

Monday, September 13, 2021; **NOTE EARLY START**

5:15-5:45 PM Director's social time

5:45-7:00 PM Board Meeting

Marys River Grange in Philomath

24707 Grange Hall Road

(In-person meeting will be outside, with Covid precautions in place; No Zoom option)



## BOARD OF DIRECTORS MEETING AGENDA

### 1. Deliver Adaptive Programs and Strengthen Partnerships

Address natural resource issues and build partnerships that promote conservation.

### 2. Effectively Spread Our Message

Inform residents of the services available to them.

### 3. Strengthen Our Capacity

Responsibly manage District resources, increase our ability to serve our community, and maintain a knowledgeable and dedicated Board and staff.

### 4. Diversity, Equity, and Inclusion (DEI)

Apply an equity lens to all BSWCD policies, practices, procedures and programs. Remove barriers to access and provide opportunities for all members of our community.

Goal	Item	Lead	Time	ACTION
	Call to Order, Introductions, Public Comments, Announcements, Additions to Agenda	Yoshihara	5:45	
	<b>CONSENT AGENDA</b>	Yoshihara	5:46	ACTION
3	Approve draft board meeting Minutes – July 12, 2021 (no board meeting held in August 2021)			
3	Approve Financials (6/30/21 and 7/31/21)			
1, 2, 3, 4	Approve letter in support of including carbon sequestration in Community Climate Investment section of DEQ Climate Protection Program Draft Rule (in packet)			
	<b>REGULAR AGENDA</b>		5:47	
3	Reminder about Tuesday, October 12 <sup>th</sup> meeting (Oct. 11 is a holiday); meet in-person or virtually?	Yoshihara		
1, 2, 3, 4	Director Strategic Planning session	Yoshihara	5:50	
	Meeting Adjourned	Yoshihara	7:00	

BSWCD Board and Outreach Events (subject to change)		
Date/Time	Event	Location
Sept 1 – 30	Fall Bulb and Seed Sale online ordering	<a href="https://bentonswcd.org/product-category/bulbs-and-seeds/">https://bentonswcd.org/product-category/bulbs-and-seeds/</a>
Aug 15 – Dec 31	Native Plant Sale Ordering	<a href="https://bentonswcd.org/shop">https://bentonswcd.org/shop</a>
Oct 12, 6 – 7 pm	BSWCD Monthly Board Meeting	TBD

Check our website calendar regularly for additional items that are still being finalized:  
<https://bentonswcd.org/activities/calendar/>

Monday, July 12, 2021; 6:00-7:00 PM  
Phone: 1-669-900-6833  
Meeting ID: 844 6825 0202  
Passcode: 640956



## BOARD OF DIRECTORS MEETING MINUTES

### In Attendance

Board Members Present: Faye Yoshihara, Bob Morris, Henry Storch, Jerry Paul (6:03 pm), Kerry Hastings, Eliza Mason

Board Members Absent: Grahm Trask

Associate Directors Present: Nate Johnson, Rana Foster, Marcella Henkels

Staff Present: Holly Crosson, Teresa Matteson, Michael Ahr, Linda Lovett (minutes)

### Call to Order

[Yoshihara] 6:01 pm

### Introductions, Public Comments, Announcements, Additions/Changes to Agenda

None

### CONSENT AGENDA

- **Approve draft Minutes of FY22 Budget Hearing and June Board meeting – June 14, 2021;** Discussion: corrected typo at end of Marcella's report.
- **Approve Financials (5/31/21);** Discussion: none
- **Adopt Budget Resolution FY2021-2022-01;** Discussion: none
- **Add \$45,967 from OWEB for NRCS TA Grant for Soil Health (#219-9001-19457);** Discussion: none
- **Adopt Budget Resolution FY2021-2022-02;** Discussion: none
- **Add \$2,941.32 to WVRLC Central Park Display project;** Discussion: none
- **Adopt Resolution FY2021-2022-03. Update Registered Agent form;** Discussion: none

**MOTION: Approve Consent Agenda:** Kerry/Bob (Unanimous 5/5)

### REGULAR AGENDA

#### NRCS/Staff Reports (Kaiser, Crosson, Schmitz, Matteson, Keirstead, Lovett)

Teresa: Submitted SAP draft to DEQ; attending meeting in case of questions about resolutions or projects.

Michael: Kudos to Teresa for OWEB technical assistance grant for soil health, which required not only a good proposal but also strong partnership with NRCS. Donna finishing up grant reports for FY21. Thanks to Teresa and Donna for helping with ODA meeting to learn about Agricultural Water Quality Management Plan and Strategic Implementation Areas. Orientation continues with weekly check-ins with Holly to cover various topics.

Linda: Staff report is a litany of office move items. Request grace while we settle in and learn new systems.

Holly: New OSHA rules about wildfire smoke and heat require writing plans and training staff. Working on comp study, waiting to hear back from Susan Howlett about facilitating strategic planning. Faye asked that Eliza, our resident statistician, be able to review the comp study contract and methodology.

#### Director Reports

Bob: Helped Jerry with office move.

Kerry: Pulling weeds, looking forward to replacing blackberries with plants from Native Plant Sale.

Eliza: Pleased and surprised that the dry farm field survived the heat wave. Building an earth bag retaining wall.

Henry: Working with bees.

Jerry: Helped at office; took a cybersecurity seminar on what to watch for in your IT vendor.

Nate: Work at farm turning toward more marketing; tour for the Corvallis Sustainability Coalition included water catchment system and dry farm plots.

Marcella: Plans to sell tiles of native species at Fall Festival booth. Son who works for New Mexico Department of Agriculture is visiting. He is reviewing healthy soil grants, so interesting to compare with what Teresa is doing. Germinated milkweed.

All documents referenced in these minutes are a part of the official record and can be distributed upon request.

Rana: Helped with move; salvaging native plants from Marys River park build site in Philomath.

Faye: Pulling invasive weeds.

#### **Questions for Jerry about Board audit questionnaire for FY21?**

Faye encouraged all directors to fill out the questionnaire; it is an important part of our fiduciary responsibilities. Rana asked if the questionnaire is available to the public. Holly said it comes from the auditor and directors return it to the auditor, who follows up if there are concerns. The final audit is available to the public.

Faye asked about Q11 on cybersecurity. Holly noted that email and phone spam has increased, and spammers are getting more sophisticated. The district has cybersecurity insurance through SDAO, and we have a new information security policy. We have never had data theft that we are aware of. Jerry added that the phone system was hacked last summer, but he is not aware of any other incidents. He cautioned board members to be careful when traveling and using hotel networks because they can access emails. Electronic transfers are vulnerable because if one of our vendors gets hacked, the hacker can also access our information. Make sure emails are from bona fide businesses and never open attachments or click on links in suspicious emails.

#### **Juneteenth Federal Holiday (Monday, June 20, 2022)**

Holly: Juneteenth is now a federal holiday, so will be an additional one for staff. She will update the employee handbook to reflect the change.

#### **Strategic Planning Process for FY22**

Faye agreed to facilitate a board brainstorming session in September. She wants directors and associates to feel comfortable providing input to strategic direction and prioritizing what to include. What would help directors be informed enough to contribute to a September session? Last year Bob and Eliza agreed to be on the planning committee, so other board members need to discuss and let them know.

Holly noted that the staff planning committee includes Holly, Michael, Linda, and Heath. She hopes to have a facilitator contract in place in August. Working with staff to develop questions to help directors. These will focus on strategic direction rather than specific projects because those can go in work plans. Plan to have a draft done in April, board review in May, and adoption at June 12, 2022 board meeting to meet ODA deadline.

Jerry suggested that the goals, such as the four listed on the meeting agenda, list objectives saying what we are going to do. For example, he is excited about working with Kerry and Eliza on pollinators in Monroe. Would like to see that type of thing listed and the year it will be done so that board members can be more involved. Eliminate jargon and write in plain language. It's our job as board members to ask the public what programs the district should be doing. Would like to see more work with the watersheds.

Faye summarized that directors need to talk about their priorities and where they think the district should focus. Directors need to represent their constituents' priorities, then it is up to Holly and team to come up with strategies for executing. Please send Faye ideas about how to make the September meeting useful.

#### **Update on Covid office procedures and Director visits to office**

Linda provided an update on current plans and procedures to meet OSHA requirements. Although the governor lifted the masking requirement on June 30, staff prefers to continue masking and distancing for now. Each staff member will be in the office at least two days a week, but office will remain closed to the public. Board members and associates can call or email Linda to set up an appointment to visit the office.

Directors supported Faye's suggestion for an outdoor, in-person meeting in September. Nate suggested Marys River Grange. Linda will check on availability and price and work with Nate if needed to get a member rate.

#### **Decide date of October Board meeting (10/11 is Indigenous Peoples Day holiday)**

Decision: October board meeting will be on Tuesday the 12<sup>th</sup>.

#### **Reminder about August recess – no meeting 8/9**

Faye encouraged directors to visit the new office so they can answer constituents' questions about it.

#### **Meeting Adjourned**

[Yoshihara] 7:06 pm

**Benton SWCD Board Meeting**

September 13, 2021

Financial Report

Period ending July 31, 2021

The closing balance in our Oregon LGIP account was \$719,301.84. Our average monthly balance has been \$718,961.88 with a monthly distribution yield of 0.60%.

Both Citizen Bank accounts were reconciled and all checks were accounted for. The total balance of the two accounts was \$177,807.06.

Charges to the Credit Card account were \$1,499.62. These were verified and reconciled. The previous month's charges were \$1,436.83.

The Stripe account was reconciled. The starting balance was \$1,981.54, the net activity was \$2,859.98 less fees of -\$95.93, and bank payout of \$0.00, leaving an end-of-month balance of \$4,841.52.

Respectfully submitted,



Jerry Paul, Treasurer

Benton Soil & Water Conservation District  
**Balance Sheet**  
 As of July 31, 2021

	Jul 31, 21	Jul 31, 20	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
10100 - Citizens Bank	129,831.97	118,733.99	11,097.98
10150 - Citizens Bank #2	6,434.72	21,969.89	-15,535.17
10200 - LGIP	721,150.58	732,625.83	-11,475.25
10300 - Stripe	4,841.52	98.44	4,743.08
10800 - Petty Cash	24.00	24.00	0.00
<b>Total Checking/Savings</b>	<b>862,282.79</b>	<b>873,452.15</b>	<b>-11,169.36</b>
<b>Accounts Receivable</b>			
11000 - Accounts Receivable	19,192.76	46,454.75	-27,261.99
11400 - Grants Receivable	141,748.05	18,649.68	123,098.37
<b>Total Accounts Receivable</b>	<b>160,940.81</b>	<b>65,104.43</b>	<b>95,836.38</b>
<b>Other Current Assets</b>			
100-1050 CashDue to/from Bld Fnd	-103,200.00	-93,200.00	-10,000.00
100-1500 Due to/from Proj Fund	-210,171.93	-210,171.93	0.00
200-1080 CashDue to/from Gen Fnd	210,171.93	210,171.93	0.00
400-1505 Due to/from BR Fund	103,200.00	93,200.00	10,000.00
13000 - Prepaid expenses-Audit	5,227.41	7,852.67	-2,625.26
<b>Total Other Current Assets</b>	<b>5,227.41</b>	<b>7,852.67</b>	<b>-2,625.26</b>
<b>Total Current Assets</b>	<b>1,028,451.01</b>	<b>946,409.25</b>	<b>82,041.76</b>
<b>Other Assets</b>			
18400 - Property Tax Receivable-Audit	10,528.00	10,528.00	0.00
<b>Total Other Assets</b>	<b>10,528.00</b>	<b>10,528.00</b>	<b>0.00</b>
<b>TOTAL ASSETS</b>	<b>1,038,979.01</b>	<b>956,937.25</b>	<b>82,041.76</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
20000 - General Accounts Payable	-1,755.17	5,667.36	-7,422.53
20100 - Project Accts Payable	78,321.08	3,482.55	74,838.53
<b>Total Accounts Payable</b>	<b>76,565.91</b>	<b>9,149.91</b>	<b>67,416.00</b>
<b>Credit Cards</b>			
<b>22000 - CITIZENS BANK MASTER CARD</b>			
22150 - Laura's CC - 4777	0.00	604.25	-604.25
22200 - Holly's CC - 2995	115.00	119.00	-4.00
22300 - Donna's CC - 3001	560.08	0.00	560.08
22400 - Teresa's CC - 3019	0.00	228.73	-228.73
22500 - Heath's CC - 3027	391.29	188.82	202.47
22520 - Linda's CC - 5980	263.28	56.80	206.48
22530 - Michael's CC - 3266	768.99	0.00	768.99
<b>Total 22000 - CITIZENS BANK MASTER CARD</b>	<b>2,098.64</b>	<b>1,197.60</b>	<b>901.04</b>
<b>Total Credit Cards</b>	<b>2,098.64</b>	<b>1,197.60</b>	<b>901.04</b>
<b>Other Current Liabilities</b>			

**Benton Soil & Water Conservation District**  
**Balance Sheet**  
 As of July 31, 2021

	<b>Jul 31, 21</b>	<b>Jul 31, 20</b>	<b>\$ Change</b>
<b>24000 · PAYROLL LIABILITIES</b>			
24010 · 941 Account	5,931.66	5,682.98	248.68
24020 · Oregon Withholding	1,592.00	1,377.00	215.00
24030 · OR-WBF SUTA	280.00	159.35	120.65
24040 · Medical Employee	945.81	0.00	945.81
24050 · Medical Employer	5,396.88	0.00	5,396.88
24060 · 457b Contributions	2,984.62	3,255.65	-271.03
<b>Total 24000 · PAYROLL LIABILITIES</b>	<b>17,130.97</b>	<b>10,474.98</b>	<b>6,655.99</b>
<b>25800 · Deferred Revenue Grants-Audit</b>	152,213.40	204,195.45	-51,982.05
<b>25850 · Deferred Revenue - NPS Presales</b>	17,725.04	15,770.40	1,954.64
<b>Total Other Current Liabilities</b>	<b>187,069.41</b>	<b>230,440.83</b>	<b>-43,371.42</b>
<b>Total Current Liabilities</b>	<b>265,733.96</b>	<b>240,788.34</b>	<b>24,945.62</b>
<b>Long Term Liabilities</b>			
27050 · Deferred Revenue Taxes -Audit	8,440.09	8,440.09	0.00
<b>Total Long Term Liabilities</b>	<b>8,440.09</b>	<b>8,440.09</b>	<b>0.00</b>
<b>Total Liabilities</b>	<b>274,174.05</b>	<b>249,228.43</b>	<b>24,945.62</b>
<b>Equity</b>			
31100 · Building Reserve Fund Balance	113,200.00	93,200.00	20,000.00
31200 · Project Fund Balance	12,187.11	10,210.00	1,977.11
32000 · General Fund Balance	656,700.80	603,861.15	52,839.65
Net Income	-17,282.95	437.67	-17,720.62
<b>Total Equity</b>	<b>764,804.96</b>	<b>707,708.82</b>	<b>57,096.14</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,038,979.01</b>	<b>956,937.25</b>	<b>82,041.76</b>

**Benton Soil & Water Conservation District**  
**Profit & Loss by Class**  
 July 2021

	<b>General Fund</b>	<b>Project Fund</b>	<b>TOTAL</b>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
43300 · Grant/Project Administration	0.00	39,276.12	39,276.12
44535 · Taxes Levied	1,845.98	0.00	1,845.98
44545 · ODA Tech, LMA & Scope of Work	15,832.76	0.00	15,832.76
45000 · Interest Income	375.98	0.00	375.98
46430 · MISCELLANEOUS	174.00	0.00	174.00
48000 · TRANSFERS IN	3,401.10	0.00	3,401.10
<b>Total Income</b>	<b>21,629.82</b>	<b>39,276.12</b>	<b>60,905.94</b>
<b>Gross Profit</b>	<b>21,629.82</b>	<b>39,276.12</b>	<b>60,905.94</b>
<b>Expense</b>			
60000 · MATERIALS & SERVICES	9,048.95	0.00	9,048.95
66000 · PAYROLL EXPENSES	29,863.82	1,873.48	31,737.30
68000 · PROJECTS-SVC-SUPP-MATERIALS	0.00	34,001.54	34,001.54
69400 · TRANSFERS OUT	0.00	3,401.10	3,401.10
<b>Total Expense</b>	<b>38,912.77</b>	<b>39,276.12</b>	<b>78,188.89</b>
<b>Net Ordinary Income</b>	<b>-17,282.95</b>	<b>0.00</b>	<b>-17,282.95</b>
<b>Net Income</b>	<b>-17,282.95</b>	<b>0.00</b>	<b>-17,282.95</b>

**Benton Soil & Water Conservation District**  
**Profit & Loss by Class**  
 July 2021

	<b>General Fund</b>	<b>Project Fund</b>	<b>TOTAL</b>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
43300 · Grant/Project Administration	0.00	39,276.12	39,276.12
44535 · Taxes Levied	1,845.98	0.00	1,845.98
44545 · ODA Tech, LMA & Scope of Work	15,832.76	0.00	15,832.76
45000 · Interest Income	375.98	0.00	375.98
46430 · MISCELLANEOUS			
46432 · Contributions	174.00	0.00	174.00
<b>Total 46430 · MISCELLANEOUS</b>	<b>174.00</b>	<b>0.00</b>	<b>174.00</b>
48000 · TRANSFERS IN			
48400 · Transfer Admin from Project Fd	3,401.10	0.00	3,401.10
<b>Total 48000 · TRANSFERS IN</b>	<b>3,401.10</b>	<b>0.00</b>	<b>3,401.10</b>
<b>Total Income</b>	<b>21,629.82</b>	<b>39,276.12</b>	<b>60,905.94</b>
<b>Gross Profit</b>	<b>21,629.82</b>	<b>39,276.12</b>	<b>60,905.94</b>
<b>Expense</b>			
60000 · MATERIALS & SERVICES			
61300 · CONFERENCES AND TRAINING			
61330 · Registration	778.00	0.00	778.00
<b>Total 61300 · CONFERENCES AND TRAINING</b>	<b>778.00</b>	<b>0.00</b>	<b>778.00</b>
61500 · COMMUNITY CONSERVATION PROGRAMS			
61540 · Native Plant Sale	387.59	0.00	387.59
<b>Total 61500 · COMMUNITY CONSERVATION PROG</b>	<b>387.59</b>	<b>0.00</b>	<b>387.59</b>
62100 · CONTRACTED AND PROF SERVICES			
62130 · PROFESSIONAL SERVICES			
62170 · Web Design, Logo - Marketing	1,219.00	0.00	1,219.00
<b>Total 62130 · PROFESSIONAL SERVICES</b>	<b>1,219.00</b>	<b>0.00</b>	<b>1,219.00</b>
<b>Total 62100 · CONTRACTED AND PROF SERVICES</b>	<b>1,219.00</b>	<b>0.00</b>	<b>1,219.00</b>
62300 · Dues/Subscriptions/Fees	2,091.56	0.00	2,091.56
62800 · OFFICE OCCUPANCY			
62820 · Rent & Parking	2,145.25	0.00	2,145.25
62830 · Utilities	149.18	0.00	149.18
<b>Total 62800 · OFFICE OCCUPANCY</b>	<b>2,294.43</b>	<b>0.00</b>	<b>2,294.43</b>
65000 · SUPPLIES AND MATERIALS			
65010 · COPIER AND SUPPLIES			
65014 · Lease	197.82	0.00	197.82
<b>Total 65010 · COPIER AND SUPPLIES</b>	<b>197.82</b>	<b>0.00</b>	<b>197.82</b>
65030 · Office Supplies	439.05	0.00	439.05
<b>Total 65000 · SUPPLIES AND MATERIALS</b>	<b>636.87</b>	<b>0.00</b>	<b>636.87</b>
65120 · Insurance & Fidelity Bond	1,571.50	0.00	1,571.50
65320 · Mileage/travel related expenses	70.00	0.00	70.00
<b>Total 60000 · MATERIALS &amp; SERVICES</b>	<b>9,048.95</b>	<b>0.00</b>	<b>9,048.95</b>
66000 · PAYROLL EXPENSES			
66200 · Wages	22,578.76	1,442.84	24,021.60



**Benton Soil & Water Conservation District**  
**Profit & Loss by Class**  
 July 2021

	<b>General Fund</b>	<b>Project Fund</b>	<b>TOTAL</b>
<b>66410 · Health, Dental &amp; Life Insurance</b>	4,252.88	300.75	4,553.63
<b>66420 · Retirement</b>	1,141.79	1.76	1,143.55
<b>66500 · Payroll Taxes</b>			
<b>66510 · FICA Employer</b>	1,649.42	110.38	1,759.80
<b>66520 · SUTA</b>	219.06	17.31	236.37
<b>66530 · OR-WBF</b>	8.41	0.44	8.85
<b>Total 66500 · Payroll Taxes</b>	<u>1,876.89</u>	<u>128.13</u>	<u>2,005.02</u>
<b>66800 · Fees</b>	13.50	0.00	13.50
<b>Total 66000 · PAYROLL EXPENSES</b>	<u>29,863.82</u>	<u>1,873.48</u>	<u>31,737.30</u>
<b>68000 · PROJECTS-SVC-SUPP-MATERIALS</b>			
<b>68010 · Project Contracted Services</b>	0.00	33,234.18	33,234.18
<b>68020 · Project Mileage &amp; Travel</b>	0.00	17.36	17.36
<b>68040 · Project Supplies &amp; Materials</b>	0.00	750.00	750.00
<b>Total 68000 · PROJECTS-SVC-SUPP-MATERIALS</b>	<u>0.00</u>	<u>34,001.54</u>	<u>34,001.54</u>
<b>69400 · TRANSFERS OUT</b>			
<b>69440 · Trf PF to General Fund</b>	0.00	3,401.10	3,401.10
<b>Total 69400 · TRANSFERS OUT</b>	<u>0.00</u>	<u>3,401.10</u>	<u>3,401.10</u>
<b>Total Expense</b>	<u>38,912.77</u>	<u>39,276.12</u>	<u>78,188.89</u>
<b>Net Ordinary Income</b>	<u>-17,282.95</u>	<u>0.00</u>	<u>-17,282.95</u>
<b>Net Income</b>	<u><u>-17,282.95</u></u>	<u><u>0.00</u></u>	<u><u>-17,282.95</u></u>

**Benton Soil & Water Conservation District**  
**Profit & Loss YTD Comparison**  
July 2021

	<b>Jul 21</b>	<b>Jul 20</b>	<b>\$ Change</b>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
43300 · Grant/Project Administration	39,276.12	9,587.21	29,688.91
44535 · Taxes Levied	1,845.98	1,459.64	386.34
44540 · ODA Operations	0.00	24,994.75	-24,994.75
44545 · ODA Tech, LMA & Scope of Work	15,832.76	14,580.00	1,252.76
45000 · Interest Income	375.98	762.83	-386.85
46430 · MISCELLANEOUS			
46432 · Contributions	174.00	0.00	174.00
<b>Total 46430 · MISCELLANEOUS</b>	<b>174.00</b>	<b>0.00</b>	<b>174.00</b>
48000 · TRANSFERS IN			
48400 · Transfer Admin from Project Fd	3,401.10	339.09	3,062.01
<b>Total 48000 · TRANSFERS IN</b>	<b>3,401.10</b>	<b>339.09</b>	<b>3,062.01</b>
<b>Total Income</b>	<b>60,905.94</b>	<b>51,723.52</b>	<b>9,182.42</b>
<b>Gross Profit</b>	<b>60,905.94</b>	<b>51,723.52</b>	<b>9,182.42</b>
<b>Expense</b>			
60000 · MATERIALS & SERVICES			
61300 · CONFERENCES AND TRAINING			
61330 · Registration	778.00	725.00	53.00
<b>Total 61300 · CONFERENCES AND TRAINING</b>	<b>778.00</b>	<b>725.00</b>	<b>53.00</b>
61500 · COMMUNITY CONSERVATION PROGRAMS			
61530 · Invasives Program	0.00	29.25	-29.25
61540 · Native Plant Sale	387.59	-144.55	532.14
61570 · Soil Quality Program	0.00	270.35	-270.35
61585 · Conservation Leadership - EDI	0.00	60.00	-60.00
<b>Total 61500 · COMMUNITY CONSERVATION PROGR</b>	<b>387.59</b>	<b>215.05</b>	<b>172.54</b>
62100 · CONTRACTED AND PROF SERVICES			
62120 · Computer Support	0.00	417.60	-417.60
62130 · PROFESSIONAL SERVICES			
62140 · Legal	0.00	600.00	-600.00
62150 · Accounting	0.00	2,683.05	-2,683.05
62170 · Web Design, Logo - Marketing	1,219.00	0.00	1,219.00
<b>Total 62130 · PROFESSIONAL SERVICES</b>	<b>1,219.00</b>	<b>3,283.05</b>	<b>-2,064.05</b>
<b>Total 62100 · CONTRACTED AND PROF SERVICES</b>	<b>1,219.00</b>	<b>3,700.65</b>	<b>-2,481.65</b>
62300 · Dues/Subscriptions/Fees	2,091.56	1,536.97	554.59
62800 · OFFICE OCCUPANCY			
62810 · Alarm & Janitorial Services	0.00	156.88	-156.88
62820 · Rent & Parking	2,145.25	6,672.96	-4,527.71
62830 · Utilities	149.18	932.54	-783.36
<b>Total 62800 · OFFICE OCCUPANCY</b>	<b>2,294.43</b>	<b>7,762.38</b>	<b>-5,467.95</b>
65000 · SUPPLIES AND MATERIALS			
65010 · COPIER AND SUPPLIES			
65012 · Copies	0.00	53.25	-53.25
65014 · Lease	197.82	265.65	-67.83

**Benton Soil & Water Conservation District**  
**Profit & Loss YTD Comparison**  
 July 2021

	<b>Jul 21</b>	<b>Jul 20</b>	<b>\$ Change</b>
<b>Total 65010 · COPIER AND SUPPLIES</b>	197.82	318.90	-121.08
65030 · Office Supplies	439.05	16.99	422.06
65040 · Postage	0.00	76.04	-76.04
65050 · Software/Computer Accessories	0.00	199.98	-199.98
<b>Total 65000 · SUPPLIES AND MATERIALS</b>	<b>636.87</b>	<b>611.91</b>	<b>24.96</b>
<b>65110 · PRODUCTION COSTS</b>			
65112 · Advertising and Website	0.00	225.84	-225.84
<b>Total 65110 · PRODUCTION COSTS</b>	<b>0.00</b>	<b>225.84</b>	<b>-225.84</b>
65120 · Insurance & Fidelity Bond	1,571.50	313.84	1,257.66
65320 · Mileage/travel related expenses	70.00	9.78	60.22
<b>Total 60000 · MATERIALS &amp; SERVICES</b>	<b>9,048.95</b>	<b>15,101.42</b>	<b>-6,052.47</b>
<b>66000 · PAYROLL EXPENSES</b>			
66200 · Wages	24,021.60	24,581.26	-559.66
66410 · Health, Dental & Life Insurance	4,553.63	4,171.86	381.77
66420 · Retirement	1,143.55	1,487.04	-343.49
66500 · Payroll Taxes			
66510 · FICA Employer	1,759.80	1,814.98	-55.18
66520 · SUTA	236.37	119.01	117.36
66530 · OR-WBF	8.85	8.60	0.25
<b>Total 66500 · Payroll Taxes</b>	<b>2,005.02</b>	<b>1,942.59</b>	<b>62.43</b>
66800 · Fees	13.50	13.50	0.00
<b>Total 66000 · PAYROLL EXPENSES</b>	<b>31,737.30</b>	<b>32,196.25</b>	<b>-458.95</b>
<b>68000 · PROJECTS-SVC-SUPP-MATERIALS</b>			
68010 · Project Contracted Services	33,234.18	3,070.30	30,163.88
68020 · Project Mileage & Travel	17.36	78.79	-61.43
68040 · Project Supplies & Materials	750.00	500.00	250.00
<b>Total 68000 · PROJECTS-SVC-SUPP-MATERIALS</b>	<b>34,001.54</b>	<b>3,649.09</b>	<b>30,352.45</b>
<b>69400 · TRANSFERS OUT</b>			
69440 · Trf PF to General Fund	3,401.10	339.09	3,062.01
<b>Total 69400 · TRANSFERS OUT</b>	<b>3,401.10</b>	<b>339.09</b>	<b>3,062.01</b>
<b>Total Expense</b>	<b>78,188.89</b>	<b>51,285.85</b>	<b>26,903.04</b>
<b>Net Ordinary Income</b>	<b>-17,282.95</b>	<b>437.67</b>	<b>-17,720.62</b>
<b>Net Income</b>	<b>-17,282.95</b>	<b>437.67</b>	<b>-17,720.62</b>

**Benton Soil & Water Conservation District**  
**P&L Budget vs. Actual GENERAL FUND**  
 July 2021

	Jul 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
43000 · Beginning Balance	0.00	576,051.00	-576,051.00	0.0%
44530 · Benton County Public Works	0.00	5,000.00	-5,000.00	0.0%
44535 · Taxes Levied	1,845.98	470,000.00	-468,154.02	0.39%
44540 · ODA Operations	0.00	26,372.00	-26,372.00	0.0%
44545 · ODA Tech, LMA & Scope of Work	15,832.76	61,535.00	-45,702.24	25.73%
45000 · Interest Income	375.98	4,500.00	-4,124.02	8.36%
<b>46430 · MISCELLANEOUS</b>				
46432 · Contributions	174.00			
46430 · MISCELLANEOUS - Other	0.00	5,000.00	-5,000.00	0.0%
<b>Total 46430 · MISCELLANEOUS</b>	174.00	5,000.00	-4,826.00	3.48%
47200 · CREP, SQP-Fee for Services	0.00	4,000.00	-4,000.00	0.0%
47400 · Native Plant Sale Income	0.00	20,000.00	-20,000.00	0.0%
<b>48000 · TRANSFERS IN</b>				
48400 · Transfer Admin from Project Fd	3,401.10	43,110.00	-39,708.90	7.89%
<b>Total 48000 · TRANSFERS IN</b>	3,401.10	43,110.00	-39,708.90	7.89%
<b>Total Income</b>	21,629.82	1,215,568.00	-1,193,938.18	1.78%
<b>Gross Profit</b>	21,629.82	1,215,568.00	-1,193,938.18	1.78%
<b>Expense</b>				
<b>60000 · MATERIALS &amp; SERVICES</b>				
<b>61300 · CONFERENCES AND TRAINING</b>				
61330 · Registration	778.00			
61300 · CONFERENCES AND TRAIN	0.00	12,000.00	-12,000.00	0.0%
<b>Total 61300 · CONFERENCES AND TRA</b>	778.00	12,000.00	-11,222.00	6.48%
<b>61500 · COMMUNITY CONSERVATION PROGRAMS</b>				
61510 · Conservation Education (Yo	0.00	7,700.00	-7,700.00	0.0%
61520 · Conservation Incentive Prog	0.00	3,000.00	-3,000.00	0.0%
61530 · Invasives Program	0.00	3,000.00	-3,000.00	0.0%
61540 · Native Plant Sale	387.59	20,000.00	-19,612.41	1.94%
61560 · Scholarships/Internships	0.00	600.00	-600.00	0.0%
61570 · Soil Quality Program	0.00	3,000.00	-3,000.00	0.0%
61585 · Conservation Leadership - E	0.00	2,000.00	-2,000.00	0.0%
<b>Total 61500 · COMMUNITY CONSERVA</b>	387.59	39,300.00	-38,912.41	0.99%
<b>62100 · CONTRACTED AND PROF SERVICES</b>				
62115 · Audit	0.00	5,000.00	-5,000.00	0.0%
62120 · Computer Support	0.00	4,000.00	-4,000.00	0.0%
<b>62130 · PROFESSIONAL SERVICES</b>				
62160 · Facilitation	0.00	12,000.00	-12,000.00	0.0%
62170 · Web Design, Logo - Mark	1,219.00			
62130 · PROFESSIONAL SERVIC	0.00	31,020.00	-31,020.00	0.0%
<b>Total 62130 · PROFESSIONAL SERV</b>	1,219.00	43,020.00	-41,801.00	2.83%
62190 · Misc Contracted Services	0.00	4,000.00	-4,000.00	0.0%

**Benton Soil & Water Conservation District**  
**P&L Budget vs. Actual GENERAL FUND**  
July 2021

	Jul 21	Budget	\$ Over Budget	% of Budget
<b>Total 62100 · CONTRACTED AND PROF</b>	1,219.00	56,020.00	-54,801.00	2.18%
<b>62300 · Dues/Subscriptions/Fees</b>	2,091.56	13,000.00	-10,908.44	16.09%
<b>62800 · OFFICE OCCUPANCY</b>				
62810 · Alarm & Janitorial Services	0.00	1,500.00	-1,500.00	0.0%
62820 · Rent & Parking	2,145.25	27,000.00	-24,854.75	7.95%
62830 · Utilities	149.18	5,900.00	-5,750.82	2.53%
62840 · Other	0.00	1,000.00	-1,000.00	0.0%
<b>Total 62800 · OFFICE OCCUPANCY</b>	2,294.43	35,400.00	-33,105.57	6.48%
<b>65000 · SUPPLIES AND MATERIALS</b>				
<b>65010 · COPIER AND SUPPLIES</b>				
65014 · Lease	197.82			
65010 · COPIER AND SUPPLIES	0.00	3,500.00	-3,500.00	0.0%
<b>Total 65010 · COPIER AND SUPPLIE</b>	197.82	3,500.00	-3,302.18	5.65%
65020 · Equipment	0.00	5,000.00	-5,000.00	0.0%
65030 · Office Supplies	439.05	2,500.00	-2,060.95	17.56%
65040 · Postage	0.00	1,000.00	-1,000.00	0.0%
65050 · Software/Computer Access	0.00	3,000.00	-3,000.00	0.0%
<b>Total 65000 · SUPPLIES AND MATERIAL</b>	636.87	15,000.00	-14,363.13	4.25%
<b>65110 · PRODUCTION COSTS</b>				
65112 · Advertising and Website	0.00	1,500.00	-1,500.00	0.0%
65114 · Merchandise	0.00	1,000.00	-1,000.00	0.0%
65116 · Newsletters	0.00	3,000.00	-3,000.00	0.0%
65118 · Publications	0.00	500.00	-500.00	0.0%
<b>Total 65110 · PRODUCTION COSTS</b>	0.00	6,000.00	-6,000.00	0.0%
65120 · Insurance & Fidelity Bond	1,571.50	4,500.00	-2,928.50	34.92%
65160 · Miscellaneous	0.00	1,000.00	-1,000.00	0.0%
65320 · Mileage/travel related expenses	70.00	4,000.00	-3,930.00	1.75%
65400 · Meetings & Events	0.00	4,000.00	-4,000.00	0.0%
<b>Total 60000 · MATERIALS &amp; SERVICES</b>	9,048.95	190,220.00	-181,171.05	4.76%
<b>66000 · PAYROLL EXPENSES</b>				
66200 · Wages	22,578.76	352,467.00	-329,888.24	6.41%
66410 · Health, Dental & Life Insurance	4,252.88	58,996.00	-54,743.12	7.21%
66420 · Retirement	1,141.79	19,075.00	-17,933.21	5.99%
66500 · Payroll Taxes				
66510 · FICA Employer	1,649.42			
66520 · SUTA	219.06			
66530 · OR-WBF	8.41			
66500 · Payroll Taxes - Other	0.00	30,851.00	-30,851.00	0.0%
<b>Total 66500 · Payroll Taxes</b>	1,876.89	30,851.00	-28,974.11	6.08%
66800 · Fees	13.50			
<b>Total 66000 · PAYROLL EXPENSES</b>	29,863.82	461,389.00	-431,525.18	6.47%
69100 · Capital Outlay	0.00	5,000.00	-5,000.00	0.0%
69200 · Contingency	0.00	40,000.00	-40,000.00	0.0%

**Benton Soil & Water Conservation District**  
**P&L Budget vs. Actual GENERAL FUND**  
 July 2021

	<b>Jul 21</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>69400 · TRANSFERS OUT</b>				
69410 · Trf GF to Building Reserve Fd	0.00	5,000.00	-5,000.00	0.0%
<b>Total 69400 · TRANSFERS OUT</b>	0.00	5,000.00	-5,000.00	0.0%
<b>69600 · Reserved for Future Expenditure</b>	0.00	233,959.00	-233,959.00	0.0%
<b>69800 · Unappropriated Fund Balance</b>	0.00	280,000.00	-280,000.00	0.0%
<b>Total Expense</b>	38,912.77	1,215,568.00	-1,176,655.23	3.2%
<b>Net Ordinary Income</b>	-17,282.95	0.00	-17,282.95	100.0%
<b>Net Income</b>	<b>-17,282.95</b>	<b>0.00</b>	<b>-17,282.95</b>	<b>100.0%</b>

**Benton Soil & Water Conservation District**  
**P&L Budget vs. Actual PROJECT FUND**  
 July 2021

	Jul 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
43300 · Grant/Project Administration	39,276.12	486,267.00	-446,990.88	8.08%
<b>Total Income</b>	39,276.12	486,267.00	-446,990.88	8.08%
<b>Gross Profit</b>	39,276.12	486,267.00	-446,990.88	8.08%
<b>Expense</b>				
<b>66000 · PAYROLL EXPENSES</b>				
66200 · Wages	1,442.84	37,174.00	-35,731.16	3.88%
66410 · Health, Dental & Life Insurance	300.75	8,746.00	-8,445.25	3.44%
66420 · Retirement	1.76	1,487.00	-1,485.24	0.12%
<b>66500 · Payroll Taxes</b>				
66510 · FICA Employer	110.38	0.00	110.38	100.0%
66520 · SUTA	17.31	0.00	17.31	100.0%
66530 · OR-WBF	0.44	0.00	0.44	100.0%
66500 · Payroll Taxes - Other	0.00	4,106.00	-4,106.00	0.0%
<b>Total 66500 · Payroll Taxes</b>	128.13	4,106.00	-3,977.87	3.12%
<b>Total 66000 · PAYROLL EXPENSES</b>	1,873.48	51,513.00	-49,639.52	3.64%
<b>68000 · PROJECTS-SVC-SUPP-MATERIALS</b>				
68010 · Project Contracted Services	33,234.18	22,755.00	10,479.18	146.05%
68020 · Project Mileage & Travel	17.36	0.00	17.36	100.0%
68040 · Project Supplies & Materials	750.00	755.00	-5.00	99.34%
68000 · PROJECTS-SVC-SUPP-MATERIA	0.00	368,134.00	-368,134.00	0.0%
<b>Total 68000 · PROJECTS-SVC-SUPP-MATER</b>	34,001.54	391,644.00	-357,642.46	8.68%
<b>69400 · TRANSFERS OUT</b>				
69440 · Trf PF to General Fund	3,401.10	43,110.00	-39,708.90	7.89%
<b>Total 69400 · TRANSFERS OUT</b>	3,401.10	43,110.00	-39,708.90	7.89%
<b>Total Expense</b>	39,276.12	486,267.00	-446,990.88	8.08%
<b>Net Ordinary Income</b>	0.00	0.00	0.00	0.0%
<b>Net Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

Jul 2021 Qtrly All Grant Projects Financial Report

Project Name	Grant #	Funding Agency	Start Date	End Date	Status	Final Report Due Date	Fund Amount	(INCOME) Received to	Earned Income to	(EXPENSES) Spent to	Grant Receivabl	Remaining balance to	Grant Manager	Grant Report Dates	How grant funds are received	Admin Expected	Admin Earned	Admin Remaining
Effectiveness Monitoring WAHWG	2009-012-00	BPA	6/1/2020	5/31/2021	Open		157,527	33,147	149,447	149,447	-116,300	124,380	MA			4,775	4,774	1
Ludwigia Management Alternatives	19100538	MMT	12/1/2019	12/31/2022	Open	2/15/2023	27,742	27,742	5,830	5,830	21,912	0	MA	Interim Report: 1/1/2021 & 1/1/2022. Final Report 2/15/2023	100% of funds at beginning of grant	2,522	530	1,992
State of the River Synthesis	20010715	MMT	2/1/2020	10/31/2022	Open	3/15/2022	80,000	80,000	22,247	22,247	57,753	0	MA	Interim 2/1/2021 & Final 11/30/2022	100% of funds at beginning of grant	12,000	2,954	9,046
Willamette Mainstem Restoration Opportunities and Strategies for Engagement	20100515	MMT	11/1/2020	10/31/2022	Open	12/15/2022	70,164	70,164	3,520	3,520	66,644	0	MA	5/15/21 & 12/15/22	100% of funds at beginning of grant	6,379	320	6,059
Willamette River Aquatic Weed Management Phase 7	2020-33-010	ODA-OSWB	2/28/2020	9/30/2021	Open	6/30/2021	27,719	13,860	10,145	10,145	3,714	13,860	MA		*50% of funds received at start of grant *25% of funds are received after interim grant report submitted and approved by ODA *final funds are received after final grant report submitted and approved by ODA	2,520	922	1,598
Purge the Spurge! EDRR and Community Outreach	2020-33-011	ODA-OSWB	2/28/2020	9/30/2021	Open	11/29/2021	8,808	6,606	7,715	7,715	-1,109	2,202	MA		*50% of funds received at start of grant *25% of funds are received after interim grant report submitted and approved by ODA *final funds are received after final grant report submitted and approved by ODA	801	701	100
Fackrell Soil & Water Imp Crestmont Land Trust Restoration and Enhancement Project	09-20-002 217-3030-14293	OWEB OWEB	12/5/2020 4/26/2017	10/16/2022 4/30/2020	Open Open	12/16/2022 4/30/2020	10,123 196,657	0 196,657	2,370 196,657	2,370 196,657	-2,370 0	10,123 0	DS DS	12/16/2022, 10/16/2024 None	no funds received at start of grant; funds received by reimbursement of invoices/receipts submitted by BWCD two times total; OWEB holds last 10% of funds until they receive and approve of Final Report.	1,012	215	797
Carson Riparian Buffer Access Control	09-20-003	OWEB	3/18/2021	1/26/2023	Open	3/26/2023	14,889	13,400	13,400	0	13,400	1,489	DS	3/26/2023, 3/26/2025	no funds received at start of grant; funds received by reimbursement of invoices/receipts submitted by BSWCD two times total (including final); OWEB holds last 10% of funds until they receive and approve of Final Report at end of grant.	1,353	1,218	135
100 Acre Wood Habitat Project - Plant Establishment	217-3002-14131	OWEB	10/25/2016	6/30/2022	Open	8/30/2022	25,278	13,114	13,114	13,114	0	12,164	DS	Project completion only	When expenses >\$250 occur; invoices and financial tracking spreadsheet submitted	2,298	1,191	1,107
OWEB SIA grant	218-8010-16782	OWEB	3/4/2019	12/22/2023	Open	12/22/2023	125,000	42,163	42,163	42,163	0	82,837	DS	Multiple dates (6/17/2019, 12/16/2019, 6/14/2020, 12/14/2020, 6/14/2021, 12/13/2021, 6/13/2022, 12/13/2020)		11,364	3,828	7,536
2019 data collection for WFIP Effectiveness Monitoring (Phase 2)	218-8201-16520	OWEB	1/1/2019	6/30/2021	Open	2/28/2021	119,983	119,982	119,982	119,982	0	1	MA	2/28/2021	received by reimbursement of invoices/receipts for amounts of \$250 or more submitted by BSWCD; OWEB holds last 10% of funds (\$11,983) until they receive and approve of Final Report at end	10,908	10,908	0



**Jul 2021 Qtrly All Grant Projects Financial Report**

Project Name	Grant #	Funding Agency	Start Date	End Date	Status	Final Report Due Date	Fund Amount	(INCOME) Received to	Earned Income to	(EXPENSES) Spent to	Grant Receivabl	Remaining balance to	Grant Manager	Grant Report Dates	How grant funds are received	Admin Expected	Admin Earned	Admin Remaining
2019 Supplemental Data Collection for WFIP																		
Effectiveness Monitoring (Phase 3)	218-8390-17212	OWEB	2/4/2020	12/31/2021	Open	2/28/2022	100,000	43,777	57,791	57,791	-14,014	56,223	MA	Interim Report: 12/31/2020 & Final Report: 2/28/2022	When expenses >\$250 occur; invoices and financial tracking spreadsheet submitted	9,091	5,254	3,837
	219-9001-19457	OWEB	8/3/2021	6/15/2023	Open	6/15/2023	45,967	0	0	0	0	45,967	TM	0		4,179		4,179
J2E RTR Project	220-3303-17504	OWEB	4/22/2020	6/30/2025	Open	6/30/2025	239,915	0	44,035	44,035	-44,035	239,915	DS	6/30/2028 and 6/30/2030		23,084	4,003	19,081
Willamette FIP Effectiveness Monitoring Program Phase 4:																		
Data Collection 2020-2021 and Reporting	220-8201-17233	OWEB	1/1/2020	12/31/2022	Open	2/28/2023	119,988	59,891	89,344	89,344	-29,453	60,097	MA	Interim Report: 6/30/2021 & Final Report: 2/28/2023	When expenses >\$250 occur; invoices and financial tracking spreadsheet submitted	10,908	8,122	2,786
<b>Total</b>							<b>1,369,760</b>	<b>720,503</b>				<b>649,257</b>					<b>62,819</b>	<b>58,254</b>

## **Background on OACD's Call to Action on the Climate Protection Program Rule**

### **Requested Action**

SWCDs are requested to submit a comment letter to the Oregon Department of Environmental Quality on the draft rules for the Climate Protection Program by 4:00 pm on October 4, 2021.

### **Background**

The Oregon Department of Environmental Quality (DEQ) has been working over the last year to develop the Climate Protection Program (CPP). The focus of the program is on reducing emissions by regulating fuel suppliers and distributors and by limiting emissions from large stationary (industrial) sources. Another focus of the program is on providing mitigation to communities that are disproportionately burdened by climate change. It is important to note that any emissions from agriculture are not regulated under this program. Draft rules were released on August 6, 2021 and the public comment period is now open.

Due to concerns over placing too much economic burden on businesses and citizens in Oregon, the program is being designed with several mechanisms to help with the transition away from fossil fuels. These include trading and banking of emissions credits by regulated entities and a Community Climate Investment (CCI) Program. The CCI Program is of particular interest to SWCDs as it calls for implementation of projects that reduce emissions of greenhouse gases and provide benefits to burdened communities.

The draft rules say that eligible CCI projects must "reduce greenhouse gas emissions." DEQ staff have acknowledged that sequestration projects in natural and working lands are important in dealing with the amount of greenhouse gases in our atmosphere, but that they do not qualify for CCI because they do not reduce emissions, rather they capture greenhouse gases from the atmosphere. There is no legal reason for DEQ to exclude sequestration projects. The reasons cited for the exclusion largely come back to DEQ staff not wanting to take on these types of projects.

In the first half of 2021, DEQ convened a Rules Advisory Committee (RAC) to provide input into the draft rules. OACD was represented on the RAC by Jan Lee and her alternate Stan Dean. OACD's goal in participation in the RAC was to support carbon sequestration as a tool that Districts could promote and support. As a result, OACD's comments throughout the RAC process were narrowly focused on carbon sequestration. There was significant support from others on the RAC but DEQ staff were not convinced.

Sequestration projects in natural and working lands should be included because they:

- Reduce greenhouse gasses in the atmosphere,
- Have substantial benefit to the health and resiliency of our natural and working lands through improvements in the quality of our soils, land, water, plants, and wildlife, and
- Have ecosystem improvements that improve the quality of human life.

We know that funding will be needed to make significant progress towards widespread sequestration in natural and working lands, and the CCI program will likely have large amounts of funding. Not connecting with this source of funding is a missed opportunity.

In a related matter, the Oregon Global Warming Commission (OGWC) has been working on a natural and working lands proposal which provides statewide guidance on sequestration. OACD has been tracking and providing input on this effort, and a final draft is planned to be released early in September 2021. The commission has approved some very important language that will be included in report which reads as follows:

*We can achieve some increase in sequestration by including a climate mitigation lens in existing natural and working lands programs. In addition to natural and working lands investments that can be made through grant programs administered by OWEB and NRCS, DEQ should work with tribes and other stakeholders to solicit investments from, including but not limited to, Community Climate Investments that achieve net carbon sequestration from natural and working lands.*

This language is very important because a key state commission is also asking for the same thing we want.

While OACDs comments to date have been focused on sequestration in natural and working lands, if Districts feel they would like to comment on other aspects of the rules from their perspective, please do.

**For additional information contact:**

Jan Lee (503) 545-9420 [jan.lee@oacd.org](mailto:jan.lee@oacd.org)  
Stan Dean (530) 902- 7415 [stan.dean@jswcd.org](mailto:stan.dean@jswcd.org)



September 14, 2021

Oregon Department of Environmental Quality  
Atten: Nicole Singh  
700 N.E. Multnomah St., Suite 600  
Portland, Oregon 97232

Submitted to: [GHGCR2021@deq.state.or.us](mailto:GHGCR2021@deq.state.or.us)

**RE: Rulemaking Comments: Climate Protection Program (CPP)**

Ms. Singh:

The Benton Soil and Water Conservation District (BSWCD) is a local government organization that serves residents in Benton County, Oregon. The mission of BSWCD is to support conservation and stewardship of natural resources through a variety of efforts ranging from outreach and education, to implementing on-the-ground conservation projects, providing technical services, and when possible, offering financial support to landowners and others in our community for high priority conservation-related endeavors.

While BSWCD does not take a position on the Rule itself, we are concerned that the Climate Protection Program (CPP) excludes sequestration in natural and working lands under the Community Climate Investments (CCI) portion of the program. We encourage the committee to adopt language in the Rule that allows organizations and community members to participate in the CCI program to implement projects that target carbon sequestration in addition to reducing greenhouse gas emissions.

Sequestration in natural and working lands is an important tool to address climate change. It can have substantial benefits to ecosystem health and resilience through improvements in soil health and vegetation on our agricultural, forest, and natural lands. The CCI program will generate significant revenue. Sequestration projects should have access to these funds to help address the impacts of a changing climate on our communities.

A key objective of the CPP is to mitigate impacts of climate change to disproportionately affected communities. The inclusion of sequestration projects work will improve climate resilience in rural settings.

We appreciate the opportunity to provide comments and hope DEQ will consider our perspective in the rulemaking process.

Sincerely,

Faye Yoshihara, BSWCD Board Chair



## Benton Soil and Water CONSERVATION DISTRICT

**Date:** August 31, 2021

**To:** Benton SWCD Directors

**From:** Holly Crosson, Executive Director

**Re:** August 2021 Monthly Report for September 2021 Board Packet

### **STRATEGIC PLANNING (SP)**

- Discussed facilitation of SP with Heather Medina Saucedo at NRCS. She agreed to work with us starting in 2022.
- Developed list of SP questions.
- Met with staff SP Committee (HC, MA, HK, LL).
- Discussed with Faye the upcoming facilitated session with Board on 9/13.
- Met with County Commissioner Xan Augerot.
- Connected with Nellie McAdams of Oregon Agricultural Trust about their SP process and Community surveys.

### **COVID-19**

- Based on situation with Delta variant and increasing Covid cases in Benton County and OR, updated office procedures to allow for voluntary telework instead of requiring a minimum number of hours in the office.
- Temporarily closed office to the public.
- Followed updated Covid requirements from Oregon Health Authority, Governor's office, Benton County.

### **SAFETY/OSHA**

- Attended training on new wildfire smoke rule to satisfy part of OSHA rule compliance.
- Submitted suggestions to Linda for SDAO Safety and Security grant application.

### **DEIJ**

- Attended Tribal Nations Partnerships webinar hosted by the Oregon Conservation Partnership.

### **PROGRAMS/PROJECTS/PARTNERSHIPS**

- Drafted letter to Dave Eckert about South Corvallis Greenway Project.
- Met with staff about bulb sale.
- Added suggestions for District's historical timeline on website.
- Attended Long Tom Watershed Council webinar #2 on climate change and forestry.

- Responded to program questions from staff (contracts, grants, planning) and grant-related questions from Jenny.

## **FISCAL**

- Met with auditor on 8/27; covered new requirements for GASB-87; notified Faye and Jerry of need for Supplemental Budget before June 30, 2022, due to change in how leases are handled (change from Materials and Services to Debt Service).
- Tracked ACH deposits for grant payments and distributed reports to Jenny and appropriate project management staff.
- Reviewed/authorized/completed/submitted: staff timesheets, payroll, bills, invoices, CIRs, EFTs, fiscal admin and other accounting on grants, Jenny's journal entry approvals, monthly financial reports, checks, credit card accounts, bank statements, account reconciliations, bank deposits, and LGIP balance.
- Held weekly meetings with bookkeeper and Operations Manager.

## **PERSONNEL**

- HR Answers compensation and pay equity study: signed Contract with HRA; met with HRA staff on 8/30; responded to follow up questions.
- Attended BOLI webinar with legislative updates - new laws for employers.
- Had a check-in meeting with Michael (8/11) and Heath (8/12).
- Completed SDAO HR survey.
- Participated in weekly Zoom staff meetings.

## **BOARD**

- Drafted letter for Board approval/Faye's signature on DEQ draft rule for the Climate Protection Program related to carbon sequestration on working and natural lands.
- Developed September Board meeting agenda; reviewed draft July financials.
- Discussed board meeting staff presentations with staff, and scheduled presentations into 2022.

## **MISCELLANEOUS**

- Replaced my desktop computer (was over 6 years old).

**Date:** August 31, 2021  
**To:** Benton SWCD Directors  
**From:** Michael Ahr  
**Re:** Staff Report for August 2021



### **Conservation Program Manager**

- Met with Nicole Maness, Willamette Partnership about gaining familiarity with their programs related to oak restoration. Discussed partnerships related to funding and landowner assistance. Teresa and Donna also attended the meeting to provide background on the oak work we've done historically. I followed up later in the month with Nicole for a little more discussion on our interest to partner moving forward.
- Two Conservation Program meetings with Teresa and Donna.
- One check in meeting with Holly – discussed process of employee reviews/check ins.
- Met with Donna about workload and job performance. I did the same with Teresa the month before and we plan to have quarterly check-ins where we can “dig in” to how things are going. Most check-ins will be informal, but at least one each year will use the BSWCD documentation for job performance reviews.
- Met with multiple staff to discuss South Corvallis Greenway Corridor Proposal
- Discussed next steps on CREP funding with Deb Paul of the Linn SWCD and enjoyed the opportunity to re-introduce myself. Donna has been supporting this effort to continue funding for CREP work in a similar format to what we've done the past several years.
- Scheduled and attended a Strategic Planning Meeting with staff (Holly, Heath, Linda)
- Attended part 1 of 2: SDAO Training for Managers and Board Members

### **Willamette Mainstem Cooperative**

- Worked with 3 staff from Willamette Riverkeeper on a canoe survey of the Willamette River from McCartney Boat Ramp to Peoria Park. For the most part, we saw weeds in similar places to what was inventoried last year, but there were a few places where the weeds no longer persisted. In most cases, the weeds are far reduced compared to the area they used to cover.
- Attended a Habitat Technical Team Meeting (virtually)
- Finished, and filed final report, for a Meyer Memorial Trust grant for the Willamette Mainstem Cooperative.
- Met with USGS staff to prepare for two other grant reports due in late August. We have completed reporting on 2 of our Focused Investment Partnership Monitoring grants.
- Met with Andrew Dutterer of OWEB to learn more about the broader funding landscape for Willamette River restoration and monitoring.

### **Invasive Species Program**

- Worked with Integrated Resource Management (IRM) to have them treat Ludwigia and yellow floating heart at Horseshoe Lake, Wapato Cove, and Collins Bay
- Checked on 2 oblong spurge sites and IRM will treat one of them in early September

### **Other**

- Met with Heath to discuss webpages related to programs that I manage

### NATIVE PLANT SALE

The winter plant sale is open again and we are up to 288 orders with gross sales of \$21,147.75. Please let your friends and neighbors know they can order online at [bentonswcd.org/shop/](https://bentonswcd.org/shop/).

Well, with the current and rapidly changing situation with the pandemic, we've had to make the disappointing decision to opt out of participating in Fall Festival. But this doesn't mean the bulb sale is cancelled! We are going to do the same thing we did last year and sell bulbs and seeds online from September 1-30, followed by individually scheduled pick-ups in mid-October.

And although we've made the decision to hold off on in-person gatherings a little longer, we've been able to publish a couple great videos to share with the community.

1. Conserving Water in the Garden  
(<https://youtu.be/saeavl6W5nU>)

In this video, Owen Dell discusses practical ways to determine how often to water flower beds, lawns, and potted plants. He also covers the use of mulch to reduce watering frequency. Watch the whole video or skip to one of these topics:

- 0 min. 30 sec. - Conserve Water in a Flower Bed
- 5 min. 2 sec. - Conserve Water in a Lawn
- 8 min. 1 sec. - Conserve Water in Potted Plants
- 9 min 51 sec. - Conserve Water with Mulch

2. Give Bareroot Native Plants the Best Chance for Success (<https://youtu.be/biLVRYpdPPo>)

In this video, Nick Cavagnaro discusses where he purchases native plants (from Benton SWCD), how he prepares new garden beds for planting, and how he cares for young, bareroot plants until their roots are developed enough for out-planting.

### LINN BENTON SALMON WATCH

At the end of the last school year, the LBSW steering committee was feeling optimistic about the possibility of holding field trips again this fall. We scheduled trips, trainings, and even a couple family day weekend events. Right now, we are feeling less certain about our ability to move forward as planned. We will be sharing changes as decisions are made. So far, we have only decided

to cancel the August 26 training, but other decisions will need to be made soon...

We are in communication with Corvallis School District contacts to help inform our decisions.

### PLANNING

I have joined BSWCD's strategic planning committee and am looking forward to the process. What I am most interested in learning more about is: what themes do board members think are most important for us to emphasize to get closer to realization of our vision of offering "services that encourage people to value and enhance the resiliency and function of land and water from the floodplains of the Willamette River to the mountains and valleys of the Coast Range?"



Above, Owen discusses use of a moisture meter to assess potted plants. Below, Nick shows us how to care for baby trees.





Date: August 31, 2021  
To: Benton SWCD Directors  
From: Linda Lovett, Operations Manager  
Re: August 2021 Report for September 2021 Board Packet



#### **A. Office Administration**

- Worked with landlord to schedule office HVAC vent cleaning.
- Filed paperwork during visits to office.
- Continued reviewing documents for archiving/destruction per OR retention schedules.

#### **B. Fiscal Administration**

- FY21 audit: uploaded documents to auditors' online organizer; pulled invoices, credit card and bank statements, and deposit records and boxed for auditors to take to work remotely; responded to auditor questions via email and phone; discussed new GASB requirements for leases.
- Worked with bookkeeper on SDIS Workmans Comp Final Audit.
- Reviewed, authorized, and submitted Check Issuance Request and Credit Card Receipt forms; deposited checks.

#### **C. Personnel/Staff Meetings**

- Updated BSWCD section of SDAO Membership Directory.
- Participated in team building meeting, strategic planning meeting, and weekly staff meetings.
- Updated Employee Data Sheet and reviewed timesheets for payroll.

#### **D. Training**

- Attended SDAO Webinar on Implementing Policies for Cybersecurity and Acceptable Use.
- Completed training on OSHA Wildfire Smoke Training Requirements.
- Documented staff training on the OR-OSHA Emergency Rule Related to Heat Exposure; purchased insulated water bottles for staff to comply with the rule's water requirements.
- Attended Vonage training on using the Virtual Receptionist.

#### **E. Board Support**

- Completed rental agreement for Marys River Grange hall for September 13 board meeting; consulted with Eric Nusbaum of ODA about public meeting requirements; submitted public notice to G-T online calendar.

**Raising Joy Farm—Priya Thakkar (right)  
 Soil samples for cut flower production**

Marcella Henkels, Associate Director, joined me on August 11<sup>th</sup> at Raising Joy Farm, to help farmer Priya Thakkar collect soil samples. Last year, I submitted Raising Joy Farm soil samples through the BSWCD Soil Quality Program and reviewed the results with Priya who contacted Concentrates, Inc in Milwaukie, OR for nutrient management recommendations. Impressed by the crop response to liming and amendment applications, Priya has fully adopted the practice of soil testing to guide her cut flower production. She is also growing summer buckwheat to prepare fields for 2022 crops and high tunnel installation.



Lending a hand with sample collection helps strengthen the BSWCD relationship with the landowner and opens the door to conservation practice conversations. That is the premise of the new OWEB NRCS TA grant that will focus work in the SWV GWMA into 2023.

DATE	EVENT	DATE	EVENT
7/21	Wildfire Webinar	8/9	NRCS 590 webinar3
7/22	Quarterly evaluation	8/10	Sus Ag - scarce H2O
7/26	NRCS 590 webinar1	8/11	Raising Joy Farm
7/30	OSSS scholarships	8/12	Myers site visit OAK
8/2	NRCS 590 webinar2	8/16	NRCS 590 webinar4
8/3	Sus Ag—4R	8/17	WVRLC meeting
8/4	Team Building	8/17	Sus Ag - pollinators
8/5	NRCS Women in Ag	8/18	Tassin Bradford visit
8/6	Oak mtg - Maness	8/19	Rainshine Farm



**George O'Brien & Rhonda Myers (left)**

Donna and I traveled northwest of Monroe to visit an oak woodlot owned by the Rhonda and George. They have beautiful oaks that are overgrown by tall Douglas fir. The August-dry undergrowth contains sword fern, native blackberry, snowberry, poison oak, Canada thistle, and some Armenian blackberry. The threat of wildfire is at the top of their concerns. At this time, there is no funding to help small Benton County landowners manage their oak woodlands. This visit encouraged us to move forward on hosting an Oak Management workshop and enlist a cadre of partners to share valuable information on these unique, disappearing ecosystems that benefit Benton County wildlife. A single Oregon white oak provides habitat for over 200 wildlife species, including insects, birds, small mammals, reptiles and amphibians.

*Abbreviations: OWEB—Oregon Watershed Enhancement Board; NRCS—Natural Resource Conservation Service; 590 - Nutrient Management Training; SWV GWMA –Southern Willamette Valley Groundwater Management Area; Sus Ag—Sustainable Agronomy Conference; TA—Technical Assistance; WVRLC—Willamette Valley Regenerative Landscape Coalition.*



## **Donna Schmitz: July 20 to August 30, 2021**

### **Federal Farm Programs implementation; CREP, EQIP, WHIP**

- Developing maps and documentation for CREP plans. Submitted plans to FSA.
- Developed CREP mid-management plan for landowner Plymouth Drive, Corvallis
- Several meetings/emails with FSA and NRCS for program updates.
- Site visit: Alsea for the new FMI (Forest Management Incentive) offered through FSA which targets CREP landowners for funding practices to improve the riparian forest buffers enrolled in the program. One other landowner interested. Requested protocol for program from FSA/NRCS.
- Training: NRCS National Environmental Policy Act documentation
- Training: NRCS Nutrient Management
- Meeting with OWEB CREP monitoring coordinator to discuss monitoring requirements.
- Discussion with NRCS/FSA about submitting CREP grant for next two years.

### **Technical assistance contacts; telephone inquiries, office visits per resource concern. Project development and site visits for WQ technical assistance: (USDA) farm programs, AWQMP, GWMA, OWEB grants or other grants (site visits, evaluating resource concerns and project funding opportunities.**

- Site visit: Independence Hwy, pollinators, funding and grazing habitat.
- Site visit: Kings Valley, with US FW, NRCS and Trout Mountain to discuss possibilities for funding and timeline of restoration work on upland prairie, grazing and oaks woodland management
- Site visit: Soap Creek, sacrifice area and riparian area, mud and manure.
- Site visit: West of Monroe, Oak woodlands management and fire prevention.
- Two meetings with Michael regarding my programs and two meetings with Michael and Teresa regarding District programs.
- Request ODA advance payment for SOW/District Capacity funds.
- Meeting about Willamette Valley Oak and Prairie Cooperative with Nicole Maness (Willamette Partnership) with Teresa and Michael, about Oak Habitat restoration opportunities in Benton County. Presented our past involvement with oaks restoration.
- Meeting with staff regarding our involvement and support letter for the South Corvallis Greenway Corridor Proposal developed by Corvallis Sustainability Water Action Plan.
- Assisted Heath in webpage development for programs I manage. Compiled additional events/milestones for the District History.
- Researched Firewise communities in Benton County
- J2E Restoration project –
  - Benton County Activities in the Floodplain permit approval. Submitted documents and requested OWEB funds.
- Focus Areas:
  - Submitted close out reports of two Focus areas to ODA.
- Muddy Creek SIA:
  - Several meetings with Teresa regarding monitoring funds, Marys River Watershed contract development and Landowner agreements for monitoring sites.
- Compiled at contracts and agreements for my projects for Audit.

- OWEB Small Grants:
  - Site visit: Soap Creek OWEB small grant two year status.
  - Marys River: Meeting with landowners on Marys River to go over Small grant documents and Conservation Incentive Program funding for their riparian planting project.
  - Wintergreen Creek/Jackson-Frazier: Follow-up with landowner about funding through small grants for riparian planting. He will get back to me when he has time to work on grant. Will follow-up.
  - Discussion with Mid-Coast OWEB small grant review team. Signed by-laws. I will be reviewer for the small grants.
  - Discussion with Upper Willamette SWCD regarding the Upper-Willamette West small grant review team. Contributed to final biennium report. Meeting held to discussion by-laws. Will sign documents to review small grants.
- Participated in Webinar: The Importance of meaningful partnerships with tribal nations when establishing local, regional, & global conservation programs.
- Training: OSHA Heat Illness Prevention
- Attended staff meetings

NRCS-Natural Resources Conservation Service  
 NOAA-National Oceanic Atmospheric Administration  
 FSA-Farm Service Agency  
 ODA-Oregon Department of Agriculture  
 ODFW-Oregon Department of Fish and Wildlife  
 WRD-Oregon Water Resources Department  
 GWMA- Groundwater Management Area  
 FA-Focus Area  
 MRWC-Marys River Watershed Council  
 CIP-Conservation Incentive Program  
 GLT-Greenbelt Land Trust

USFW-United States Fish and Wildlife Service  
 FEMA-Federal Emergency Management Admin.  
 USACE-Army Corps of Engineers  
 DEQ-Department of Environmental Quality  
 ODF-Oregon Department of Forestry  
 OWEB-Oregon Watershed Enhancement Board  
 SIA-Strategic Implementation Area  
 LWC-Luckiamute Watershed Council  
 LTWC-Long Tom Watershed Council  
 CPRCD-Cascade Pacific Resource Cons. and Devel.  
 CREP-Conservation Reserve Enhancement Program

## BSWCD DIRECTOR SURVEY INPUT FOR STRATEGIC PLAN SUMMARY (based on 8 respondents)

What follows is a summary for each question with intriguing responses to ponder. Contact Faye if you wish to review the full data of anonymous individual opinions. Overall, there was alignment on our vision and mission, with suggested modifications to focus on a **changing climate, education and active engagement**. Of our four strategic goals, we did well on Deliver Programs and Strengthen our Capacity, with some areas for improvement; and we should reconsider our approach to Spread our Message and Diversity, Equity & Inclusion. The **Communications Program was the top priority** of our 8 existing areas, followed by **Native Plant Program, Youth Education Program and Habitat Restoration Program**. **Climate resilience** was the top theme the District should promote going forward, followed by **youth, urban landscapes, water conservation and regenerative practices**. This raises an interesting question about the balance between rural (the historical reason for SWCDs) vs. urban (fueling our tax base) and existing funding vs. new funding. Our unique value proposition centered on our **tax based, flexible funding** (which allows us to not be dependent upon grants) and our long history and experience in **direct outreach and grants to landowners**. The STOP responses were few, related to a more realistic strategic plan, promotion of herbicides, intense focus on DEI and expecting the public to find us. It should be noted the 2015 strategic plan was the District's first ever and was intentionally aspirational. The START responses focused on raising awareness and direct outreach, building networks and partnerships, multi-generational programming, education on climate change and regenerative agriculture. Program evaluations and feedback were suggested to get a better sense of how we are doing. The KEEP responses centered on our outstanding programs and services and supporting watershed councils. Together the STOP/START/KEEP responses raise the **issue of prioritization on what we should continue to do – whether the same or differently**. The open-end question reinforced the need to ensure we are **addressing stakeholders' priorities (rather than our personal ones) and to determine the Board's role in delivering the strategic plan**. We will dig into these topics during our session on the 13<sup>th</sup> and (hope to) leave with some agreement on the priority questions and inputs we want the strategic plan committee to consider.

1. Is our current vision an accurate reflection of our desired future position? If not, what needs to change? *VISION: We envision a future where the Benton Soil and Water Conservation District's services encourage people to value and enhance the resiliency and function of land and water from the floodplains of the Willamette River to the mountains and valleys of the Coast Range.*
  - Still accurate and inclusive, with suggested changes/thoughts:
    - Adapt to a changing climate and our need for science-based education to help people prepare for future climate issues
    - living organisms that are the basis of resiliency and function of land and water
    - BCSWCD **works to** encourage people to value and enhance the **resilience** and function of **soil, native plants**, land and water from floodplain of the Willamette River to Coast Range foothills
2. Is our mission aspirational yet achievable? Please suggest changes to reflect opportunities and challenges between now and 2028. *MISSION: Engage Benton County residents in the conservation and stewardship of natural resources for current and future generations.*
  - Generally yes, with suggested changes/thoughts:
    - **Inspire, engage and support** Benton County residents
    - Engage Benton County residents in the awareness of the importance of Conservation, protection, restoration and land stewardship of natural resources.
    - Education of future generations dealing with climate change
    - Acknowledge importance of working in partnership
    - Encouragement is always achievable. It is up to the people to act upon it.

3. We had 4 strategic goals in our last strategic plan: Deliver programs, Spread our message, Strengthen our capacity, Diversity, Equity, and Inclusion.
  - Overall comments. Did we do what was in our prior plan? Did the board hear results of stakeholder surveys (needs analysis)?
  - What did we do well? Generally done well, with some suggestions/observations:
    - **Delivered programs.** Provide knowledge, guidance, encouragement and financial incentives to landowners who contact us. We need outreach to those unaware of our services and resources. Are our programs based on updated stakeholder needs and rethinking the “what” and “how” (general, in-depth, niche) of our outreach?
    - **Strengthen our capacity.** Do well on compliance. Need to continue to build the Benton SWCD team, including clarifying Directors’ role.
  - What needs improvement? Important goals that need to be approached differently:
    - **Spread our message.** A critical goal. Need more publicity about what we do. Did we "Identify or Evaluate" results and have we changed what we are doing in response? Constituents don’t know what we do or they feel that our name does not reflect our work (that programs extend beyond soil and water conservation).
    - **Diversity, Equity & Inclusion.** Spent too much staff time in areas that we could not control. Look at new census data and keep working on it to expand our base. Address environmental equity as we address changes that we can affect due to climate change (e.g. plants we sell are ones that will continue to thrive in Oregon). Integrate into other goals, e.g. programs, partnerships, communications and social media.
  
4. Rank our eight Program Areas in ORDER OF PRIORITY for our new strategic plan. List TOP PRIORITY FIRST in your response.
  - Communications Program: 1,1,1,1\* (only one answer),1, 1, 1, 8 = **1.87**
  - Native Plant Program: 3,2,2, 3, 4, 7, 1 = **3.14**
  - Youth Education Program: 4, 3, 3, 5, 3, 4, 2 = **3.42**
  - Habitat Restoration Program: 6, 4, 4, 2, 2, 2, 5, = **3.57**
  - Soil Quality Project: 2, 6, 6, 7, 5, 6, 3 = **5.0**
  - Water Quality and Land Management Program: 5, 7, 7, 4, 3, 5, 8, 4 = **6.14**
  - Invasive Species Program: 8, 5, 5, 6, 6, 7, 7, = **6.28**
  - Willamette Mainstem Cooperative: 7, 8, 8, 8, 8, 8, 6 = **7.57**
  
5. What are the top three themes (existing or new) the District should promote for 2022 – 2028?
  - Top Themes
    - Climate resilience (mentioned by nearly all respondents)
    - Youth – hands on, field trips, encourage conservation as a career path
    - Urban Landscapes - to engage more people, youth & family, multi-generational
    - Water conservation
    - Regenerative practices
  - Other Themes: soil health, soil erosion control, pollinator support, fire prep, ecological awareness.
  
6. Compared to other conservation organizations, what is the unique value proposition of the BSWCD?
  - Supported by tax base, flexible funding, not dependent upon grants.
  - Provide grants to landowners. Unique position to be a clearinghouse for other agencies that are receiving grants while extracting a small administration fee.
  - Greater diversity of programs with a hands-on approach that helps to reach a broader audience.
  - Direct, experienced staff with expertise and knowledge to assist the public.
  - A long history of working and networking with landowners (farmers and urban).

- Tax payer automatically becomes a stakeholder. How do we connect directly with these taxpayers/constituents beyond the ballot paper at election time?
7. What is one thing BSWCD should STOP doing?
- Too much in the current plan (including appendices). New strategic plan should be realistic.
  - Expect the public to find us. Let's find them!
  - Intense focus on DEI
  - Promote use of herbicides to kill invasive species
8. What is one thing BSWCD should START doing?
- Raise awareness and contact residents directly
    - More public contact (as pandemic allows). Tables (brochures etc.) at farmers markets, events. Newspaper articles, public demonstrations, consider a newsletter like Ruralite published by Consumers Power which has lots of relevant local interest stories (a cost but would get us in front of a wide audience).
    - Put more money into advertising (signage for office).
  - Building networks & partnerships:
    - Figuring out how to get landowners with opportunities to make improvements connected to the energy and imagination of people who want to be engaged in the work of repairing and caring for land. Like a Benton County CCC jobs program.
    - Expanding our reach to new groups of people through partnerships
  - Multi-generational, and family-based programs
  - Education on climate change & regenerative agriculture
  - Develop an evaluation by program so that at the end of each activity we can see how we are doing (see Habitat Restoration Program Evaluation methods).
9. What is one thing BSWCD should KEEP doing?
- Producing outstanding service and valuable conservation programs and engagement (in-person and remote) with rural and urban communities, knitting together the community of like-minded conservationists.
  - Providing (more) support to our watershed councils
  - Interactive programs with young people (Salmon Watch, science night at grade schools)
10. What else do we need to consider when updating our Plan for 2022 - 2028?
- Strategic Plan:
    - A survey that residents of Benton county can complete regarding their priorities for the District (e.g. postcard questionnaire or an online survey).
    - Make the plan update period shorter and/or adaptable to climate change uncertainty to ensure we can address its impacts during the plan period.
    - Let's focus on what we can actually do!
  - Programs:
    - (Immediate future) keep planning programs that can be easily adapted to socially distanced criteria and outdoors.
    - We need a clear understanding of what the programs are that we are proposing
  - Board
    - What is Directors' role in delivering the strategic plan?
    - Increasing board involvement