willamette River EDRR Aquatic Weeds II, from OSWB Grant # 2026-39-021			
	<b>REGULAR AGENDA</b>			
2	Native Plant Sale Summary	<i>Dawson</i>	6:12	
1, 2, 4	NRCS report	<i>NRCS</i>	6:25	
1	Habitat Program Update	<i>VanHawkins</i>	6:35	
5	Budget Committee Vacancies	<i>Johnson/ Ahr</i>	6:52	
5	Update on Office Lease	<i>Ahr</i>	7:00	
2	Updates from Contaminant Committee	<i>Johnson</i>	7:03	
5	Update on PFC Meeting, April 20 (agenda in packet)	<i>Ahr</i>	7:10	
1-5	Questions from Board on BSWCD activities	<i>Directors/ Staff</i>	7:15	
	Meeting Adjourned	<i>Johnson</i>	7:30	

<b>Strategic Direction Goals 2022-2027</b>
<b>Goal #1:</b> Ensure that the soil, water, and ecosystems of Benton County, including diverse habitats on wild, working, and urban lands, are protected, restored, and resilient.
<b>Goal #2:</b> Deliver engaging education and outreach opportunities that inspire residents throughout Benton County to protect and restore soil, water, and habitat.
<b>Goal #3:</b> Develop clear, consistent communications so people throughout Benton County can easily participate in Benton SWCD services and take action to steward our resources.
<b>Goal #4:</b> Enhance our strategic partnerships and revenue to increase Benton SWCD's impact.
<b>Goal #5:</b> Implement operations that support highly effective programs and services.

<b>BSWCD Board and Outreach Events (subject to change)</b>		
<b>Date/Time</b>	<b>Event</b>	<b>Location</b>
Mon. March 16 6:00pm-8:00pm	BSWCD Annual Meeting/Celebration (Doors open at 5:45 for food)	Corvallis Community Center 2601 NW Tyler Ave. Corvallis, OR 97330 Chandler Ballroom
Tues. March 31- Thurs. April 2	Oregon Conservation Education & Assistance Network (OCEAN) CONNECT Conference	Seaside, OR
Mon. April 13 6:00-7:30pm	Regular Board Meeting	Via Zoom
Mon. April 20 6:00-7:30PM	PFC Meeting	804A NW Buchanan Ave. STE: 9 Office Complex Conference Room
Mon. May 4 6:00-7:30pm	Budget Committee Meeting	804A NW Buchanan Ave. STE: 9 Office Complex Conference Room
Mon. May 11 6:00-7:30pm	Second Budget Committee Meeting (if needed)/Regular Board Meeting	TBD

**Check our website calendar regularly for additional items that are still being finalized:**  
<https://bentonswcd.org/activities/calendar/>

**Michael Ahr**

Executive Director - Staff Report for **February 2026**



***Native Plant Sale*** – The final days of February involved much work on the Native Plant Sale. The sale was coordinated by Cierra Dawson who did a tremendous job of managing all aspects of our largest annual event! Sales have been great. Cierra will give an update at our March Board Meeting.

***Budget*** – During February, I do a little of the budgeting which mainly involves predicting how much money we'll spend in each category to better predict how much funding will carry over to the next year. I talked with staff at Cascade Employers Association about pay ranges and can share at the PFC meeting.

***Oak Habitat*** –

- Tatum, Cierra, and I hosted a focus group meeting with 9 landowners who have restored oak habitat, or plan to do so soon. It was great to ask the group a series of questions and get feedback on what is most needed for further assistance by our organization. Tatum will talk about oak habitat work and outreach at the March Board Meeting.
- I attended the Willamette Valley Oak and Prairie Cooperative steering committee meeting
- Site visit to Oak Creek Conservancy

***Lease and Confluence*** – The latest info from Alan Ayres suggests that tenants can move into the Confluence building about one year from now. We are happy to have renewed our lease in our current space for a year. It will end 2/28/2027.

***Partnerships*** –

- Sara and I continue to work with Greenbelt Land Trust to launch our Nature Neighbors program
- Met with USGS about Willamette River projects
- Attended CWMA steering Committee meeting
- Attended ODA SIA Quarterly Meeting
- Setting up a potential funding agreement as fiscal sponsor for a forest carbon project with E & S Environmental (local consultant). I'll offer more updates if this comes together.
- Contaminant Committee met in February to plan future of our group
- Attended Leadership Corvallis meeting on Economic Development
- Attended OACD virtual meetings with other Executive Directors related to developing best management practice documents on human resources

# February 2026 Report

Brad Remsey  
Resource Conservationist

Life is in motion and February is the friendly reminder. As the crocuses have come and gone, and the daffodils are in bloom, we are reminded that a new growing season awaits. A new chapter of life unfolds all around as spring quickly approaches.



It wouldn't be February without a picture of lambs

I attended the Oregon Society of Soil Scientists (OSSS) Winter Meeting. There was a couple highlights from the event. One was listening to a panel of retired soil scientists speaking on their experiences and contributions to helping better understanding Oregon soils. For the field tour, we visited a vegetable farm, a truffle farm and a vineyard to see the different soils in the valley.

The month of February is a month of preparation as the anticipation of new projects builds. I met with Oregon department of Agriculture (ODA) to discuss planning an open house for the Middle Muddy and Oliver Creek Working Lands Strategic Implementation Area (SIA) which will likely be held at the end of April. We are still navigating the logistics and I will continue to share updates. Also attended a meeting with ODA and Oregon Department of Fish and Wildlife (ODFW) to discuss a new riparian program ODFW is administrating. For landowners willing to restore or set aside riparian areas, there is an opportunity to be exempt from property taxes for the restored area. This program has the opportunity to tie in well with our goals in the SIA and also across the county.

A lot of time was dedicated to preparing for our Native Plant Sale. Throughout the month boxes were gathered to be used by customers picking up their orders. Also coordinated with Davis Family Farm to pickup the carts they lend us for the sale.

**Other accomplishments:**

Applied to be a board member of the Veteran Farmer Coalition and helping establish a chapter in Oregon.

Completed a successful Water Quality Day collecting water samples.

Tatum and I have slowly progressed towards getting our LincPass approval through the NRCS. Once we are vetted, we will be able to continue training and building our skills as Technical Service Providers with the overall goal to become versatile when working with landowners to develop and implement projects.



During the OSSS tour, Teresa Matteson shared her experience working with Oso Honey Farm

Andy Gallagher sharing his description of a soil pit in between rows of grapes. He explained the difference between the lowland soils and this site exhibiting native soils, above where deposition took place during the Missoula Floods



Jack Fetters gathering samples for water quality at Williams Bridge site

Boxes, carts and buckets... ohh my. Truck and trailer loaded up and ready to deliver to the fairground for our NPS



# February Staff Report

By Tatum VanHawkins

## Decade of the Oaks!



### This Month's Big Happenings

- Sent out 350 Postcards to Oak landowners throughout Benton County.
- Scheduled 10+ Oak/Forest site visits and more are coming!
- Attended the Willamette Valley Oak and Prairie Cooperative (WVOPC) meeting in Salem.
- Started on 2 new Forest Management Plans.
- Worked with Michael and Cierra to host a Oak Habitat Focus Group with a group of amazingly insightful landowners.
- Met with folks from Oregon Department of Forestry to highlight areas for collaboration.
- Oregon State Weed Board recommended our Aquatic Invasive Species EDRR grant for funding! Yay to another year of Willamette River invasives work.
- Its a big month for our office with our Native Plant Sale, so its all hands on deck as we prep and execute one of our biggest events of the year.





### ACCOMPLISHMENTS:

- With Cierra, exhibited at the Insights Into Gardening event, which hosted about 350 people
- Attended Natural Resource Educators Working Group meeting
- Helped Cierra lead 2 trainings for new NPS volunteers
- Scheduled our first Twilight tour for this summer - a tour of a new pollinator turf research project, led by Andony Melathopoulos (July 9th)
- Annual Report is now printed
- Native Plant Sale!! A great event with our great team. We did an additional 105 orders at the day-of sales table, earning an additional ~\$1,700
- With Michael, secured a keynote speaker for the Annual Meeting - our very own Michael Rhoades, who will present about "good fire" and the new Willamette Valley Prescribed Burn Association

### IN PROGRESS:

- Working on a new, independent website for Nature Neighbors with Abide Web Design
- Getting ready to host a partners' meeting for Nature Neighbors on March 15
- Working on additional ideas for this summer's Twilight Tours
- Starting work on Natural Resources Day for Leadership Corvallis (May 14th)
- Meeting with local nurseries to secure discounts, coupons or other benefits for Nature Neighbors participants
- I've started doing a few informal "urban conservation" site visits - these have been great practice for Nature Neighbors, and a great way to extend our reach to new audiences



February was the shortest yet most fast-paced month I've experienced in a while! Most of my time this month was spent getting ready for NPS 2026, which has officially come and gone for the year! I'm grateful for every one of my fellow BSWCD staff members and several of board members for putting in so much hard work for this sale. More stats and praises to follow at the March 9<sup>th</sup> Board Meeting.

Outside of NPS coordinating, I was also up to several other things this month. I tabled at the Insights into Gardening event with Sara and had lots of fun interactions with new folks and got to hear several great presentations. I also attended the Willamette Valley Oak and Prairie Cooperative winter meeting in Salem with Tatum, and got to hear about an exciting Focused Investment Partnership (FIP) solicitation coming down the pipeline from OWEB. The funding could hugely boost our Oak Program should the Cooperative be awarded the FIP.

Finally, February also brought the well-received news that the next phase of the Oblong Spurge-Garlic Mustard ODA Noxious Weed Grant was funded! I secured \$13,009 to continue funding my work on these two critical species this coming spring.

**Looking ahead to March:**

- 1. Attending the Corvallis Sustainability Coalition Sustainability Town Hall
- 2. Facilitating the Benton CWMA General Meeting



Benton SWCD  
2026-39-020

Purge the Mustard-Spurge! EDRR and  
Community Outreach for Oblong Spurge  
and Garlic Mustard

Requested \$13,009  
Project Amount \$16,635

**Priority Noxious Weeds**  
A: Oblong Spurge

B-T: Garlic Mustard

**Recommendation**  
Fund in full \$13,009









# Staff Report February 2026 - Operations Coordinator

Employee Name: Candace Mackey

Reports to: Executive Director-Michael Ahr

*Narrative: FLOWING SYSTEMS-My favorite!*

**1. Goal #5: Implement operations that support highly effective programs and services. Strategy #5**  
*Ensure District operations meet the highest standards of public agency administration*

<p><b>Board</b></p> 	<p>Reviewing past policy history and updating board packet procedure. Noticing board and annual meetings to comply with public meeting law</p>
<p><b>Financial</b></p> 	<p>Complete property tax exemption paperwork for new office lease, Accounts payable, streamline reporting for our bookkeeper, ED and Board Members. Evaluated new copier/printer lease for excellence and affordability to recommend to ED.</p>
<p><b>HR</b></p> 	<p>Revisited items discussed in Staff Retreat. As safety officer, completed SDAO sponsored Cybersecurity Evaluation. Will complete SB906 training for staff next month-this month was delayed by lack of information from Workforce (paystub app we use)</p>
<p><b>Training</b></p> 	<p>Completed monthly Huntress (Cybersecurity) training.</p>
<p><b>Facilities</b></p> 	<p>Completing office desk moves. Coordinate food for NPS, Annual Meeting and PFC meeting.</p>
<p><b>Organizational Support/Document Retention</b></p> 	<p>Completed staff survey of utility of our UDRIVE, noting trends, and researching ways to change it according to our needs, archive law, and privacy.</p>



## Natural Resources Conservation Service

### District Conservationist Monthly Report – Benton & Linn Counties March 2026

#### Summary of Staff for Benton/Linn Counties:

- Stephanie Rice- District Conservationist
- Amy Kaiser- Soil Conservationist
- Cory Oltjen- Natural Resource Specialist
- Adam Phelps- Partner Biologist with ODFW
- Charlotte Hamilton- Partner with American Farmland Trust

#### Programs:

- The 2026 application deadline was January 15th
- We will know who was selected for EQIP funding by mid-June
- There is a new Regenerative Pilot Program (RPP) which focuses on soil health
- CSP for 2026 has undergone some large changes
- We are working through certifications and payments for all existing contracts.
- Currently we are going on "inventory and evaluation" site visits to collect information for ranking our collected applications

#### Local Working Group Meetings:

- Benton - [TBD 2026](#)
- Linn - [TBD 2026](#)

#### Program Information:

- What's available in **Benton** County?  
<https://www.nrcs.usda.gov/conservation-basics/conservation-by-state/oregon/benton-county>
- What's available in **Linn** County?  
<https://www.nrcs.usda.gov/conservation-basics/conservation-by-state/oregon/linn-county>

USDA – NATURAL RESOURCES CONSERVATION SERVICE  
Stephanie Rice | District Conservationist | 541-620-3976|

[stephanie.rice@usda.gov](mailto:stephanie.rice@usda.gov)

Tangent Service Center 31978 North Lake Creek Drive,  
Tangent OR 97389 USDA is an equal opportunity provider,  
employer, and lender.

**Personnel and Finance Committee (PFC) Meeting Agenda**  
**Monday, April 20, 2026; 6-7:30 PM - IN PERSON MEETING with Virtual option**

**In Person:** 804a NW Buchanan Drive, Suite #9, Corvallis, OR 97330

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/89113422445?pwd=IFun31eCaW6a8RzFblrVGiyetcBFYk.1>

Meeting ID: 891 1342 2445

Passcode: 399820

One tap mobile

+17193594580,,89113422445#,,,,\*399820# US

+12532050468,,89113422445#,,,,\*399820# US

Join instructions

<https://us02web.zoom.us/join/89113422445/invitations?signature=YmdaxTO4i9Zj87vNtjPuRsBisrFTso3sMkfaIVJth4g>

<b>Time</b>	<b>Topic</b>	<b>Lead</b>
6:00	Call into session, introductions, public comments, changes and/or additions to agenda - 5 minutes	Marcella
6:05	1 - Discuss FY27 health and dental benefit; Review Life insurance and Short Term Disability. Approve District contribution for employee medical, dental, Life, STDI - 15 minutes. Summary in packet	MA/PFC
6:25	2 - Update on District HRA-VEBA contribution for employees who waive medical insurance benefit. Maintain 40% District contribution. 5 minutes.	MA/PFC
6:30	3 - Staff Updates and grant funding	MA/PFC
6:40	4 - Pay structure ideas	MA/PFC
7:10	5 - Discuss and approve FY27 3.0% COLA (Cost of Living Adjustment) at a flat rate based off ED salary - 10 minutes. 2026 CPI Western Region data in packet.	MA/PFC
7:20	6- PFC questions and other business	PFC

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6:00-7:30 PM Board Meeting



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Phone: 1-669-900-6833

Meeting ID: 844 6825 0202

Passcode: 640956

## BOARD OF DIRECTORS MEETING MINUTES

### In Attendance

Board Members Present: Greg Jones, Marcella Henkels, Eliza Mason, Kerry Hastings, Aubrey Cloud, David Barron

Board Members Absent: Nate Johnson, Henry Storch-Director Emeritus

Associate Directors Present: Charlene Carroll, Rana Foster, Michael Rhoades, Claire Phillips, Nico Conoan-Nieves

Staff Present: Michael Ahr, Teresa Matteson, Cierra Dawson, Sara Roberts, Brad Ramsey, Tatum VanHawkins, Candace Mackey (minutes)

Others Present: Stephanie Rice, USDA/NRCS, Rolando Beorchia CER, Sunrise Restoration (Guest)

### Call to Order - Henkels (6:01 pm)

### Introductions, Public Comments, Announcements, Additions/Changes to Agenda

**Introductions:** All know one another no introductions made.

**Public Comments:** None.

**Announcements:** None.

**Additions/Changes to the Agenda:** None.

### CONSENT AGENDA

- **Approve draft Minutes of January 12, 2025, Board Meeting**
- **Approve Resolution FY2025-2026-06 (donation to outreach and education)**
- **Accept Financials (12/31/25)**

Discussion: None

MOTION: Marcella Henkels moves to approve the consent agenda. Second: Greg Jones  
Result 6-0: Greg Jones-Yes Marcella Henkels-Yes Eliza Mason-Yes, Kerry Hastings-Yes David Barron-Yes Aubrey Cloud-Yes

### REGULAR AGENDA

- **NRCS Report:**

Stephanie Rice Report the hire of new employee Charlotte Hamilton partner position with Farmland trust. Will be a little while before she is up and running, but you might see her on field visits. She will cover Linn and Benton counties.

The 2026 application deadline was January 15<sup>th</sup> for all new applications. Programs have changed quite a bit, especially CSP only 5 years and only practices. EQIP will stay mostly the

All documents referenced in these minutes are a part of the official record and can be distributed upon request.

same, although funding pools have changed. The new program, the regenerative pilot program for CSP and EQIP for 5 years, will go back to NRCS soil basics and focus on soil health, taking a survey at the beginning and at the end of the 5 years. Deadline, ranking mid-march, will know who's funded around May 1 (for all grants) and they will contact recipients to make contracts. For our basin there will be less projects with engineering, as we are short-staffed there, which is something to keep in mind for those applying. Last, still planning the local work group meeting, it will be later this year due to all of the staffing changes. She will be talking with Michael Ahr about the date for this, most likely in March.

- **Approve Resolution FY2025-2026-07 Middle Muddy and Oliver Creek Working Lands (SIA)**

Michael Ahr explains why he didn't put this resolution into the consent agenda. We have \$100,00 grant that has been given to support work in the Strategic Implementation Area (SIA). Over the course of 4 or 5 years we will have \$35,404 for personnel and \$51,552 for Materials & Services (water quality monitoring) and \$13,044 for Admin (outreach and education). Credit Brad Remsey for getting this SIA grant done. Brad Remsey has 2 or 3 meetings with ODA to get it started and will report more in the future.

MOTION: Marcella moves to adopt Resolution FY2025-2026-07 Middle Muddy and Oliver Creek Working Lands (SIA)

Second: Eliza Mason

Result 6-0: Greg Jones-Yes Marcella Henkels-Yes Eliza Mason-Yes, Kerry Hastings-Yes David Barron-Yes Aubrey Cloud-Yes

- **Approve Resolution FY2025-2026-08 Project Development on Private Oak Lands Benton Co.**

The concept of this grant is to support an oak stakeholder grant to find out how to support oak restoration via forest management plans and learn how to get folks eligible for NRCS grants. Total grant is \$32,736: \$27,966 for personnel, \$500 for Materials & Services with \$4,270 for Admin for Community Conservation Programs. As you can see, most of the grant will go to wages for Tatum VanHawkins to learn how to and to write these forest management plans with landowners. These forest management plans will not only aid landowners in planning but will also aid in applying for grants through NRCS or other agencies. David Barron asks how much of this grant goes to support Tatum's wage? Michael Ahr explains it's a 2-year grant, so ½ will be used the first year, ½ the second year, so will be over 40%.

MOTION: Marcella Henkels moves to adopt Resolution FY2025-2026-08 Project Development on Private Oak Lands Benton Co.

Second: Greg Jones

Result 6-0: Greg Jones-Yes Marcella Henkels-Yes Eliza Mason-Yes, Kerry Hastings-Yes David Barron-Yes Aubrey Cloud-Yes

- **FY26 6-month financial review (7/1/25 through 12/31/25) (Graphs in packet)**

Michael Ahr presents graphs in the packet, including General Fund Income & Expense bar graph, explaining the income looks inflated because taxes have now mostly come in for the year. He then explains the breakdown of categories of income and expenses, noting that it's exciting to see the 7% going to give out grants in the community. He then moves on to the Project Fund side, describing each grant project, as well as the income and expenses. He explains that the expenses appear more than the income right now, because a lot of the grants are multi-year and haven't dispersed funds yet, but the work has been done, or staff

has been working on them. Rana Foster asks about the decline in project funding, Michael Ahr explains that in the past we had a large grants from MMS and USGS. These large grants were provided through focus investment partnerships that don't exist anymore. For 2026, as we finish grants, this income will increase. We are currently working on partnerships to apply to be a part of larger grants with focus investment partnerships.

Rolando Beorchia asks "since you just got awarded a new grant is it correct to assume the 2026 income projection does not include that one. Michael Ahr explains that since these grants span more than one fiscal year, the income will be included in both, showing an increase in 2026 project income. Charlie Carroll asks if you anticipate any new grants if the 1.25% for wildlife tax passes? Michael Ahr anticipates that this may happen.

- **Staffing Updates After Teresa's Retirement**

Michael Ahr explains there has been discussion about hiring a replacement for Teresa Matteson after her retirement. There has been an evolution during Donna Schmidt's retirement, Michael Ahr's promotion and the hiring of Brad Remsey. Considering the job description for Donna and Teresa, during hiring Brad Remsey, Teresa and Michael kept in mind him taking over these programs and passing on Michael's role in the Willamette Riverkeepers to Cierra as now the Plant Program Manager. He also discussed how he noticed in the audit the expenses outweighed the income for the first time last year. To be fiscally responsible, it seems prudent to wait to rehire a position.

Greg Jones and Kerry Hastings, also both think this is prudent, to be flexible to see what comes up in this fiscal year. Michael Ahr wants to have complete transparency about this topic, saying that we probably CAN fiscally do this, but he wants the board to have all of the options. He also discusses a grant that is out for funding now that could provide for a person to aid the Oak Restoration program next fiscal year. It will be good to chat more about this through the budgeting process.

- **Coffin Butte Landfill Committee Updates**

In the last committee meeting, they talked about the DEQ letter that came out after the last Board of Commissioners meeting and talked about the violations noted. One of the things that came out of the meeting was that at this point, the County Commissioners are going to vote how they are going to vote, and our letter has been sent. There's already PFA's already leeching into the water and into the air, per the DEQ report. The committee has interest in becoming more of a "contamination committee" because they discussed how BSWCD can facilitate education for landowners/land managers on the effects of these contaminants in our water and on our farms. Kerry Hastings says we need to be careful and mindful when educating landowners, because there can be legal consequences if property value is impacted.

- **Budget Calendar Proposal, Schedule PFC Meeting**

Michael Ahr presents the 2026 Budget Calendar Meeting Schedule, proposing April 20<sup>th</sup> as the PFC Meeting, where the Board Chair, Treasurer, and Board Secretary meet, but it is a public meeting as well.

Kerry Hastings mentions that it will be the first time we have a treasurer for those meetings, and to be sure Nico Conoan-Nieves is aware. Nico Conoan-Nieves (present at the meeting) plans to attend.

- **Lease Update**

The Confluence building is still underway downtown, meeting each month to move the project forward. We are not a partner in the Confluence Planning Committee anymore, but Michael Ahr has now been invited to listen to those partner meetings from this point on. He attended the last meeting, so he can give updates in the future. Knowing all of that, it didn't make sense to plan on a move at the end of our current lease. Instead of ending February 28<sup>th</sup>, our lease has been extended for one year. There will be a rise in the rent of the CPI, 2.7% with a base rate for the utilities monthly. Will be a similar monthly cost for the district to this fiscal year for FY27.

- **Update on Running for Board of Directors for Current Directors for Election Year**

Michael Ahr goes over the changes to the current director's deadlines for the election year. Aubrey Cloud explains this change was made to combat corruption. Directors took note of the new deadline for incumbent members.

- **February 28, 2026, Native Plant Sale Update**

A couple of weeks out from plant pick up day, Cierra Dawson explains her workflow. She has also been actively curating the website to make sure sold out species don't display and screenshares to show this on the site. The number of species for sale has gone from 4 pages to 1. Two volunteer training sessions will occur on 2/10/26 at 1pm and next week at 5pm and will be held in the conference room behind our office. All shifts for setup are going well, all plant deliveries have been scheduled, as well as sawdust delivery. She could use a few more volunteers on the afternoon shift as pickup traffic seems solid throughout the day rather than the morning rush that is usual. There will be extra plants available for sale at the pickup as well. The online store will close on 2/16/26.

- **Questions from Board on BSWCD and NRCS Activities. None.**

- **Other Board Business? None.**

**Meeting Adjourned - Henkels (7:09pm)**

## **Financial Report**

Period ending 31 January 2026  
Benton SWCD Board Meeting  
9 March 2026

Our Oregon LGIP account closing balance was \$1,053,971.64. The dividend paid was \$3,776.54 and the monthly distribution yield was 4.16%. The fiscal year-to-date dividend paid was \$22,623.26.

The Benton County Finance Department paid the District \$6,322.05 for the month. The year-to-date amount is \$524,649.79.

The total balance of both Citizen Bank accounts combined was \$114,363.65. The previous month's combined balance was \$81,962.27. Both accounts were reconciled and all checks were accounted for.

The balance of the credit card account as of 27 January 2026 was \$967.34 and charges were reconciled.

The Stripe account was reconciled. The starting balance was \$0. The ending balance was \$0.

Respectfully submitted,



nico conoan nieves  
Treasurer

**Benton Soil & Water Conservation District**  
**Balance Sheet**  
As of January 31, 2026

	<b>Jan 31, 26</b>	<b>Jan 31, 25</b>	<b>\$ Change</b>
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
10100 · Citizens Bank - 39	91,301.60	146,589.48	-55,287.88
10150 · Citizens Bank - 84	15,081.79	7,733.31	7,348.48
10200 · LGIP	1,055,768.88	1,061,446.88	-5,678.00
10320 · Square	318.14	0.00	318.14
10800 · Petty Cash	24.00	24.00	0.00
<b>Total Checking/Savings</b>	<b>1,162,494.41</b>	<b>1,215,793.67</b>	<b>-53,299.26</b>
<b>Accounts Receivable</b>			
11000 · Accounts Receivable	25,290.50	0.00	25,290.50
11400 · Grants Receivable	10,660.43	944.71	9,715.72
<b>Total Accounts Receivable</b>	<b>35,950.93</b>	<b>944.71</b>	<b>35,006.22</b>
<b>Other Current Assets</b>			
12000 · Undeposited Funds	0.00	13.29	-13.29
12010 · 100-1505 Due to/Due frm BR Fund	-118,200.00	-118,200.00	0.00
12015 · 100-1500 Due to/from Proj Fund	-6,841.93	-21,012.93	14,171.00
12020 · 200-1080 Cash Due to/frm Gen Fnd	6,841.93	21,012.93	-14,171.00
12040 · 400-1080 Cash Due to/Due frm GF	118,200.00	118,200.00	0.00
13000 · Prepaid expenses-Audit	6,328.72	3,570.83	2,757.89
<b>Total Other Current Assets</b>	<b>6,328.72</b>	<b>3,584.12</b>	<b>2,744.60</b>
<b>Total Current Assets</b>	<b>1,204,774.06</b>	<b>1,220,322.50</b>	<b>-15,548.44</b>
<b>Other Assets</b>			
18400 · Property Tax Receivable-Audit	11,826.00	10,809.00	1,017.00
<b>Total Other Assets</b>	<b>11,826.00</b>	<b>10,809.00</b>	<b>1,017.00</b>
<b>TOTAL ASSETS</b>	<b>1,216,600.06</b>	<b>1,231,131.50</b>	<b>-14,531.44</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
20000 · General Accounts Payable	7,421.51	847.27	6,574.24
20100 · Project Accts Payable	349.05	344.00	5.05
<b>Total Accounts Payable</b>	<b>7,770.56</b>	<b>1,191.27</b>	<b>6,579.29</b>
<b>Credit Cards</b>			
<b>22000 · CITIZENS BANK MASTER CARD</b>			
22400 · Teresa CC - 2491	15.23	85.00	-69.77
22530 · Michael CC - 7218	276.93	0.00	276.93
22532 · Sara CC - 0962	327.53	44.00	283.53
22533 · Candace CC - 2905	232.67	186.29	46.38
22534 · Cierra CC - 2963	5.00	5.00	0.00
22535 · Brad CC - 5630	47.97	0.00	47.97
22536 · Tatum CC - 6371	814.29	0.00	814.29

**Benton Soil & Water Conservation District**  
**Balance Sheet**  
As of January 31, 2026

	<b>Jan 31, 26</b>	<b>Jan 31, 25</b>	<b>\$ Change</b>
<b>Total 22000 · CITIZENS BANK MASTER CARD</b>	1,719.62	320.29	1,399.33
<b>Total Credit Cards</b>	1,719.62	320.29	1,399.33
<b>Other Current Liabilities</b>			
<b>24000 · PAYROLL LIABILITIES</b>			
24010 · 941 Account	7,332.32	8,721.26	-1,388.94
24020 · Oregon Withholding	2,053.00	2,197.00	-144.00
24030 · OR-WBF SUTA	658.55	579.59	78.96
<b>Total 24000 · PAYROLL LIABILITIES</b>	10,043.87	11,497.85	-1,453.98
<b>25800 · Deferred Revenue Grants-Audit</b>	9,741.51	3,190.16	6,551.35
<b>Total Other Current Liabilities</b>	19,785.38	14,688.01	5,097.37
<b>Total Current Liabilities</b>	29,275.56	16,199.57	13,075.99
<b>Long Term Liabilities</b>			
<b>27050 · Deferred Revenue Taxes -Audit</b>	10,351.09	9,156.09	1,195.00
<b>Total Long Term Liabilities</b>	10,351.09	9,156.09	1,195.00
<b>Total Liabilities</b>	39,626.65	25,355.66	14,270.99
<b>Equity</b>			
<b>31100 · Building Reserve Fund Balance</b>	118,200.00	118,200.00	0.00
<b>31200 · Project Fund Balance</b>	10,207.00	10,207.00	0.00
<b>32000 · General Fund Balance</b>	844,700.82	855,778.23	-11,077.41
<b>Net Income</b>	203,865.59	221,590.61	-17,725.02
<b>Total Equity</b>	1,176,973.41	1,205,775.84	-28,802.43
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,216,600.06</b>	<b>1,231,131.50</b>	<b>-14,531.44</b>

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Accrual Basis

**Benton Soil & Water Conservation District  
Citizens Bank Check Register  
January 2026**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>Jan 26</b>							
Bill Pmt -Check	01/01/2026		Kathy Bauer	QuickBooks generat...	0.00		0.00
Liability Check	01/05/2026	8480	HRA VEBA Plan	YA20521		1,201.20	-1,201.20
Liability Check	01/05/2026	8481	SDIS	03-0018433		4,169.00	-5,370.20
Liability Check	01/05/2026	8482	VALIC	Group #67994		3,316.87	-8,687.07
Deposit	01/05/2026			Deposit	1,433.38		-7,253.69
Bill Pmt -Check	01/06/2026	DBT	1Bill - Xerox Fina...	autopay due on 10th...		156.17	-7,409.86
Liability Check	01/07/2026	DBT	United States Tr...	93-1077051		8,701.94	-16,111.80
Transfer	01/07/2026			Funds Transfer	100,000.00		83,888.20
Liability Check	01/07/2026	DBT	Oregon Dept of ...	0292193-0		2,300.00	81,588.20
Bill Pmt -Check	01/07/2026	10506	BACO, LLC	Invoice: 010126- ()		4,042.62	77,545.58
Bill Pmt -Check	01/08/2026	8483	Benton County F...	CIR# 26-032		1,099.00	76,446.58
Bill Pmt -Check	01/15/2026	10507	Jenny Brausch B...	Invoice: 2838 ()		1,460.00	74,986.58
Bill Pmt -Check	01/15/2026	10508	CivicPlus, LLC	Invoice: 360145 (Ch...		1,515.47	73,471.11
Bill Pmt -Check	01/15/2026	10509	WHA Insurance ...	Invoice: 983535 (Ch...		296.00	73,175.11
Bill Pmt -Check	01/15/2026	10510	AvidXchange, Inc.	Invoice: CINV-40656...		395.00	72,780.11
Bill Pmt -Check	01/15/2026	10511	Hood River Soil ...	AvidX		1,500.00	71,280.11
Check	01/19/2026	DBT	Card Service Ce...			921.04	70,359.07
Liability Check	01/22/2026		QuickBooks Payr...	Created by Payroll S...		5,274.17	65,084.90
Liability Check	01/22/2026	8484	VALIC	Group #67994		1,323.06	63,761.84
Paycheck	01/23/2026	DD	Matteson, Teres...	Direct Deposit	0.00		63,761.84
Bill Pmt -Check	01/23/2026	10512	1Bill - Crystal La...	Invoice: 124-17379 (...		185.00	63,576.84
Bill Pmt -Check	01/23/2026	10513	Staples	Invoice: 6052232989...		58.88	63,517.96
Bill Pmt -Check	01/23/2026	10515	Verizon	Invoice: 6132671345...		204.12	63,313.84
Bill Pmt -Check	01/23/2026	10516	Staff- Tatum Van...	Invoice: 251125-G T...		10.50	63,303.34
Bill Pmt -Check	01/23/2026	10517	Staff- Teresa Ma...	Invoice: 251130-G T...		34.30	63,269.04
Bill Pmt -Check	01/23/2026	10519	1Bill - Xerox Fina...	Invoice: 41450316 (...		156.17	63,112.87
Bill Pmt -Check	01/23/2026	10514	Institute for Appli...	Invoice: INV000928 ...		7,866.90	55,245.97
Bill Pmt -Check	01/23/2026	10518	Staff- Tatum Van...	Invoice: 251125-P T...		60.20	55,185.77
Deposit	01/23/2026			Deposit	191.40		55,377.17
Liability Check	01/28/2026	DBT	Oregon Dept of ...	0292193-0		467.00	54,910.17
Liability Check	01/28/2026	DBT	United States Tr...	93-1077051		1,796.76	53,113.41
Liability Check	01/29/2026		QuickBooks Payr...	Created by Payroll S...		24,201.12	28,912.29
Liability Check	01/29/2026	8485	SDIS	03-0018433 CIR# 26...		3,105.00	25,807.29
Liability Check	01/29/2026	8486	VALIC	Group #67994		2,351.00	23,456.29
Liability Check	01/29/2026	8487	HRA VEBA Plan	YA20521 CIR# 26-034		1,201.20	22,255.09
Liability Check	01/30/2026	DBT	Oregon Dept of ...	0292193-0		1,455.73	20,799.36
Paycheck	01/30/2026	DD	Ahr, Michael S	Direct Deposit	0.00		20,799.36
Paycheck	01/30/2026	DD	Dawson, Cierra A	Direct Deposit	0.00		20,799.36

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02/19/26  
Accrual Basis

Benton Soil & Water Conservation District  
Citizens Bank Check Register  
January 2026

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<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
Paycheck	01/30/2026	DD	Mackey, Candace	Direct Deposit	0.00		20,799.36
Paycheck	01/30/2026	DD	Remsey, Brad L	Direct Deposit	0.00		20,799.36
Paycheck	01/30/2026	DD	Roberts, Sara	Direct Deposit	0.00		20,799.36
Paycheck	01/30/2026	DD	VanHawkins, Tat...	Direct Deposit	0.00		20,799.36
Deposit	01/31/2026			Deposit	5.30		20,804.66
<b>Jan 26</b>					<b>101,630.08</b>	<b>80,825.42</b>	<b>20,804.66</b>

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**Benton Soil & Water Conservation District**  
**Profit & Loss by Class**  
 July 2025 through January 2026

	<b>General Fund</b>	<b>Project Fund</b>	<b>TOTAL</b>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
43300 · Grant/Project Administration	0.00	66,060.08	66,060.08
44535 · Taxes Levied	525,959.73	0.00	525,959.73
44540 · ODA Operations	22,762.50	0.00	22,762.50
44545 · ODA Tech, LMA & Scope of Work	53,109.00	0.00	53,109.00
45000 · Interest Income	23,266.42	0.00	23,266.42
46430 · MISCELLANEOUS	3,422.75	0.00	3,422.75
47400 · Native Plant Sale Income	25,768.19	0.00	25,768.19
48000 · TRANSFERS IN	6,014.84	0.00	6,014.84
<b>Total Income</b>	<b>660,303.43</b>	<b>66,060.08</b>	<b>726,363.51</b>
<b>Gross Profit</b>	<b>660,303.43</b>	<b>66,060.08</b>	<b>726,363.51</b>
<b>Expense</b>			
60000 · MATERIALS & SERVICES	124,114.90	0.00	124,114.90
66000 · PAYROLL EXPENSES	313,862.73	17,456.52	331,319.25
68000 · PROJECT-MATERIALS & SERVICES	0.00	61,048.93	61,048.93
69400 · TRANSFERS OUT	0.00	6,014.84	6,014.84
<b>Total Expense</b>	<b>437,977.63</b>	<b>84,520.29</b>	<b>522,497.92</b>
<b>Net Ordinary Income</b>	<b>222,325.80</b>	<b>-18,460.21</b>	<b>203,865.59</b>
<b>Net Income</b>	<b>222,325.80</b>	<b>-18,460.21</b>	<b>203,865.59</b>

**Benton Soil & Water Conservation District**  
**Profit & Loss by Class**  
 July 2025 through January 2026

	<b>General Fund</b>	<b>Project Fund</b>	<b>TOTAL</b>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>43300 - Grant/Project Administration</b>	0.00	66,060.08	66,060.08
<b>44535 - Taxes Levied</b>	525,959.73	0.00	525,959.73
<b>44540 - ODA Operations</b>	22,762.50	0.00	22,762.50
<b>44545 - ODA Tech, LMA &amp; Scope of Work</b>	53,109.00	0.00	53,109.00
<b>45000 - Interest Income</b>	23,266.42	0.00	23,266.42
<b>46430 - MISCELLANEOUS</b>			
<b>46432 - Contributions</b>	3,350.75	0.00	3,350.75
<b>46440 - Refunds and Reimbursements</b>	72.00	0.00	72.00
<b>Total 46430 - MISCELLANEOUS</b>	3,422.75	0.00	3,422.75
<b>47400 - Native Plant Sale Income</b>	25,768.19	0.00	25,768.19
<b>48000 - TRANSFERS IN</b>			
<b>48400 - Transfer Admin from Project Fd</b>	6,014.84	0.00	6,014.84
<b>Total 48000 - TRANSFERS IN</b>	6,014.84	0.00	6,014.84
<b>Total Income</b>	660,303.43	66,060.08	726,363.51
<b>Gross Profit</b>	660,303.43	66,060.08	726,363.51
<b>Expense</b>			
<b>60000 - MATERIALS &amp; SERVICES</b>			
<b>61300 - CONFERENCES AND TRAINING</b>			
<b>61330 - Registration</b>	1,343.53	0.00	1,343.53
<b>61340 - Training and Education Material</b>	1,177.07	0.00	1,177.07
<b>Total 61300 - CONFERENCES AND TRAINING</b>	2,520.60	0.00	2,520.60
<b>61500 - COMMUNITY CONSERVATION PROGRAMS</b>			
<b>61510 - Conservation Education (Youth)</b>	219.79	0.00	219.79
<b>61520 - Conservation Incentive Program</b>	12,000.00	0.00	12,000.00
<b>61530 - Invasives Program</b>	1,500.00	0.00	1,500.00
<b>61540 - Native Plant Sale</b>	5,744.27	0.00	5,744.27
<b>61570 - Soil Quality Program</b>	3,492.54	0.00	3,492.54
<b>61595 - Jerry Paul Native Poll Con Prog</b>	5,335.00	0.00	5,335.00
<b>61500 - COMMUNITY CONSERVATION PROGRAM</b>	228.00	0.00	228.00
<b>Total 61500 - COMMUNITY CONSERVATION PROGRA</b>	28,519.60	0.00	28,519.60
<b>62100 - CONTRACTED AND PROF SERVICES</b>			
<b>62115 - Audit</b>	7,400.00	0.00	7,400.00
<b>62120 - Computer Support</b>	3,570.08	0.00	3,570.08
<b>62130 - PROFESSIONAL SERVICES</b>			
<b>62140 - Legal</b>	1,083.00	0.00	1,083.00
<b>62150 - Accounting</b>	12,500.00	0.00	12,500.00
<b>62170 - Web Design, Logo - Marketing</b>	3,686.25	0.00	3,686.25
<b>Total 62130 - PROFESSIONAL SERVICES</b>	17,269.25	0.00	17,269.25
<b>Total 62100 - CONTRACTED AND PROF SERVICES</b>	28,239.33	0.00	28,239.33

**Benton Soil & Water Conservation District**  
**Profit & Loss by Class**  
July 2025 through January 2026

	General Fund	Project Fund	TOTAL
62300 · Dues/Subscriptions/Fees	10,028.77	0.00	10,028.77
<b>62800 · OFFICE OCCUPANCY</b>			
62810 · Alarm & Janitorial Services	900.00	0.00	900.00
62820 · Rent & Parking	26,445.30	0.00	26,445.30
62830 · Utilities	5,563.81	0.00	5,563.81
<b>Total 62800 · OFFICE OCCUPANCY</b>	32,909.11	0.00	32,909.11
<b>65000 · SUPPLIES AND MATERIALS</b>			
<b>65010 · COPIER AND SUPPLIES</b>			
65012 · Copies	186.40	0.00	186.40
65014 · Lease	1,135.36	0.00	1,135.36
<b>Total 65010 · COPIER AND SUPPLIES</b>	1,321.76	0.00	1,321.76
65020 · Equipment	5,017.45	0.00	5,017.45
65030 · Office Supplies	1,533.95	0.00	1,533.95
65040 · Postage	197.58	0.00	197.58
65050 · Software/Computer Accessories	276.16	0.00	276.16
<b>Total 65000 · SUPPLIES AND MATERIALS</b>	8,346.90	0.00	8,346.90
<b>65110 · PRODUCTION COSTS</b>			
65114 · Merchandise	745.76	0.00	745.76
<b>Total 65110 · PRODUCTION COSTS</b>	745.76	0.00	745.76
65120 · Insurance & Fidelity Bond	5,310.77	0.00	5,310.77
65320 · Mileage/travel related expenses	2,753.34	0.00	2,753.34
65400 · Meetings & Events	4,740.72	0.00	4,740.72
<b>Total 60000 · MATERIALS &amp; SERVICES</b>	124,114.90	0.00	124,114.90
<b>66000 · PAYROLL EXPENSES</b>			
66200 · Wages	245,845.07	14,210.51	260,055.58
66410 · Health, Dental & Life Insurance	33,748.54	1,453.11	35,201.65
66420 · Retirement	13,012.55	620.36	13,632.91
66500 · Payroll Taxes	20,556.57	1,172.54	21,729.11
66600 · Bonuses	700.00	0.00	700.00
<b>Total 66000 · PAYROLL EXPENSES</b>	313,862.73	17,456.52	331,319.25
<b>68000 · PROJECT-MATERIALS &amp; SERVICES</b>			
68010 · Project Contracted Services	0.00	31,978.15	31,978.15
68020 · Project Mileage & Travel	0.00	341.49	341.49
68040 · Project Supplies & Materials	0.00	28,729.29	28,729.29
<b>Total 68000 · PROJECT-MATERIALS &amp; SERVICES</b>	0.00	61,048.93	61,048.93
<b>69400 · TRANSFERS OUT</b>			
69440 · Trf PF to General Fund	0.00	6,014.84	6,014.84
<b>Total 69400 · TRANSFERS OUT</b>	0.00	6,014.84	6,014.84
<b>Total Expense</b>	437,977.63	84,520.29	522,497.92
<b>Net Ordinary Income</b>	222,325.80	-18,460.21	203,865.59
<b>Net Income</b>	<u>222,325.80</u>	<u>-18,460.21</u>	<u>203,865.59</u>

**Benton Soil & Water Conservation District**  
**Profit & Loss YTD Comparison**  
July 2025 through January 2026

	<b>Jul '25 - Jan 26</b>	<b>Jul '24 - Jan 25</b>	<b>\$ Change</b>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
43300 · Grant/Project Administration	66,060.08	73,590.37	-7,530.29
44535 · Taxes Levied	525,959.73	507,874.38	18,085.35
44540 · ODA Operations	22,762.50	26,563.25	-3,800.75
44545 · ODA Tech, LMA & Scope of Work	53,109.00	45,851.55	7,257.45
45000 · Interest Income	23,266.42	26,689.04	-3,422.62
46430 · MISCELLANEOUS			
46432 · Contributions	3,350.75	3,128.89	221.86
46440 · Refunds and Reimbursements	72.00	0.00	72.00
<b>Total 46430 · MISCELLANEOUS</b>	<b>3,422.75</b>	<b>3,128.89</b>	<b>293.86</b>
47400 · Native Plant Sale Income	25,768.19	22,415.25	3,352.94
48000 · TRANSFERS IN			
48400 · Transfer Admin from Project Fd	6,014.84	6,412.92	-398.08
<b>Total 48000 · TRANSFERS IN</b>	<b>6,014.84</b>	<b>6,412.92</b>	<b>-398.08</b>
<b>Total Income</b>	<b>726,363.51</b>	<b>712,525.65</b>	<b>13,837.86</b>
<b>Gross Profit</b>	<b>726,363.51</b>	<b>712,525.65</b>	<b>13,837.86</b>
<b>Expense</b>			
60000 · MATERIALS & SERVICES			
61300 · CONFERENCES AND TRAINING			
61310 · Lodging	0.00	728.56	-728.56
61320 · Meals/per diem	0.00	355.25	-355.25
61330 · Registration	1,343.53	1,348.94	-5.41
61340 · Training and Education Material	1,177.07	880.00	297.07
61300 · CONFERENCES AND TRAINING - Other	0.00	126.00	-126.00
<b>Total 61300 · CONFERENCES AND TRAINING</b>	<b>2,520.60</b>	<b>3,438.75</b>	<b>-918.15</b>
61500 · COMMUNITY CONSERVATION PROGRAMS			
61510 · Conservation Education (Youth)	219.79	351.83	-132.04
61520 · Conservation Incentive Program	12,000.00	51.00	11,949.00
61530 · Invasives Program	1,500.00	601.01	898.99
61540 · Native Plant Sale	5,744.27	4,978.17	766.10
61570 · Soil Quality Program	3,492.54	1,136.26	2,356.28
61595 · Jerry Paul Native Poll Con Prog	5,335.00	6,750.00	-1,415.00
61500 · COMMUNITY CONSERVATION PROGRAM	228.00	0.00	228.00
<b>Total 61500 · COMMUNITY CONSERVATION PROGR</b>	<b>28,519.60</b>	<b>13,868.27</b>	<b>14,651.33</b>
62100 · CONTRACTED AND PROF SERVICES			
62115 · Audit	7,400.00	5,800.00	1,600.00
62120 · Computer Support	3,570.08	2,872.20	697.88
62130 · PROFESSIONAL SERVICES			
62140 · Legal	1,083.00	342.00	741.00
62150 · Accounting	12,500.00	11,351.25	1,148.75

**Benton Soil & Water Conservation District**  
**Profit & Loss YTD Comparison**  
July 2025 through January 2026

	<b>Jul '25 - Jan 26</b>	<b>Jul '24 - Jan 25</b>	<b>\$ Change</b>
62160 · Facilitation	0.00	4,728.64	-4,728.64
62170 · Web Design, Logo - Marketing	3,686.25	0.00	3,686.25
<b>Total 62130 · PROFESSIONAL SERVICES</b>	<b>17,269.25</b>	<b>16,421.89</b>	<b>847.36</b>
62180 · Consultation/Contracts	0.00	6,785.13	-6,785.13
62190 · Misc Contracted Services	0.00	36.00	-36.00
<b>Total 62100 · CONTRACTED AND PROF SERVICES</b>	<b>28,239.33</b>	<b>31,915.22</b>	<b>-3,675.89</b>
62300 · Dues/Subscriptions/Fees	10,028.77	10,594.45	-565.68
<b>62800 · OFFICE OCCUPANCY</b>			
62810 · Alarm & Janitorial Services	900.00	0.00	900.00
62820 · Rent & Parking	26,445.30	15,918.06	10,527.24
62830 · Utilities	5,563.81	3,017.57	2,546.24
62840 · Other	0.00	47.72	-47.72
<b>Total 62800 · OFFICE OCCUPANCY</b>	<b>32,909.11</b>	<b>18,983.35</b>	<b>13,925.76</b>
<b>65000 · SUPPLIES AND MATERIALS</b>			
<b>65010 · COPIER AND SUPPLIES</b>			
65012 · Copies	186.40	108.53	77.87
65014 · Lease	1,135.36	1,134.84	0.52
<b>Total 65010 · COPIER AND SUPPLIES</b>	<b>1,321.76</b>	<b>1,243.37</b>	<b>78.39</b>
65020 · Equipment	5,017.45	2,603.73	2,413.72
65030 · Office Supplies	1,533.95	1,445.34	88.61
65040 · Postage	197.58	102.04	95.54
65050 · Software/Computer Accessories	276.16	629.94	-353.78
<b>Total 65000 · SUPPLIES AND MATERIALS</b>	<b>8,346.90</b>	<b>6,024.42</b>	<b>2,322.48</b>
<b>65110 · PRODUCTION COSTS</b>			
65112 · Advertising	0.00	3,242.38	-3,242.38
65114 · Merchandise	745.76	1,538.66	-792.90
65118 · Publications	0.00	264.00	-264.00
<b>Total 65110 · PRODUCTION COSTS</b>	<b>745.76</b>	<b>5,045.04</b>	<b>-4,299.28</b>
65120 · Insurance & Fidelity Bond	5,310.77	2,941.15	2,369.62
65160 · Miscellaneous	0.00	27.04	-27.04
65320 · Mileage/travel related expenses	2,753.34	2,040.94	712.40
65400 · Meetings & Events	4,740.72	3,963.20	777.52
<b>Total 60000 · MATERIALS &amp; SERVICES</b>	<b>124,114.90</b>	<b>98,841.83</b>	<b>25,273.07</b>
<b>66000 · PAYROLL EXPENSES</b>			
66200 · Wages	260,055.58	253,937.28	6,118.30
66410 · Health, Dental & Life Insurance	35,201.65	34,950.52	251.13
66420 · Retirement	13,632.91	15,590.17	-1,957.26
<b>66500 · Payroll Taxes</b>			
66510 · FICA Employer	0.00	19,558.85	-19,558.85
66520 · SUTA	0.00	1,312.98	-1,312.98

**Benton Soil & Water Conservation District**  
**Profit & Loss YTD Comparison**  
 July 2025 through January 2026

	<b>Jul '25 - Jan 26</b>	<b>Jul '24 - Jan 25</b>	<b>\$ Change</b>
66530 · OR-WBF	0.00	58.10	-58.10
66500 · Payroll Taxes - Other	21,729.11	0.01	21,729.10
<b>Total 66500 · Payroll Taxes</b>	<b>21,729.11</b>	<b>20,929.94</b>	<b>799.17</b>
66600 · Bonuses	700.00	1,600.00	-900.00
<b>Total 66000 · PAYROLL EXPENSES</b>	<b>331,319.25</b>	<b>327,007.91</b>	<b>4,311.34</b>
<b>68000 · PROJECT-MATERIALS &amp; SERVICES</b>			
68010 · Project Contracted Services	31,978.15	28,869.35	3,108.80
68020 · Project Mileage & Travel	341.49	500.65	-159.16
68040 · Project Supplies & Materials	28,729.29	19,351.51	9,377.78
68050 · Project Training	0.00	295.29	-295.29
68000 · PROJECT-MATERIALS & SERVICES - Other	0.00	9,655.58	-9,655.58
<b>Total 68000 · PROJECT-MATERIALS &amp; SERVICES</b>	<b>61,048.93</b>	<b>58,672.38</b>	<b>2,376.55</b>
<b>69400 · TRANSFERS OUT</b>			
69440 · Trf PF to General Fund	6,014.84	6,412.92	-398.08
<b>Total 69400 · TRANSFERS OUT</b>	<b>6,014.84</b>	<b>6,412.92</b>	<b>-398.08</b>
<b>Total Expense</b>	<b>522,497.92</b>	<b>490,935.04</b>	<b>31,562.88</b>
<b>Net Ordinary Income</b>	<b>203,865.59</b>	<b>221,590.61</b>	<b>-17,725.02</b>
<b>Net Income</b>	<b>203,865.59</b>	<b>221,590.61</b>	<b>-17,725.02</b>

**Benton Soil & Water Conservation District**  
**P&L Budget vs. Actual GENERAL FUND**  
July 2025 through January 2026

	Jul '25 - Jan 26	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
43000 · Beginning Balance	0.00	767,205.00	-767,205.00	0.0%
44530 · Benton County Public Works	0.00	5,000.00	-5,000.00	0.0%
44535 · Taxes Levied	525,959.73	530,000.00	-4,040.27	99.24%
44540 · ODA Operations	22,762.50	30,350.00	-7,587.50	75.0%
44545 · ODA Tech, LMA & Scope of Work	53,109.00	70,812.00	-17,703.00	75.0%
45000 · Interest Income	23,266.42	25,000.00	-1,733.58	93.07%
<b>46430 · MISCELLANEOUS</b>				
46432 · Contributions	3,350.75			
46440 · Refunds and Reimbursements	72.00			
46430 · MISCELLANEOUS - Other	0.00	3,692.79	-3,692.79	0.0%
<b>Total 46430 · MISCELLANEOUS</b>	<b>3,422.75</b>	<b>3,692.79</b>	<b>-270.04</b>	<b>92.69%</b>
47400 · Native Plant Sale Income	25,768.19	20,000.00	5,768.19	128.84%
<b>48000 · TRANSFERS IN</b>				
48400 · Transfer Admin from Project F	6,014.84	33,665.00	-27,650.16	17.87%
<b>Total 48000 · TRANSFERS IN</b>	<b>6,014.84</b>	<b>33,665.00</b>	<b>-27,650.16</b>	<b>17.87%</b>
<b>Total Income</b>	<b>660,303.43</b>	<b>1,485,724.79</b>	<b>-825,421.36</b>	<b>44.44%</b>
<b>Gross Profit</b>	<b>660,303.43</b>	<b>1,485,724.79</b>	<b>-825,421.36</b>	<b>44.44%</b>
<b>Expense</b>				
<b>60000 · MATERIALS &amp; SERVICES</b>				
<b>61300 · CONFERENCES AND TRAINING</b>				
61330 · Registration	1,343.53			
61340 · Training and Education Ma	1,177.07			
61300 · CONFERENCES AND TRAI	0.00	13,950.00	-13,950.00	0.0%
<b>Total 61300 · CONFERENCES AND TR.</b>	<b>2,520.60</b>	<b>13,950.00</b>	<b>-11,429.40</b>	<b>18.07%</b>
<b>61500 · COMMUNITY CONSERVATION PROGRAMS</b>				
61510 · Conservation Education (Y	219.79	14,600.00	-14,380.21	1.51%
61520 · Conservation Incentive Prc	12,000.00	22,989.00	-10,989.00	52.2%
61530 · Invasives Program	1,500.00	2,500.00	-1,000.00	60.0%
61540 · Native Plant Sale	5,744.27	23,170.00	-17,425.73	24.79%
61560 · Scholarships/Internships	0.00	6,000.00	-6,000.00	0.0%
61570 · Soil Quality Program	3,492.54	8,045.00	-4,552.46	43.41%
61585 · Conservation Leadership -	0.00	800.00	-800.00	0.0%
61595 · Jerry Paul Native Poll Con	5,335.00	5,300.00	35.00	100.66%
61500 · COMMUNITY CONSERVAT	228.00			
<b>Total 61500 · COMMUNITY CONSERVA/</b>	<b>28,519.60</b>	<b>83,404.00</b>	<b>-54,884.40</b>	<b>34.2%</b>
<b>62100 · CONTRACTED AND PROF SERVICES</b>				
62115 · Audit	7,400.00	7,400.00	0.00	100.0%
62120 · Computer Support	3,570.08	5,500.00	-1,929.92	64.91%

**Benton Soil & Water Conservation District**  
**P&L Budget vs. Actual GENERAL FUND**  
July 2025 through January 2026

	Jul '25 - Jan 26	Budget	\$ Over Budget	% of Budget
<b>62130 · PROFESSIONAL SERVICES</b>				
62140 · Legal	1,083.00			
62150 · Accounting	12,500.00	39,500.00	-27,000.00	31.65%
62160 · Facilitation	0.00	2,500.00	-2,500.00	0.0%
62170 · Web Design, Logo - Ma	3,686.25			
<b>Total 62130 · PROFESSIONAL SER</b>	<b>17,269.25</b>	<b>42,000.00</b>	<b>-24,730.75</b>	<b>41.12%</b>
<b>62180 · Consultation/Contracts</b>	0.00	3,600.00	-3,600.00	0.0%
<b>Total 62100 · CONTRACTED AND PRO</b>	<b>28,239.33</b>	<b>58,500.00</b>	<b>-30,260.67</b>	<b>48.27%</b>
<b>62300 · Dues/Subscriptions/Fees</b>	10,028.77	25,042.79	-15,014.02	40.05%
<b>62800 · OFFICE OCCUPANCY</b>				
62810 · Alarm & Janitorial Services	900.00	1,500.00	-600.00	60.0%
62820 · Rent & Parking	26,445.30	47,750.00	-21,304.70	55.38%
62830 · Utilities	5,563.81	11,500.00	-5,936.19	48.38%
<b>Total 62800 · OFFICE OCCUPANCY</b>	<b>32,909.11</b>	<b>60,750.00</b>	<b>-27,840.89</b>	<b>54.17%</b>
<b>65000 · SUPPLIES AND MATERIALS</b>				
<b>65010 · COPIER AND SUPPLIES</b>				
65012 · Copies	186.40			
65014 · Lease	1,135.36			
65010 · COPIER AND SUPPLIES	0.00	2,500.00	-2,500.00	0.0%
<b>Total 65010 · COPIER AND SUPPLI</b>	<b>1,321.76</b>	<b>2,500.00</b>	<b>-1,178.24</b>	<b>52.87%</b>
65020 · Equipment	5,017.45	6,000.00	-982.55	83.62%
65030 · Office Supplies	1,533.95	2,500.00	-966.05	61.36%
65040 · Postage	197.58	400.00	-202.42	49.4%
65050 · Software/Computer Access	276.16	4,000.00	-3,723.84	6.9%
<b>Total 65000 · SUPPLIES AND MATERI/</b>	<b>8,346.90</b>	<b>15,400.00</b>	<b>-7,053.10</b>	<b>54.2%</b>
<b>65110 · PRODUCTION COSTS</b>				
65112 · Advertising	0.00	2,500.00	-2,500.00	0.0%
65114 · Merchandise	745.76	1,000.00	-254.24	74.58%
65116 · Newsletters	0.00	650.00	-650.00	0.0%
65118 · Publications	0.00	200.00	-200.00	0.0%
<b>Total 65110 · PRODUCTION COSTS</b>	<b>745.76</b>	<b>4,350.00</b>	<b>-3,604.24</b>	<b>17.14%</b>
65120 · Insurance & Fidelity Bond	5,310.77	10,000.00	-4,689.23	53.11%
65160 · Miscellaneous	0.00	200.00	-200.00	0.0%
65320 · Mileage/travel related expense	2,753.34	4,000.00	-1,246.66	68.83%
65400 · Meetings & Events	4,740.72	8,500.00	-3,759.28	55.77%
<b>Total 60000 · MATERIALS &amp; SERVICES</b>	<b>124,114.90</b>	<b>284,096.79</b>	<b>-159,981.89</b>	<b>43.69%</b>
<b>66000 · PAYROLL EXPENSES</b>				
66200 · Wages	245,845.07	442,647.00	-196,801.93	55.54%
66410 · Health, Dental & Life Insurance	33,748.54	81,278.00	-47,529.46	41.52%
66420 · Retirement	13,012.55	23,985.00	-10,972.45	54.25%

**Benton Soil & Water Conservation District**  
**P&L Budget vs. Actual GENERAL FUND**  
 July 2025 through January 2026

	<b>Jul '25 - Jan 26</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>66500 · Payroll Taxes</b>	20,556.57	39,197.00	-18,640.43	52.44%
<b>66600 · Bonuses</b>	700.00	950.00	-250.00	73.68%
<b>66800 · Fees</b>	0.00	350.00	-350.00	0.0%
<b>Total 66000 · PAYROLL EXPENSES</b>	<b>313,862.73</b>	<b>588,407.00</b>	<b>-274,544.27</b>	<b>53.34%</b>
<b>69100 · Capital Outlay</b>	0.00	5,000.00	-5,000.00	0.0%
<b>69200 · Contingency</b>	0.00	50,000.00	-50,000.00	0.0%
<b>69600 · Reserved for Future Expenditure</b>	0.00	207,603.00	-207,603.00	0.0%
<b>69800 · Unappropriated Fund Balance</b>	0.00	350,618.00	-350,618.00	0.0%
<b>Total Expense</b>	<b>437,977.63</b>	<b>1,485,724.79</b>	<b>-1,047,747.16</b>	<b>29.48%</b>
<b>Net Ordinary Income</b>	<b>222,325.80</b>	<b>0.00</b>	<b>222,325.80</b>	<b>100.0%</b>
<b>Net Income</b>	<b>222,325.80</b>	<b>0.00</b>	<b>222,325.80</b>	<b>100.0%</b>

**Benton Soil & Water Conservation District**  
**P&L Budget vs Actual PROJECT FUND**  
July 2025 through January 2026

	<b>Jul '25 - Jan 26</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
43300 · Grant/Project Administration	66,060.08	297,365.00	-231,304.92	22.22%
<b>Total Income</b>	66,060.08	297,365.00	-231,304.92	22.22%
<b>Gross Profit</b>	66,060.08	297,365.00	-231,304.92	22.22%
<b>Expense</b>				
<b>66000 · PAYROLL EXPENSES</b>				
66200 · Wages	14,210.51	63,376.00	-49,165.49	22.42%
66410 · Health, Dental & Life Insurance	1,453.11	12,663.00	-11,209.89	11.48%
66420 · Retirement	620.36	3,742.00	-3,121.64	16.58%
66500 · Payroll Taxes	1,172.54	5,871.00	-4,698.46	19.97%
<b>Total 66000 · PAYROLL EXPENSES</b>	17,456.52	85,652.00	-68,195.48	20.38%
<b>68000 · PROJECT-MATERIALS &amp; SERVICES</b>				
68010 · Project Contracted Services	31,978.15			
68020 · Project Mileage & Travel	341.49			
68040 · Project Supplies & Materials	28,729.29			
68000 · PROJECT-MATERIALS & SERVICE	0.00	178,048.00	-178,048.00	0.0%
<b>Total 68000 · PROJECT-MATERIALS &amp; SERVICE</b>	61,048.93	178,048.00	-116,999.07	34.29%
<b>69400 · TRANSFERS OUT</b>				
69440 · Trf PF to General Fund	6,014.84	33,665.00	-27,650.16	17.87%
<b>Total 69400 · TRANSFERS OUT</b>	6,014.84	33,665.00	-27,650.16	17.87%
<b>Total Expense</b>	84,520.29	297,365.00	-212,844.71	28.42%
<b>Net Ordinary Income</b>	-18,460.21	0.00	-18,460.21	100.0%
<b>Net Income</b>	<b>-18,460.21</b>	<b>0.00</b>	<b>-18,460.21</b>	<b>100.0%</b>

Project Name	Grant #	Funding Agency	Start Date	End Date	Status	Final Report Due Date	Fund Amount	(INCOME) Received to Date	Earned Income to Date	(EXPENSES) Spent to	Unearned Funds	Remaining balance to	Grant Manager	Grant Report Dates	How grant funds are received	Admin Expected	Admin Earned	Admin Remaining
WRAWMP X	2024-37-012	OSWB	2/15/2024	7/31/2025	Closed this FY	9/29/2025	27,972	27,756	27,756	27,756	0	216	MA	9/30/2024 & Final Report: 9/29/2025		2,543	2,523	20
Willamette River EDRR Weeds	2025-38-016	OSWB	2/24/2025	8/31/2026	Open	10/30/2026	30,263	22,697	16,847	16,847	5,850	7,566	MA	9/30/25 (interim report);10/29/26 (final)		2,752	1,531	1,221
Purge the Spurge Phase 5	2025-38-015	OSWB	2/24/2025	4/30/2026	Open	6/29/2026	15,618	7,809	9,518	9,518	-1,709	7,809	MA	9/30/25 (interim report); 6/29/26 (final)		1,420	854	567
Purge the Mustard-Spurge	2026-39-020	OSWB																0
Mid-Willamette River EDRR II	2026-39-021	OSWB																0
OWEB Stakeholder Oak	223-3044-23047	OWEB	10/25/2023	12/31/2026	Open	2/28/2027	34,130	16,174	17,545	17,545	-1,371	17,956	MA	Project Completion Report: 2/28/2027	When expenses >\$250 occur; invoices and financial tracking spreadsheet submitted	3,413	1,496	1,917
Mitchell Oak	222-3016-22326	OWEB	10/25/2022	6/30/2026	Open	8/29/2026	96,646	67,641	92,314	92,314	-24,673	29,005	MA	Project completion report: 6/30/2026, PISR, 6/30/2029, 6/30/2031	When expenses >\$250 occur; invoices and financial tracking spreadsheet submitted	87,860	7,907	79,953
J2E RTR Project	220-3033-17504	OWEB	4/22/2020	4/30/2026	Open	6/29/2026	239,915	215,154	231,316	231,316	-16,163	24,761	MA	6/30/2028 and 6/30/2030	When expenses >\$250 occur; invoices and financial tracking spreadsheet submitted	23,084	19,857	3,227
Four Oaks Farm Fencing	224-8010-24281	OWEB	4/1/2025	4/1/2027	Open	4/30/2025	14,527	0	0	0		14,527	BR	4/30/2027; 4/30/29		1,895		1,895
OWEB SIA grant	218-8010-16782	OWEB	3/4/2019	12/22/2026	Open	2/20/2027	125,000	109,977	110,461	110,461	-484	15,023	MA	Multiple dates (6/17/2019, 12/16/2019, 6/14/2020, 12/14/2020, 6/14/2021, 12/13/2021, 6/13/2022, 12/13/2022, 12/22/2023, 12/22/2024, 12/22/2025, 12/22/2026)	When expenses >\$250 occur; invoices and financial tracking spreadsheet submitted	11,364	9,990	1,374
Rainshine Orchard Riparian Res	11-24-004	OWEB	8/15/2024	7/9/2026	Closed this FY	9/7/2026	11,820	11,820	11,820	11,820	0	0	MA	9/7/2026, 9/7/2028	no funds received at start of grant; funds received by reimbursement of invoices/receipts submitted by BSWCD two times total (including final); OWEB holds last 10% of funds until they receive and approve of Final Report at end of grant.	1,075	1,075	0
Grand Oaks Oak Release	09-24-001	OWEB	2/26/2024	1/11/2026	Open	5/11/2026	14,968	9,826	9,826	9,826	0	5,143	MA	1/11/2026, 1/11/2028	no funds received at start of grant; funds received by reimbursement of invoices/receipts submitted by BSWCD two times total (including final); OWEB holds	1,361	893	468
Poop Palace	09-24-002	OWEB	5/12/2025	5/12/2027	Open	5/31/2027	14,950	0	0	0		14,950	BR	5/31/27; 5/31/29	no funds received at start of grant; funds received by reimbursement of invoices/receipts submitted by BSWCD two times total (including final); OWEB holds	1,950		1,950
Middle Muddy Oliver Creek SIA	226-8010-24830	OWEB																0
Private Oak Lands in Benton County	226-3018-24565	OWEB																0
<b>Total</b>							<b>625,809</b>	<b>488,853</b>				<b>136,956</b>					<b>46,126</b>	<b>92,591</b>

**FY26 Budget Resolution**  
**Resolution No. FY2025-2026-09**

BE IT RESOLVED that the Board of Directors of the Benton Soil and Water Conservation District (SWCD) hereby approves the addition of \$13,009 to the Benton SWCD FY26 Budget as follows:

**Project Fund**

Add \$13,009 in Resources to the Project Fund for the Purge the Mustard-Spurge project (OSWB # 2026-39-020)

Add \$13,009 in Requirements to the Project Fund as follows:

**Personnel**

Personnel	\$5,413
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**Materials and Services**

Materials and Services	\$6,413
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<b>Transfer to General Fund (Fiscal Admin)</b>	<b>\$1,183</b>
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**General Fund**

Add \$1,183 in Resources

<b>Transfer from Project Fund (Fiscal Admin)</b>	<b>\$1,183</b>
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Add \$1,183 in Requirements to the General Fund as follows:

**Materials and Services**

Travel	\$1,183
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SIGNED THIS 9th day of March, 2026

Benton Soil and Water Conservation District  
*Entity Name*

Benton SWCD Board of Directors  
*Governing Body*

\_\_\_\_\_  
*Signature: Kerry Hastings, BSWCD Board Secretary*

**FY26 Budget Resolution**  
**Resolution No. FY2025-2026-10**

BE IT RESOLVED that the Board of Directors of the Benton Soil and Water Conservation District (SWCD) hereby approves the addition of \$26,892 to the Benton SWCD FY26 Budget as follows:

**Project Fund**

Add \$26,892 in Resources to the Project Fund for the Mid-Willamette River EDRR Aquatic Weed project (OSWB # 2026-39-021)

Add \$26,892 in Requirements to the Project Fund as follows:

**Personnel**

Personnel	\$3,561
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**Materials and Services**

Materials and Services	\$20,886
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<b>Transfer to General Fund (Fiscal Admin)</b>	<b>\$2,445</b>
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**General Fund**

Add \$2,445 in Resources

<b>Transfer from Project Fund (Fiscal Admin)</b>	<b>\$2,445</b>
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Add \$2,445 in Requirements to the General Fund as follows:

**Materials and Services**

Office Occupancy	\$2,445
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SIGNED THIS 9th day of March, 2026

Benton Soil and Water Conservation District  
*Entity Name*

Benton SWCD Board of Directors  
*Governing Body*

\_\_\_\_\_  
*Signature: Kerry Hastings, BSWCD Board Secretary*