

Tuesday, September 8, 2020; 6:00-7:00 PM
Zoom Video Conference: <https://zoom.us/join>
Phone: 1-669-900-6833
Meeting ID: 864 8810 7483
Password: 296990



BOARD OF DIRECTORS MEETING MINUTES

In Attendance

Board Members Present: Faye Yoshihara, Jerry Paul, Bob Morris, Henry Storch, Eliza Mason

Board Members Absent: Grahm Trask

Associate Directors Present: Rana Foster

Staff Present: Laura Brown, Heath Keirstead, Teresa Matteson, Donna Schmitz, Linda Lovett (minutes)

Staff Absent: Holly Crosson

Others Present: Lynn Porta, OSU Water Resources graduate student; President, North American Youth Parliament for Water

Others Absent: Amy Kaiser/NRCS, Eric Nusbaum/ODA

Call to Order

[Yoshihara] 6:04 pm

Introductions, Public Comments, Announcements, Additions/Changes to Agenda

Heath introduced Lynn Porta, who had reached out to BSWCD in June to discuss partnership opportunities. North American Youth Parliament for Water (NAYPW) is a continental sub-chapter of the World Youth Parliament for Water. Discussions with the District yielded the idea to create a student Associate Director position, which Lynn views as an opportunity for students to bring their energy and technical expertise to the District.

CONSENT AGENDA

- **Approve draft budget hearing/board meeting minutes from July 6, 2020;** Discussion: none
- **Approve Financials (6/30/20 and 7/31/20);** Discussion: none
- **Adopt Budget Revision Resolution FY2020-2021-03 – appropriation transfer of funds for MMT Willamette Mainstem Cooperative (grant # 19010935);** Discussion: none

Approve Consent Agenda; MOTION/2nd: Jerry / Bob; (Unanimous 5/5)

REGULAR AGENDA

NRCS/Staff Reports

Donna: Working on five CREP plans; hope to have them done by end of month.

Teresa: Working with Donna on upper Muddy Creek watershed and with ODA to get landowners to adopt water quality plans; working on spreadsheets to track staff hours and for strategic planning.

Laura: Field work on the Willamette: surveying invasive species, monitoring equipment for water temperature.

Heath: Opened pre-order for bulb and seed sale; created virtual and at-home learning unit for Salmon Watch since field trips are not happening due to COVID; worked with Henry to present Salmon Watch materials in Spanish; co-hosting September 16 book discussion with Greenbelt Land Trust.

Linda: Wrapped up annual audit; using it as opportunity to update files and archive according to public records law; working with Holly and Teresa on strategic planning.

Director Reports

Eliza: Fruit tree picking and processing and working in store on weekend

Henry: Triaging after honey season; moving bees, on standby to move bees out of Silverton

Bob: Nothing to report

Jerry: On OWEB's mid-Willamette West small grants team. Last month granted a large nursery \$15k to remove one of two dams on a tributary where there are salmon. Nursery will apply next year to remove second dam.

Faye: Not very active on conservation front because of family commitments.

Rana: Watering garden

All documents referenced in these minutes are a part of the official record and can be distributed upon request.

Review/accept BSWCD Associate Director draft position description for OSU student representative from North American Youth Parliament for Water (NAYPW)

Heath, Faye, Laura, and Lynn developed student Associate Director job description. Lynn appreciates that the position was so welcomed and sought after and is excited to grow the relationship. Lynn is president of NAYPW, so another student may take the Associate Director position.

Faye noted that Associate Directors have no voting authority and that the position will not be exclusive to NAYPW. It is a pilot for working with many OSU organizations. Developing the job description prompted re-thinking the Associate Director positions and need to comply with existing description of those roles. Lynn said this is also the goal of NAPFW, which has students in many fields and colleges.

MOTION/2nd: Bob/Henry; (Unanimous 5/5)

The Confluence Update: Steering Committee and DEI process

Jerry reviewed his Confluence memo. The main roadblock to getting cost estimates is that the building will not be completed until 2022. We cannot do fundraising or answer funding questions until we know who the partners will be and how costs will be divvied up. Confluence members have come up with some figures, but they are soft.

Architect Lori Stephens is finalizing changes that Confluence members want to floorplans. Alan Ayers will submit plans to the City, which will take at least a month to respond. We will not know preliminary costs for at least a year. Cost of building materials going up, so it will be hard to estimate costs for this time window.

Discussion about where the District will be housed in the interim since the lease expires in June 2021: going month to month preferable to moving multiple times; directors will need to vote on this eventually; with COVID, we need to anticipate and shift our model; situation is dynamic with shortages and logistical difficulties; keep talking to staff about how working remotely impacts work and office space needs.

DEI

Heath emailed board and staff on 9/4 with the schedule for virtual Confluence All Staff and Board DEI Awareness Raising Trainings. Some sessions will be recorded but attending live is encouraged. The Fourth Fridays Learning Lunch series for all Confluence organizations starts on September 25th. The focus will be equity as it relates to environmental or conservation topics. Heath is working with Jessica McDonald of Greenbelt Land Trust and Carolyn Menke of Institute for Applied Ecology on a DEI action plan for the Confluence.

Set date for 2021 BSWCD Annual Meeting – Monday, January 11th or Wednesday, January 13th?

Discussion/decision – January 11; meeting will be virtual, staff already planning for virtual meeting.

MOTION/2nd: Jerry/ Henry; (Unanimous 5/5)

Staff telework stipend (\$75) for September 2020?

Motion: Approve a \$75 stipend for each staff member for the month of September 2020.

MOTION/2nd: Henry/Bob; (Unanimous 5/5)

Meeting Adjourned

[Yoshihara] 7:01 pm