

Monday, February 9, 2026
 6:00-7:30 PM Board Meeting
 To join Zoom Video Conference:



<https://us02web.zoom.us/j/84468250202?pwd=Rk5sRERSZXl6WVV0UmJIWEFBcDIHUT09>

Phone: 1-669-900-6833

Meeting ID: 844 6825 0202

Passcode: 640956

BENTON SWCD BOARD OF DIRECTORS FEBRUARY 2026 MEETING AGENDA

Goal	Item	Lead	Time	ACTION
	Call to Order, Introductions, Public Comments, Announcements, Additions to Agenda	<i>Acting Chair</i>	6:00	
	CONSENT AGENDA	<i>Acting Chair</i>	6:10	ACTION
5	Approve draft Minutes from January 12 Board Meeting			
3	Approve Resolution FY2025-2026-06 (donation to outreach and education)			
5	Accept Financials (12/31/25)			
	REGULAR AGENDA			
5	NRCS updates/staff report	<i>NRCS</i>	6:10	
1	Approve Resolution FY2025-2026-07 Middle Muddy and Oliver Creek Working Lands (SIA)	<i>Ahr/Remsey</i>	6:16	ACTION
1	Approve Resolution FY2025-2026-08 Project Development on Private Oak Lands Benton Co.	<i>Ahr/VanHawkins</i>	6:18	ACTION
5	FY26 6-month financial review (7/1 through 12/31) (Graphs in packet)	<i>Ahr</i>	6:20	
1-2	Staffing updates after Teresa Retirement	<i>Ahr</i>	6:40	
3	Updates on Committee related to Coffin Butte landfill	<i>Ahr/Committee</i>	6:45	
1-4	Budget Calendar, Schedule PFC Meeting	<i>Ahr</i>	7:00	
5	Lease Update	<i>Ahr</i>	7:05	
5	Update on running for Board of Director Election (see notice in packet)	<i>Ahr/Mackey</i>	7:10	
2	Feb 28 Native Plant Sale update	<i>Dawson</i>	7:15	
1-5	Questions from Board on BSWCD and NRCS activities	<i>Directors/Staff/NRCS</i>	7:20	
	Meeting Adjourned	<i>Acting Chair</i>	7:30	

Strategic Direction Goals 2022-2027

Goal #1: Ensure that the soil, water, and ecosystems of Benton County, including diverse habitats on wild, working, and urban lands, are protected, restored, and resilient.

Goal #2: Deliver engaging education and outreach opportunities that inspire residents throughout Benton County to protect and restore soil, water, and habitat.

Goal #3: Develop clear, consistent communications so people throughout Benton County can easily participate in Benton SWCD services and take action to steward our resources.

Goal #4: Enhance our strategic partnerships and revenue to increase Benton SWCD's impact.

Goal #5: Implement operations that support highly effective programs and services.

BSWCD Board and Outreach Events (subject to change)

Date/Time	Event	Location
As needed/wanted	OR Government Ethics Law, Lobby Law, and Public Meetings Law	Ongoing
Tues. Feb. 10 1:00pm-2:00pm	NPS New Volunteer Training	808C NW Buchanan Ave. (Our Office-Conference Room)
Tues. Feb. 17 5:00pm-6:00pm	NPS New Volunteer Training	808C NW Buchanan Ave. (Our Office-Conference Room)
Sat. Feb. 21 8:00am-5:30pm	2026 OSU Small Farms Conference	Oregon State University Small Farms Conference «
Mon. Feb. 23rd- Friday Feb 27th	Set Up for Native Plant Sale	BC Fairgrounds Solar Building
Sat. Feb. 28th 9:00am-3:00pm	Native Plant Sale Pick Up	BC Fairgrounds Solar Building
Sat. March 07 8:30am-3pm	OSU Extension Rural Living Day	Junction City High School Register Here
Mon. March 09 6:00pm-7:30pm	Benton County CWMA Spring 2026 General Meeting	TBD
Mon. March 16 6:00pm-8:00pm	Annual Meeting	Corvallis Community Center, Chandler Ballroom

Check our website calendar regularly for additional items that are still being finalized:
<https://bentonswcd.org/activities/calendar/>

Michael Ahr

Executive Director - Staff Report for **January 2026**



Departures –

- Teresa Matteson, our Soil Conservationist of 22 years, retired this month. It's sad to see Teresa leave. She had the most historical knowledge of anyone on staff and she was awesome to work with. Teresa built great relationships over the years that can't just be handed off to us newer staff. However, we do benefit from her work and relations and will move forward with the enthusiasm that T always showed here in the workplace. Great news is that we had her showing Brad Remsey how to do many, many things at the District so that when she left, he was trained and ready to go. Brad will take over much of the work that Teresa led.

Partnerships –

- I met with Nicole DeCrappeo of Marys River Watershed Council. She recently started as their Executive Director and we both agree that strong partnerships between our organizations will be critical in the years ahead. We're both relatively new to the ED role at our organizations and have plenty we want to help each other with as we get used to these positions.
- Sara and I met with Jessica McDonald of Greenbelt Land Trust. We've been working with GLT to partner on the Nature Neighbors program (a backyard habitat program), but many details hadn't been worked out. We met for 2 hours and hammered out a lot of details and will make time to talk more about this partnership at an upcoming Board Meeting. I have really appreciated the efforts of Sara on this program as well as her adaptability in the partnership.
- Tatum and I attended a Linn SWCD Board Meeting. We see Deb Paul on their staff at a couple of meetings each year, but other staff and Board – we see less often. A visit to their meeting is always enlightening and they had us share some details on our Willamette River work.
- E & S Environmental Consulting in Corvallis solicited us to serve as project sponsor for a forest carbon credit tool that they hope to develop with funds from Oregon Department of Forestry. Tatum met with them and got them even more excited about a partnership and I've helped them come up with a Scope of Work for ODF funding. If it works out, Benton SWCD will receive about \$30K of the funding over 2 years and we will collaborate on landowner outreach.
- Middle Muddy and Oliver Creek SIA – we have a grant agreement to review and sign. Look for a budget resolution to add this grant in March!
- I hosted a District Managers Meeting in Corvallis at the Confluence Building. We had attendees from Tualatin, Clackamas, West Multnomah, Polk, Yamhill, and Upper Willamette SWCDs. At these quarterly meetings we talk about a variety of items and ways to share resources.
- Attended a meeting on Coffin Butte Landfill updates with a few staff, Directors, and Associate Directors

Lease and Confluence – We were told by our current landlords that we'll be able to extend our lease for an additional year meaning we can occupy our current space thru Feb. 2027. I'm also starting to attend Confluence Partner meetings about the building downtown. I can give brief updates at meeting.

Staff Report

JANUARY

Tatum VanHawkins

Starting the year off strong!

- Small Grant Team 9 kick off! Met with Long Tom WC and other team 9 members to create and update bylaws and procedures.
- Linn SWCD Board Meeting in Tangent - Michael and I attended the Linn SWCD Board meeting to share updates on Aquatic Invasives work on the Willamette River.
- Spent the morning weeding the native plantings at the Willamette Grange for Teresa's goodbye work party. This was such a great way to say "see ya later" to Teresa. She has been such a powerhouse for this district for the last 22 years and with it has left behind some large shoes to fill. Luckily we have a strong team and she's not too far away!
- Working with Michael on an exciting new project and partnership! More on that as it unfolds.
- Site visit to one of the many Timberhill HOA communities to provide technical assistance on the reduction of invasive weed pressure and fuels within communal open spaces. Huge Thank You to Cierra for coming along and bringing all her plant knowledge!





January 2026 Report

Brad Remsey
Resource Conservationist

Happy New Year! The new year has brought about change with Teresa's retirement but also excitement for what's to come. It was wonderful to celebrate her retirement with a weed pull at the Jerry Paul Memorial Hedgerow. It was great to have community members come out to help and support the program and share an appreciation for T's contributions to the district and community. It has been incredible to work with Teresa and learn from her. She was wonderful at ensuring my success with the district.

I celebrated my one year anniversary with the district this month. Michael and I met to have an annual review and talk about how he and I would like to move forward. His feedback was helpful now that I am now heading our Scope of Work and Strategic Implementation Area programs.

I attended two annual meetings this month that were hosted at the Linn County Expo center. I tabled the Nut Growers Society Winter Meeting with other SWCD' from the valleys. The Oregon Ryegrass Growers Association meeting helped me learn more about the industry challenges and opportunities.

Teresa and I had one last site visit together to gather photo points for Jim Hermans grant rant funds request. He has finished installing fence to keep livestock out of wetland and seeps. Next week he will be picking up his native plant order to begin installing.

I attended two webinars about the NRCS's Conservation Evaluation and Monitoring Activities (CEMAs). Both programs focus on soil health and may create funding opportunities to help continue Teresa's soil health program.

Other Accomplishment:

Jack Fetters of MRWC and I went out into the field for our water quality day in the SIA.

Visited Davis family farm to check in about picking up carts for the Native Plant Sale next month. I also chatted about the cover crop planting the alley ways of their blueberry field.

Teresa hosted a meeting to go over monitoring results in the Upper Muddy Creek Strategic Implementation Area. We met with the Local Monitoring Team to review results we have so far as we prepare to wrap up the project. I also introduced our new SIA in the Middle Muddy and Oliver Creek watersheds. Many of the attendees will partake in the monitoring team for the new SIA as well.

The semi annual SOW Report was submitted and accepted.

Submitted the quarterly SOW Capacity Grant funds request and we are waiting for the funds to be deposited.



Teresa and Jim Herman inspecting the newly installed fence as we gather photo points.



Jack of MRWC collecting data at the Williams Bridge site.



Cover crop in the alley ways at Davis Family Farm



ACCOMPLISHMENTS:

- Some professional development events:
 - Pond building and maintenance
 - Wildlife and Water Friendly Gardens webinar series
 - Vegetated stormwater facilities 2-day workshop
 - Preparing documents for accessibility deadlines
- Led soil tunnel activity at Franklin Elementary science night
- Attended Conservation Education and Outreach Collaborative quarterly meeting
- Finalized Annual Report

IN PROGRESS:

- Sending annual report to printers
- Working with Tatum and Cierra on ideas for an internship
- Getting quotes for a new Nature Neighbors website
- Working on other Nature Neighbors materials – brochures, handbook etc.
- Recruiting speaker for annual meeting
- Working on ideas for this summer's Twilight Tours



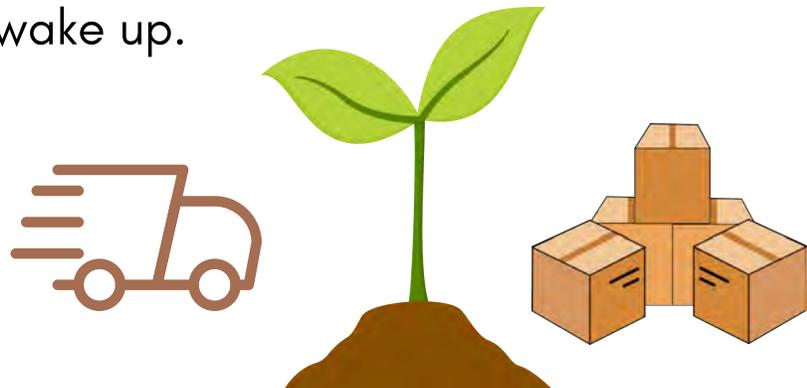
January was mostly a month of site visits and beginning preparations for the 2026 Native Plant Sale. I assisted Tatum in field work and collecting data for her to create a basic forest management plan for Meadowridge HOA, which is in the Timberhill neighborhood here in Corvallis. I also began printing and sorting the order forms for NPS. We currently have over 300 orders and keep maxing out on pick-up time slots! The plant deliveries have been scheduled, and Sara and I will be hosting two new volunteer events in the weeks leading up to pick-up day in February.

January was also a bittersweet month because we said see you later to our lovely Teresa! It was great to do a work party as all staff at the Willamette Grange as a celebration of her retirement and also an opportunity for all of us to get into the soil and see some of our favorite native plants before they wake up.

Spring is on its way!

Looking ahead to February:

1. **NPS 2026!** 🌱
2. 2026 ODA Noxious Weed Grant award announcements
3. Tabling at the Insights into Gardening event with Sara



Staff Report January 2026 - Operations Coordinator

Employee Name: Candace Mackey

Reports to: Executive Director-Michael Ahr

Narrative: Facilities and Budget Prep

1. Goal #5: Implement operations that support highly effective programs and services. Strategy #5
Ensure District operations meet the highest standards of public agency administration

<p>Board</p> 	<p>Calendaring for 2026 Board Meeting Items: Schedule, due dates for reports, notice. Met with bookkeeper about timeliness of reporting and set up a consistent schedule. Thank you Jenny!</p>
<p>Financial</p> 	<p>Requested proposals from current copier company as well as new local company. Researched, evaluated and displayed results for evaluation by the ED for decision making. Began populating the Dues, Fees and Subscriptions spreadsheet to aid the ED in creating the FY27-28 budget. Per usual, pay bills, reimbursements, draft benefit payments for employees. Sent thank you's and IRS documentation to our generous donors! <3</p>
<p>HR</p> 	<p>Exit process for Teresa Matteson retirement completed. (sadness and joy for her future) Set up deadline for SB906 implementation (paystub education and documentation) with ED and bookkeeper. Researched more timely contributions to retirement and HRAVebea accounts for staff.</p>
<p>Training</p> 	<p>Goalsetting for 2026 from November 2025 review: outlining learning to add conservation and basic office reception Spanish speaking to my toolbox. Reviewed learning opportunities for self and board for the upcoming year from SDAO, League of Oregon Cities and OACD. I received massive support from my supervisor in all of this! Thank you, Michael!</p>
<p>Facilities</p> 	<p>Troubleshooting office logistic issues such as houseless folks blocking the door during janitorial cleaning times, conference room scheduling, securing our office as the office behind us is now being utilized, brainstorming ways with staff to change seating to account for Teresa retiring and to create a better space for focus. Aided in transition to new computer server for the office.</p>

FY26 Budget Resolution
Resolution No. FY2025-2026-07

BE IT RESOLVED that the Board of Directors of the Benton Soil and Water Conservation District (SWCD) hereby approves the addition of \$100,000 to the Benton SWCD FY26 Budget as follows:

Project Fund

Add \$100,000 in Resources to the Project Fund for the Middle Muddy & Oliver Creek Working Lands Strategic Implementation Area (OWEB # 226-8010-24830)

Add \$100,000 in Requirements to the Project Fund as follows:

Personnel

Personnel	\$35,404
-----------	----------

Materials and Services

Materials and Services	\$51,552
------------------------	----------

Transfer to General Fund (Fiscal Admin)	\$13,044
--	-----------------

General Fund

Add \$13,044 in Resources

Transfer from Project Fund (Fiscal Admin)	\$13,044
--	-----------------

Add \$13,044 in Requirements to the General Fund as follows:

Materials and Services

Community Conservation Programs/Conservation Incentive Program	\$9,044
--	---------

Community Conservation Programs/Conservation Education	\$3,000
--	---------

Dues/Subscriptions/Fees	\$1,000
-------------------------	---------

SIGNED THIS 9th day of February, 2026

Benton Soil and Water Conservation District
Entity Name

Benton SWCD Board of Directors
Governing Body

Signature: Kerry Hastings, BSWCD Board Secretary

FY26 Budget Resolution
Resolution No. FY2025-2026-08

BE IT RESOLVED that the Board of Directors of the Benton Soil and Water Conservation District (SWCD) hereby approves the addition of \$32,736 to the Benton SWCD FY26 Budget as follows:

Project Fund

Add \$32,736 in Resources to the Project Fund for the Project Development on Private Oak Lands in Benton County (OWEB # 226-3018-24565)

Add \$32,736 in Requirements to the Project Fund as follows:

Personnel

Personnel	\$27,966
-----------	----------

Materials and Services

Materials and Services	\$500
------------------------	-------

Transfer to General Fund (Fiscal Admin)	\$4,270
--	----------------

General Fund

Add \$4,270 in Resources

Transfer from Project Fund (Fiscal Admin)	\$4,270
--	----------------

Add \$4,270 in Requirements to the General Fund as follows:

Materials and Services

Community Conservation Programs/Native Plant Program	\$2,170
--	---------

Community Conservation Programs/Conservation Education	\$2,100
--	---------

SIGNED THIS 9th day of February, 2026

Benton Soil and Water Conservation District
Entity Name

Benton SWCD Board of Directors
Governing Body

Signature: Kerry Hastings, BSWCD Board Secretary

Figure 1.

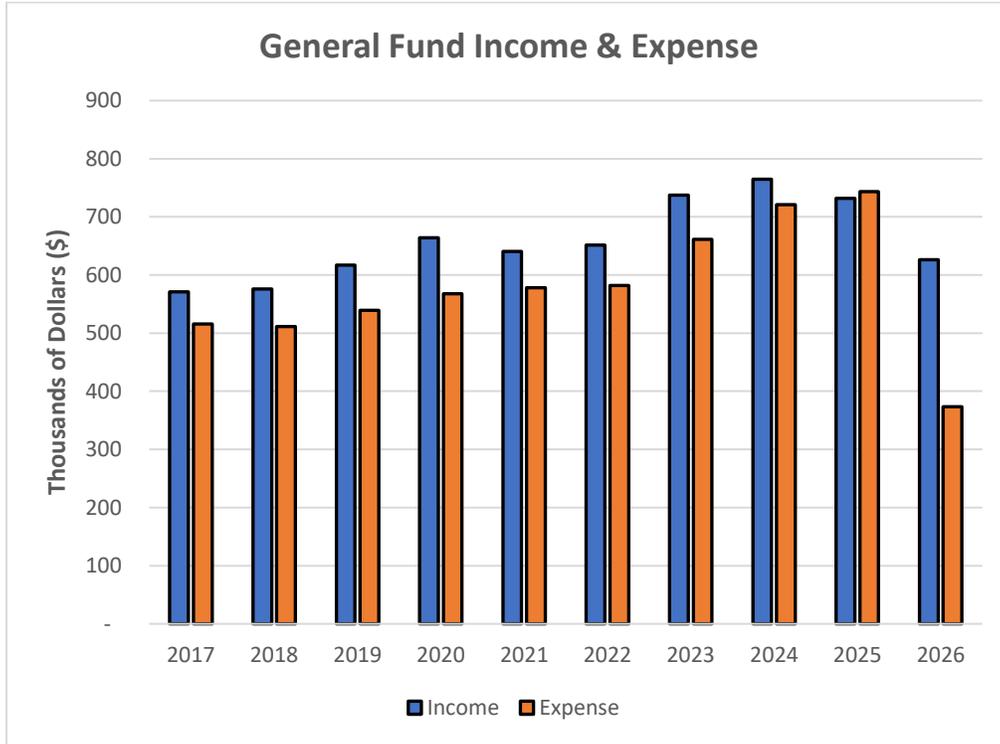


Figure 2.

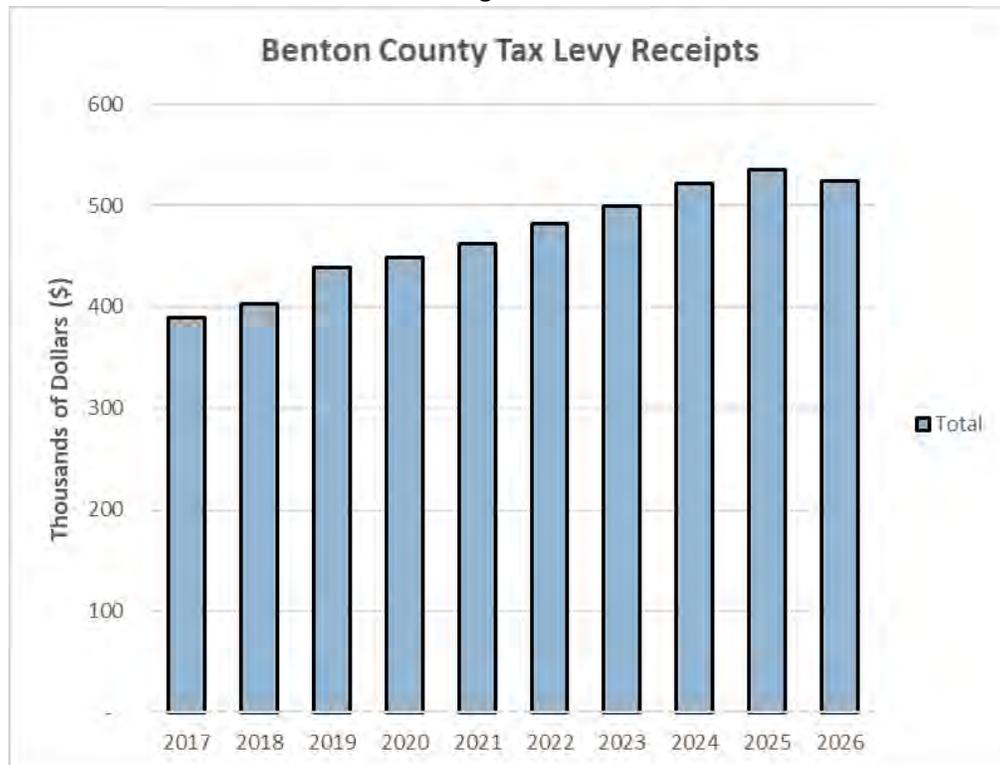


Figure 3.

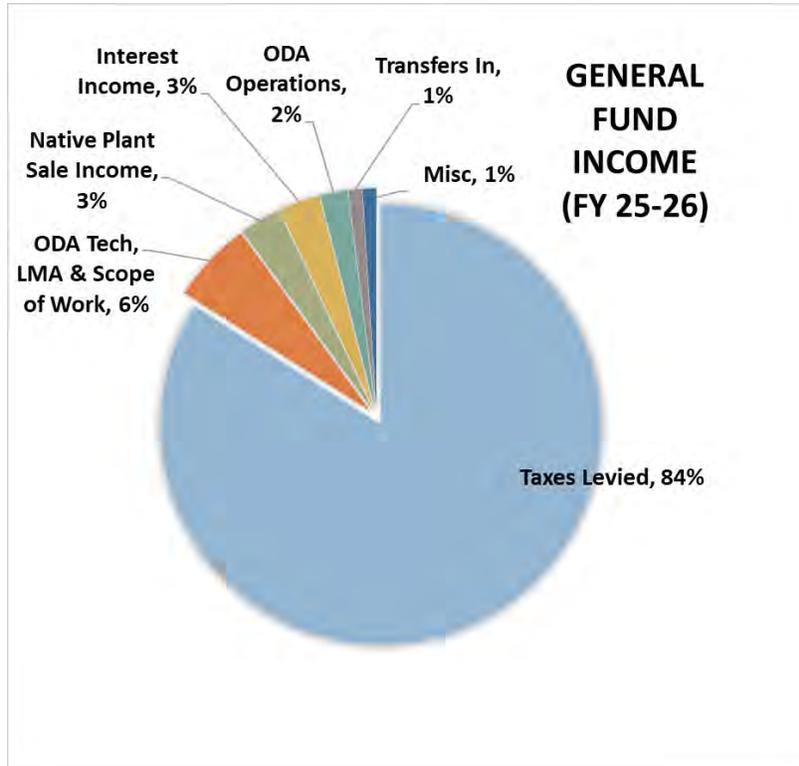


Figure 4.

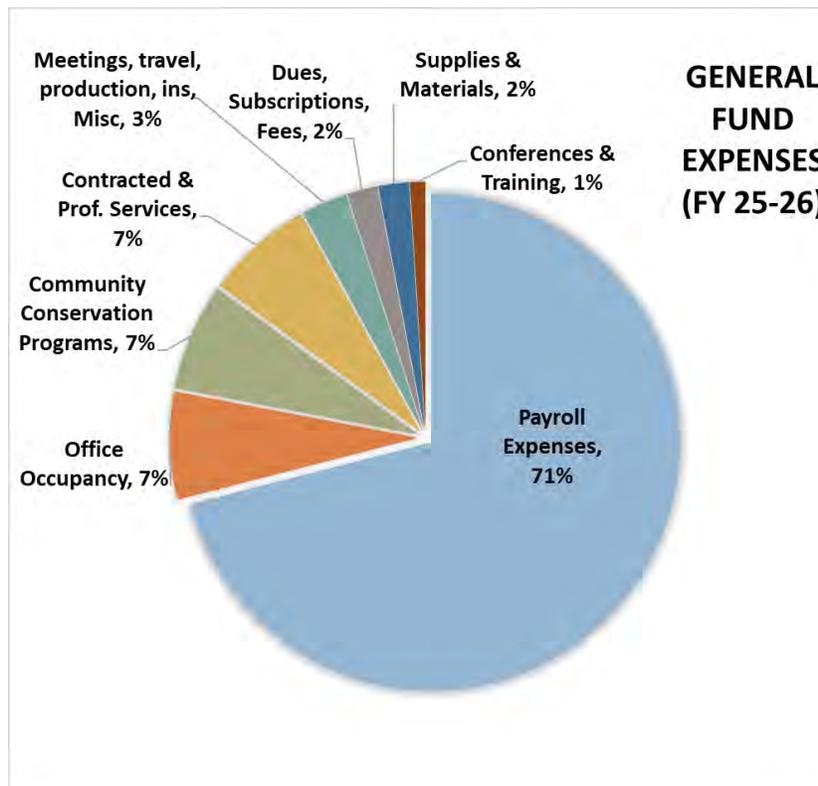
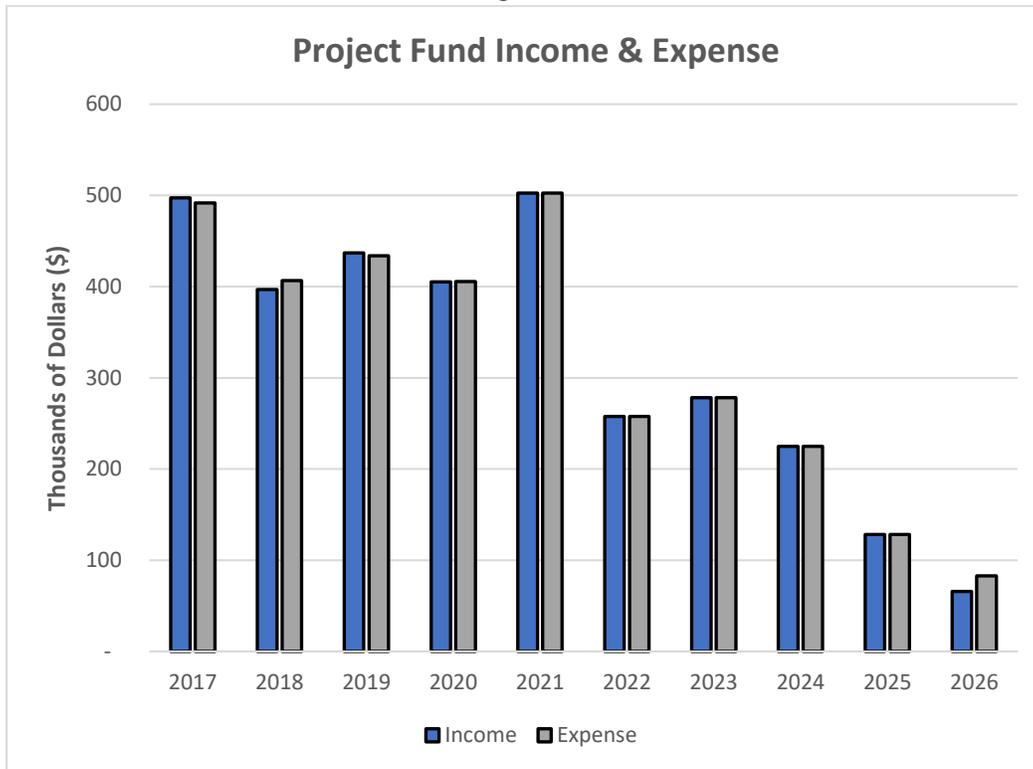


Table 1.

Grant Income	
	Funded (\$)
OWEB:222-3016-22326 - Mitchell Oak	22,798
OSWB:2025-38-016 WR EDRR Weeds	15,478
OWEB:11-24-004 Rainshine Orchard	11,820
OWEB:223-3044-23047 Stakeholder Oak	6,776
OSWB:2025-38-015 Purge the Spurge Ph5	2,755
OSWB:2024-37-012 WRAWM X	2,667
OWEB:SIA 218-8010-16782	1,889
OWEB:SIA 218-8010-16782:Monitoring	1,735
Grand Total	\$ 65,917.88

Figure 5.



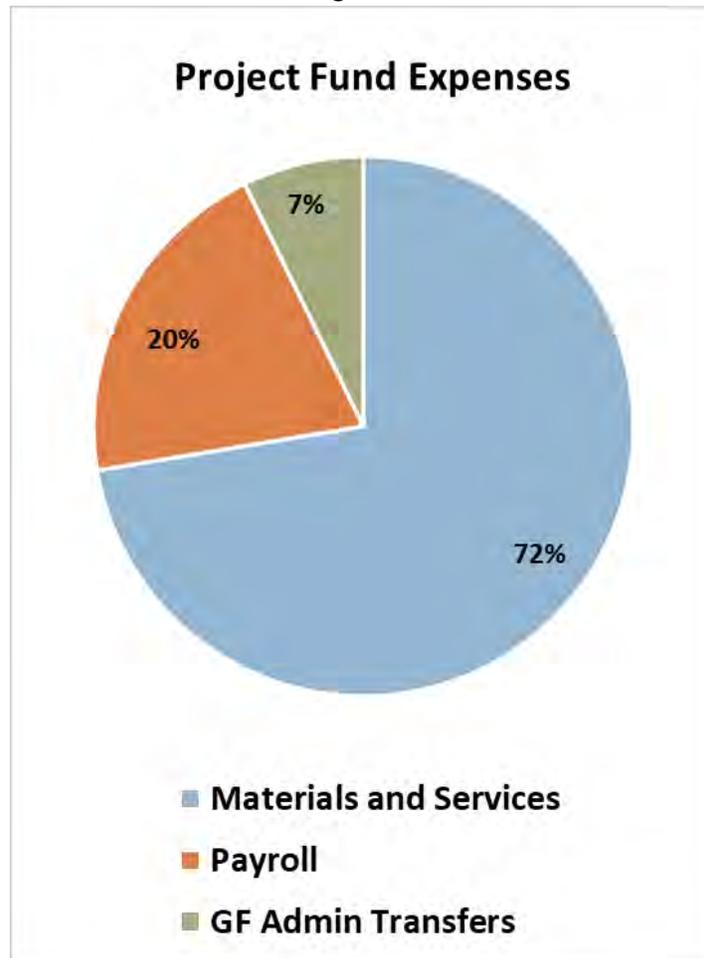
December FY2025-2026

1/30/2026

Table 2.

Project Fund Expenses		
Expense Account	Amount (\$)	% of Total
Materials and Services	59,886	72%
Payroll	16,847	20%
GF Admin Transfers	6,002	7%
Total	82,735	100%

Figure 6.





FY2026-2027 BUDGET CALENDAR

Budget Year: July 1, 2026 - June 30, 2027

- Proposed Budget Prepared.....April 24, 2026
- Publish first notice of Budget Committee Meeting.....April 20, 2026
(Submit by April 13 to Gazette Times – notice must appear 5 to 30 days before the meeting)
- Publish second notice of Budget Committee Meeting.....April 21, 2026
(post prominently on website for at least the 10 days before the meeting)
- Budget Committee Meeting.....May 4, 2026
6:00-7:30 pm in-person and Virtual Meeting (Zoom Video Conference or Call-In)
Approve Budget and Set Tax Rate or reconvene as agreed to by committee
- Publish notice of 2nd Budget Committee Meeting (if needed).....per public meeting law
- Second Budget Committee Meeting (if needed)May 11, 2026
- Publish Budget Hearing Notice.....May 25, 2026
(Submit by May 19 – notice must appear not less than 5 days before or more than 30 days before the hearing)
- Hold Budget Hearing.....June 08, 2026**
- Enact Resolutions.....June 08, 2026
*Includes: Adopt budget, make appropriations,
Declare the tax levy by fund, and categorize the levy*
- Certify Tax to Assessor.....by July 15, 2026
- Budget (LB forms) to Benton County Clerk.....by September 30, 2026

NOTE: This budget calendar is based on Oregon Local Budget Requirements. Oregon law requires two notices for the budget committee meeting: only one in the newspaper if the notice is also posted on the website (ORS 294 421). The paper of record for Benton Soil and Water Conservation District is The Corvallis Gazette-Times.

Important information

Change to Elected Incumbent Filing Deadline

I received this notice as part of the Elections Division's efforts to ensure filing officers are aware of changes to the elected incumbent candidate filing deadline, as established by [House Bill 4024 \(2024\)](#).

I am providing this information to SWCD's please update staff and SWCD Directors to the new rules.

Section 17b of HB 4024 (2024) (now [ORS 260.034](#)) requires that an incumbent seeking re-election to the same office must file their declaration of candidacy or nominating petition at least **seven days before** the applicable filing deadline for non-incumbent candidates. Incumbents who were appointed to the position they are seeking election to are subject to the same filing deadline as non-incumbent candidates.

This effects all SWCD's for the **November 3, 2026 General Election**.

As a result, the filing deadline for elected incumbents seeking reelection to the same office is **Tuesday, August 18, 2026** .

Non-incumbent candidates, as well as incumbents who were appointed to their current office, must file by **Tuesday, August 25, 2026**.

For more information, please refer to the updated [State Candidate Manual](#), the [County, City and District Candidate Manual](#), and [filing forms](#) provided by the Elections Division.

If you have any questions about this change, please contact the Elections Division at HB4024.Rules@sos.oregon.gov or call (503) 986-1518

This change requires ODA to update our website and forms. Our plan to have the information posted in February.

I am available if you, SWCD Directors, or staff have questions.

Sandi

Email address – sandi.hiatt@oda.oregon.gov

Phone Number: 971-301-3605

Sandi Hiatt, Grants Administration Officer/SWCD Election Clerk

Oregon Department of Agriculture – Natural Resource Program Area

635 Capitol St NE, Salem, OR 97301-2532

971-301-3605 | Oregon.gov/ODA | Pronouns: she, her, hers

Explore ODA's new website! If you need help locating a specific page, or you encounter a bug or other error, please contact website@oda.oregon.gov

Monday January 12, 2026
Regular Board Meeting 6:00-7:00pm



To join Zoom Video Conference:

<https://us02web.zoom.us/j/84468250202?pwd=Rk5sRERSZXI6WV0UmJIWEFBcDIHUT09>
Phone: 1-669-900-6833
Meeting ID: 844 6825 0202; Passcode: 640956

BOARD OF DIRECTORS MEETING MINUTES

In Attendance

Board Members Present: Nate Johnson, Greg Jones, Marcella Henkels, Eliza Mason, Kerry Hastings, Aubrey Cloud, David Barron

Board Members Absent: Henry Storch-Director Emeritus

Associate Directors Present: Charlene Carroll, Rana Foster, Michael Rhoades, Claire Phillips

Associate Directors Absent: Nico Conoan-Nieves

Staff Present: Michael Ahr, Teresa Matteson, Cierra Dawson, Sara Roberts, Brad Remsey, Tatum VanHawkins, Candace Mackey (minutes)

Staff Absent:

Others Present: Ian Bernot, USDA/NRCS Soil Conservationist Central Coast/Upper Willamette & Southwest Basin, Rolando Beorchia CER, Sunrise Restoration (Guest)

Call to Order - Johnson (6:02 pm)

Introductions, Public Comments, Announcements, Additions/Changes to Agenda

Introductions: Introductions made by each person, Rolando Beorchia gives a personal introduction, lives in Alsea and works in conservation and is interested in joining the board.

Public Comments: None.

Announcements: None.

Additions/Changes to the Agenda: Michael would like to present the amended Treasurer's Report to the board before voting on the Consent Agenda. Board agrees.

Amendment to the monthly Treasurer's Report: Credit card balance changed from the initial Treasurer's report to the one currently presented, due to the report's numbers being pulled from the QuickBooks Reconciliation Report, which included charges already recorded that are past November 30, 2025, cutoff date for the report. After reviewing the actual Credit Card Statement for the month, the number was corrected. The actual Credit Card Statement is normally reviewed each month, but there was a delay this month. Treasurer and Executive Director are working to streamline the reporting process so that this will not happen again.

CONSENT AGENDA

- **Approve draft Minutes of December 8, 2025, Board Meeting**
- **Accept Financials (11/30/25)**

Discussion: None

MOTION: Nate Johnson moves to approve the consent agenda. Second: Greg Jones
Result 7-0: Nate Johnson-Yes Greg Jones-Yes Marcella Henkels-Yes Eliza Mason-Yes, Kerry Hastings-Yes David Barron-Yes Aubrey Cloud-Yes

All documents referenced in these minutes are a part of the official record and can be distributed upon request.

REGULAR AGENDA

- **Election of Officers:**

MOTION: To nominate Nate Johnson to the position of BSWCD Board Chair-Kerry Hastings

Second: David Barron

Discussion: None

Result 7-0: Nate Johnson-Yes Greg Jones-Yes Marcella Henkels-Yes Eliza Mason-Yes, Kerry Hastings-Yes David Barron-Yes Aubrey Cloud-Yes

MOTION: To nominate Marcella Henkels as BSWCD Board Vice Chair-Nate Johnson Second: Greg Jones

Discussion: None

Result 7-0: Nate Johnson-Yes Greg Jones-Yes Marcella Henkels-Yes Eliza Mason-Yes, Kerry Hastings-Yes David Barron-Yes Aubrey Cloud-Yes

MOTION: To nominate Kerry Hasting to the position of BSWCD Board Secretary-Nate Johnson Second: Eliza Mason

Discussion: None

Result 7-0: Nate Johnson-Yes Greg Jones-Yes Marcella Henkels-Yes Eliza Mason-Yes, Kerry Hastings-Yes David Barron-Yes Aubrey Cloud-Yes

MOTION: To nominate Nico Conoan Nieves to the position of BSWCD Board Treasurer-Kerry Hastings Second: Nate Johnson

Discussion: None

Result 7-0: Nate Johnson-Yes Greg Jones-Yes Marcella Henkels-Yes Eliza Mason-Yes, Kerry Hastings-Yes David Barron-Yes Aubrey Cloud-Yes

- **NRCS Report:**

This Thursday is the application deadline for EQIP. Deadline for FSA eligibility got moved to March 13th to allow extra time for forms. Ranking deadline for that is in April. This year pools have changed quite a bit. What happened this year is that our hazelnut CIS expired and was not renewed. A lot of practices of irrigation upgrades aren't available for funding this year. We also don't have the engineering staff at this point to fund in this cycle. What we do have is something called "categories," two previous forest categories have been consolidated into one. Local foods funding pool has been offered to the entire state, instead of by basin, making it more competitive. Regenerative practice program is a new offering. Offering is for 5-year projects, and there are major documentation requirements for the contract.

Nate Johnson asks if the Regenerative Farming program is aimed at smaller acreage or larger acreage farms. Ian Bernot explains it is a better fit financially for larger farms, but that the Local food grant program would be better for smaller farms. Ian Bernot also explains a bit about what ranking factors would be important since the pool has become more competitive.

- **Using the Chat Function at our Zoom Meetings**

Michael Ahr gives a quick tutorial on how to use the Chat function in Zoom as well as uses in meetings. He will send out the policy that was adopted by the board in the past for chat etiquette.

- **Updates from Strategic Implementation Area and Local Advisory Committee (MidCoast) Meetings**

Michael Ahr talks about the status of the new SIA grant. Our application has been accepted for the Middle Muddy Creek/Oliver Creek area, which is good. Updates on local partner meetings which highlight all of the projects going on in the valley, making coordination efforts easier. Great fish habitat projects are happening with the Lincoln SWCD and the Siuslaw SWCD!

- **Teresa Matteson Retirement January 2026**

Teresa Matteson has been talking about retirement for the last several months and has decided to retire on January 25, 2025. Her last workday will be Friday January 23. She is planning a work party at the Willamette Grange to work on the Native Plant Hedgerow as a celebratory farewell. Folks share stories of fondness for Teresa, her soil knowledge, and social connections that have forged forward a path for soil health in Benton County!

- **Resolution FY2025-2026-05 Annual Meeting**

MOTION: Nate Johnson moves to adopt Resolution FY2025-2026-05 Annual Meeting

Second: Greg Jones

Result 7-0: Nate Johnson-Yes Greg Jones-Yes Marcella Henkels-Yes Eliza Mason-Yes, Kerry Hastings-Yes David Barron-Yes Aubrey Cloud-Yes

- **Coffin Butte Landfill Updates**

Nate Johnson updates the group about a movement of the county commissioners to pull back their approval of the expansion to the land use board. Commissioners will now have a hearing to reconsider their decision. He doesn't believe there is any public comment allowed. It is expected that either way it goes, there will be an appeal. Aubrey Cloud shares that this may be due to the DEQ report outlining some negative environmental aspects, but that this information may not impact the final decision by the commissioners. Nate Johnson has scheduled a meeting for January 23 to see where the committee would like to go.

- **Schedule for 2026 BSWCD Board Meetings-Which in Person?**

Michael Ahr presents the 2026 Board Meeting Schedule. We've had conversations about holding meetings in person, even though Zoom is easier and tends to have more attendance. There are many current meetings that are in person, such as the Annual Meeting, and various budget meetings, in addition to volunteer celebrations, so Nate Johnson suggests perhaps June would be a good in-person meeting.

- **Questions from Board on BSWCD and NRCS Activities. None.**

- **Other Board Business? None.**

Meeting Adjourned - Nate Johnson (7:16pm)

**Benton Soil and Water Conservation District
FY26 Budget Resolution
Resolution No. FY2025-2026-06**

BE IT RESOLVED that the Board of Directors of the Benton Soil and Water Conservation District (SWCD) hereby approves the addition of a \$1,040.47 donation from Gautum Kaul to the Benton SWCD FY26 Budget as follows:

General Fund

Add \$1,040.47 in Resources to the GENERAL FUND – Community Conservation Programs / Conservation Education

Add \$1,040.47 in Requirements to the General Fund as follows:

Materials and Services

Community Conservation Programs/ Conservation Education	\$1,000.00
Dues/Fees/Subscriptions	\$40.47

SIGNED THIS 9th day of February, 2026

Benton Soil and Water Conservation District
Entity Name

Benton SWCD Board of Directors
Governing Body

Signature: Kerry Hastings, BSWCD Board Secretary

Financial Report

Period ending 31 Dec 2025
Benton SWCD Board Meeting
9 February 2026

Our Oregon LGIP account closing balance was \$1,143,824.87. The dividend paid was \$4,109.22 and the monthly distribution yield was 4.25%. The fiscal year-to-date dividend paid was \$18,846.72.

The Benton County Finance Department paid the District \$10,072.28 for the month. The year-to-date amount is \$518,279.56.

The total balance of both Citizen Bank accounts combined was \$81,962.27. The previous month's combined balance was \$146,023.26. Both accounts were reconciled and all checks were accounted for.

The balance of the credit card account as of 26 December 2025 was \$509.77 and charges were reconciled.

The Stripe account was reconciled. The starting balance was \$0. The ending balance was \$0.

Respectfully submitted,

nico conoan nieves
Treasurer

Benton Soil & Water Conservation District
Balance Sheet
As of December 31, 2025

	Dec 31, 25	Dec 31, 24	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
10100 · Citizens Bank - 39	70,496.94	78,691.38	-8,194.44
10150 · Citizens Bank - 84	11,465.33	3,673.53	7,791.80
10200 · LGIP	1,150,195.10	1,154,469.98	-4,274.88
10310 · Stripe R8el - Streamline	1,000.00	1,000.00	0.00
10800 · Petty Cash	24.00	24.00	0.00
Total Checking/Savings	1,233,181.37	1,237,858.89	-4,677.52
Accounts Receivable			
11400 · Grants Receivable	12,285.21	7,277.80	5,007.41
Total Accounts Receivable	12,285.21	7,277.80	5,007.41
Other Current Assets			
12000 · Undeposited Funds	0.00	24,172.23	-24,172.23
12010 · 100-1505 Due to/Due frm BR Fund	-118,200.00	-118,200.00	0.00
12015 · 100-1500 Due to/from Proj Fund	-6,841.93	-21,012.93	14,171.00
12020 · 200-1080 CashDue to/fm Gen Fnd	6,841.93	21,012.93	-14,171.00
12040 · 400-1080 Cash Due to/Due frm GF	118,200.00	118,200.00	0.00
13000 · Prepaid expenses-Audit	3,939.10	3,373.33	565.77
Total Other Current Assets	3,939.10	27,545.56	-23,606.46
Total Current Assets	1,249,405.68	1,272,682.25	-23,276.57
Other Assets			
18400 · Property Tax Receivable-Audit	11,826.00	10,809.00	1,017.00
Total Other Assets	11,826.00	10,809.00	1,017.00
TOTAL ASSETS	1,261,231.68	1,283,491.25	-22,259.57
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 · General Accounts Payable	2,194.85	3,992.57	-1,797.72
20100 · Project Accts Payable	8,047.10	1,537.88	6,509.22
Total Accounts Payable	10,241.95	5,530.45	4,711.50
Credit Cards			
22000 · CITIZENS BANK MASTER CARD			
22200 · Holly CC - 2995	0.00	55.24	-55.24
22530 · Michael CC - 7218	15.78	10.00	5.78
22532 · Sara CC - 0962	149.00	140.91	8.09
22533 · Candace CC - 2905	328.52	425.29	-96.77
22535 · Brad CC - 5630	16.47	0.00	16.47
Total 22000 · CITIZENS BANK MASTER CARD	509.77	631.44	-121.67
Total Credit Cards	509.77	631.44	-121.67
Other Current Liabilities			

Benton Soil & Water Conservation District
Balance Sheet
As of December 31, 2025

	Dec 31, 25	Dec 31, 24	\$ Change
24000 · PAYROLL LIABILITIES			
24010 · 941 Account	8,701.94	9,021.68	-319.74
24020 · Oregon Withholding	2,300.00	2,200.00	100.00
24030 · OR-WBF SUTA	1,455.54	1,134.29	321.25
24040 · Medical Employee	46.00	0.00	46.00
24050 · Medical Employer	4,123.00	0.00	4,123.00
24060 · 457b Contributions	3,316.87	0.00	3,316.87
24065 · HRA VEBA Liabilities	1,201.20	0.00	1,201.20
Total 24000 · PAYROLL LIABILITIES	21,144.55	12,355.97	8,788.58
25800 · Deferred Revenue Grants-Audit	9,883.71	3,190.16	6,693.55
Total Other Current Liabilities	31,028.26	15,546.13	15,482.13
Total Current Liabilities	41,779.98	21,708.02	20,071.96
Long Term Liabilities			
27050 · Deferred Revenue Taxes -Audit	10,351.09	9,156.09	1,195.00
Total Long Term Liabilities	10,351.09	9,156.09	1,195.00
Total Liabilities	52,131.07	30,864.11	21,266.96
Equity			
31100 · Building Reserve Fund Balance	118,200.00	118,200.00	0.00
31200 · Project Fund Balance	10,207.00	10,207.00	0.00
32000 · General Fund Balance	844,700.82	855,778.23	-11,077.41
Net Income	235,992.79	268,441.91	-32,449.12
Total Equity	1,209,100.61	1,252,627.14	-43,526.53
TOTAL LIABILITIES & EQUITY	1,261,231.68	1,283,491.25	-22,259.57

3:45 PM

01/29/26

Accrual Basis

**Benton Soil & Water Conservation District
Citizens Bank Check Register
December 2025**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Dec 25							
Bill Pmt -Check	12/01/2025	10486	Kathy Bauer	Invoice: 113025- ()		180.00	-180.00
Bill Pmt -Check	12/01/2025	10488	BACO, LLC	Invoice: 112525- ()		4,016.81	-4,196.81
Bill Pmt -Check	12/01/2025	10489	Honeybrine Cate...	Invoice: 89177-0003...		1,630.00	-5,826.81
Bill Pmt -Check	12/01/2025	10491	Staff- Michael Ahr	Invoice: 251126-G M...		3.22	-5,830.03
Bill Pmt -Check	12/01/2025	10487	Staff- Michael Ahr	Invoice: 251126-P M...		25.34	-5,855.37
Bill Pmt -Check	12/01/2025	10490	Eurofins Environ...	Invoice: 1770000854...		684.00	-6,539.37
Liability Check	12/03/2025	DBT	United States Tr...	93-1077051		9,142.80	-15,682.17
Liability Check	12/03/2025	DBT	Oregon Dept of ...	0292193-0		2,407.00	-18,089.17
Bill Pmt -Check	12/04/2025	10492	SDAO	Invoice: 18433-2026...		931.00	-19,020.17
Bill Pmt -Check	12/05/2025	10493	Staff- Cierra Daw...	Invoice: 251201-G C...		182.70	-19,202.87
Deposit	12/08/2025			Deposit	1,697.53		-17,505.34
Bill Pmt -Check	12/08/2025	DBT	1Bill - Xerox Fina...	autopay due on 10th...		156.17	-17,661.51
Bill Pmt -Check	12/11/2025	8479	Oregon Secretar...	CIR# 26-030		300.00	-17,961.51
Bill Pmt -Check	12/15/2025	10494	Jenny Brausch B...	Invoice: 2826 ()		1,860.00	-19,821.51
Bill Pmt -Check	12/15/2025	10495	AvidXchange, Inc.	Invoice: CINV-32626...		475.00	-20,296.51
Bill Pmt -Check	12/15/2025	10496	Advantage Com...	Invoice: 28 (Check S...		517.22	-20,813.73
Bill Pmt -Check	12/16/2025	10497	SDIS	Invoice: CHG-14389...		8.00	-20,821.73
Bill Pmt -Check	12/16/2025	10498	Koontz, Blasque...	Invoice: 80702 ()		2,900.00	-23,721.73
Bill Pmt -Check	12/16/2025	10499	Advantage Com...	Invoice: 90 ()		2,327.94	-26,049.67
Check	12/19/2025	DBT	Card Service Ce...			2,619.88	-28,669.55
Bill Pmt -Check	12/19/2025	10500	Verizon	Invoice: 6130155189...		204.11	-28,873.66
Bill Pmt -Check	12/19/2025	10501	CTX-Xerox	Invoice: IN5149289 (...		42.17	-28,915.83
Bill Pmt -Check	12/19/2025	10502	Eurofins Environ...	Invoice: 1770001572...		478.00	-29,393.83
Check	12/19/2025	DBT	AvidXchange, Inc.	1852351		475.00	-29,868.83
Bill Pmt -Check	12/24/2025	10503	1Bill - Crystal La...	Invoice: 124-17149 ()		185.00	-30,053.83
Bill Pmt -Check	12/24/2025	10504	Staff- Michael Ahr	Invoice: 251222-G M...		12.81	-30,066.64
Liability Check	12/30/2025		QuickBooks Payr...	Created by Payroll S...		26,484.77	-56,551.41
Bill Pmt -Check	12/30/2025	10505	Kathy Bauer	Invoice: 123125- ()		120.00	-56,671.41
Paycheck	12/31/2025	DD	Ahr, Michael S	Direct Deposit	0.00		-56,671.41
Paycheck	12/31/2025	DD	Dawson, Cierra A	Direct Deposit	0.00		-56,671.41
Paycheck	12/31/2025	DD	Mackey, Candace	Direct Deposit	0.00		-56,671.41
Paycheck	12/31/2025	DD	Matteson, Teres...	Direct Deposit	0.00		-56,671.41
Paycheck	12/31/2025	DD	Remsey, Brad L	Direct Deposit	0.00		-56,671.41
Paycheck	12/31/2025	DD	Roberts, Sara	Direct Deposit	0.00		-56,671.41
Paycheck	12/31/2025	DD	VanHawkins, Tat...	Direct Deposit	0.00		-56,671.41
Deposit	12/31/2025			Deposit	4.24		-56,667.17

3:45 PM
01/29/26
Accrual Basis

Benton Soil & Water Conservation District
Citizens Bank Check Register
December 2025

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
Dec 25					<u>1,701.77</u>	<u>58,368.94</u>	<u>-56,667.17</u>

Benton Soil & Water Conservation District
Profit & Loss by Class
 July through December 2025

	<u>General Fund</u>	<u>Project Fund</u>	<u>TOTAL</u>
Ordinary Income/Expense			
Income			
43300 · Grant/Project Administration	0.00	65,917.88	65,917.88
44535 · Taxes Levied	524,199.67	0.00	524,199.67
44540 · ODA Operations	15,175.00	0.00	15,175.00
44545 · ODA Tech, LMA & Scope of Work	35,406.00	0.00	35,406.00
45000 · Interest Income	19,447.16	0.00	19,447.16
46430 · MISCELLANEOUS	3,422.75	0.00	3,422.75
47400 · Native Plant Sale Income	22,717.19	0.00	22,717.19
48000 · TRANSFERS IN	6,001.91	0.00	6,001.91
Total Income	<u>626,369.68</u>	<u>65,917.88</u>	<u>692,287.56</u>
Gross Profit	626,369.68	65,917.88	692,287.56
Expense			
60000 · MATERIALS & SERVICES	108,851.39	0.00	108,851.39
66000 · PAYROLL EXPENSES	264,708.49	16,847.39	281,555.88
68000 · PROJECT-MATERIALS & SERVICES	0.00	59,885.59	59,885.59
69400 · TRANSFERS OUT	0.00	6,001.91	6,001.91
Total Expense	<u>373,559.88</u>	<u>82,734.89</u>	<u>456,294.77</u>
Net Ordinary Income	<u>252,809.80</u>	<u>-16,817.01</u>	<u>235,992.79</u>
Net Income	<u><u>252,809.80</u></u>	<u><u>-16,817.01</u></u>	<u><u>235,992.79</u></u>

Benton Soil & Water Conservation District
Profit & Loss by Class
July through December 2025

	General Fund	Project Fund	TOTAL
Ordinary Income/Expense			
Income			
43300 · Grant/Project Administration	0.00	65,917.88	65,917.88
44535 · Taxes Levied	524,199.67	0.00	524,199.67
44540 · ODA Operations	15,175.00	0.00	15,175.00
44545 · ODA Tech, LMA & Scope of Work	35,406.00	0.00	35,406.00
45000 · Interest Income	19,447.16	0.00	19,447.16
46430 · MISCELLANEOUS			
46432 · Contributions	3,350.75	0.00	3,350.75
46440 · Refunds and Reimbursements	72.00	0.00	72.00
Total 46430 · MISCELLANEOUS	3,422.75	0.00	3,422.75
47400 · Native Plant Sale Income	22,717.19	0.00	22,717.19
48000 · TRANSFERS IN			
48400 · Transfer Admin from Project Fd	6,001.91	0.00	6,001.91
Total 48000 · TRANSFERS IN	6,001.91	0.00	6,001.91
Total Income	626,369.68	65,917.88	692,287.56
Gross Profit	626,369.68	65,917.88	692,287.56
Expense			
60000 · MATERIALS & SERVICES			
61300 · CONFERENCES AND TRAINING			
61330 · Registration	1,185.00	0.00	1,185.00
61340 · Training and Education Material	1,177.07	0.00	1,177.07
Total 61300 · CONFERENCES AND TRAINING	2,362.07	0.00	2,362.07
61500 · COMMUNITY CONSERVATION PROGRAMS			
61510 · Conservation Education (Youth)	219.79	0.00	219.79
61520 · Conservation Incentive Program	12,000.00	0.00	12,000.00
61540 · Native Plant Sale	4,523.63	0.00	4,523.63
61570 · Soil Quality Program	3,445.91	0.00	3,445.91
61595 · Jerry Paul Native Poll Con Prog	5,335.00	0.00	5,335.00
61500 · COMMUNITY CONSERVATION PRO	228.00	0.00	228.00
Total 61500 · COMMUNITY CONSERVATION PF	25,752.33	0.00	25,752.33
62100 · CONTRACTED AND PROF SERVICES			
62115 · Audit	7,400.00	0.00	7,400.00
62120 · Computer Support	3,085.73	0.00	3,085.73
62130 · PROFESSIONAL SERVICES			
62140 · Legal	1,083.00	0.00	1,083.00
62150 · Accounting	10,120.00	0.00	10,120.00
62170 · Web Design, Logo - Marketing	3,686.25	0.00	3,686.25
Total 62130 · PROFESSIONAL SERVICES	14,889.25	0.00	14,889.25
Total 62100 · CONTRACTED AND PROF SERVI	25,374.98	0.00	25,374.98
62300 · Dues/Subscriptions/Fees	8,201.26	0.00	8,201.26
62800 · OFFICE OCCUPANCY			

Benton Soil & Water Conservation District
Profit & Loss by Class
July through December 2025

	General Fund	Project Fund	TOTAL
62810 · Alarm & Janitorial Services	900.00	0.00	900.00
62820 · Rent & Parking	22,852.40	0.00	22,852.40
62830 · Utilities	4,709.21	0.00	4,709.21
Total 62800 · OFFICE OCCUPANCY	28,461.61	0.00	28,461.61
65000 · SUPPLIES AND MATERIALS			
65010 · COPIER AND SUPPLIES			
65012 · Copies	139.57	0.00	139.57
65014 · Lease	979.19	0.00	979.19
Total 65010 · COPIER AND SUPPLIES	1,118.76	0.00	1,118.76
65020 · Equipment	5,017.45	0.00	5,017.45
65030 · Office Supplies	1,402.58	0.00	1,402.58
65040 · Postage	197.58	0.00	197.58
65050 · Software/Computer Accessories	276.16	0.00	276.16
Total 65000 · SUPPLIES AND MATERIALS	8,012.53	0.00	8,012.53
65110 · PRODUCTION COSTS			
65114 · Merchandise	745.76	0.00	745.76
Total 65110 · PRODUCTION COSTS	745.76	0.00	745.76
65120 · Insurance & Fidelity Bond	2,987.56	0.00	2,987.56
65320 · Mileage/travel related expenses	2,637.47	0.00	2,637.47
65400 · Meetings & Events	4,315.82	0.00	4,315.82
Total 60000 · MATERIALS & SERVICES	108,851.39	0.00	108,851.39
66000 · PAYROLL EXPENSES			
66200 · Wages	206,516.36	13,702.07	220,218.43
66410 · Health, Dental & Life Insurance	29,464.64	1,430.81	30,895.45
66420 · Retirement	10,841.34	585.53	11,426.87
66500 · Payroll Taxes	17,186.15	1,128.98	18,315.13
66600 · Bonuses	700.00	0.00	700.00
Total 66000 · PAYROLL EXPENSES	264,708.49	16,847.39	281,555.88
68000 · PROJECT-MATERIALS & SERVICES			
68010 · Project Contracted Services	0.00	31,642.15	31,642.15
68020 · Project Mileage & Travel	0.00	328.44	328.44
68040 · Project Supplies & Materials	0.00	27,915.00	27,915.00
Total 68000 · PROJECT-MATERIALS & SERVICES	0.00	59,885.59	59,885.59
69400 · TRANSFERS OUT			
69440 · Trf PF to General Fund	0.00	6,001.91	6,001.91
Total 69400 · TRANSFERS OUT	0.00	6,001.91	6,001.91
Total Expense	373,559.88	82,734.89	456,294.77
Net Ordinary Income	252,809.80	-16,817.01	235,992.79
Net Income	252,809.80	-16,817.01	235,992.79

Benton Soil & Water Conservation District
Profit & Loss YTD Comparison
July through December 2025

	Jul - Dec 25	Jul - Dec 24	\$ Change
Ordinary Income/Expense			
Income			
43300 · Grant/Project Administration	65,917.88	73,590.37	-7,672.49
44535 · Taxes Levied	524,199.67	505,169.72	19,029.95
44540 · ODA Operations	15,175.00	26,563.25	-11,388.25
44545 · ODA Tech, LMA & Scope of Work	35,406.00	45,851.55	-10,445.55
45000 · Interest Income	19,447.16	22,409.94	-2,962.78
46430 · MISCELLANEOUS			
46432 · Contributions	3,350.75	3,128.89	221.86
46440 · Refunds and Reimbursements	72.00	0.00	72.00
Total 46430 · MISCELLANEOUS	3,422.75	3,128.89	293.86
47400 · Native Plant Sale Income	22,717.19	19,257.00	3,460.19
48000 · TRANSFERS IN			
48400 · Transfer Admin from Project Fd	6,001.91	6,343.31	-341.40
Total 48000 · TRANSFERS IN	6,001.91	6,343.31	-341.40
Total Income	692,287.56	702,314.03	-10,026.47
Gross Profit	692,287.56	702,314.03	-10,026.47
Expense			
60000 · MATERIALS & SERVICES			
61300 · CONFERENCES AND TRAINING			
61310 · Lodging	0.00	728.56	-728.56
61320 · Meals/per diem	0.00	355.25	-355.25
61330 · Registration	1,185.00	828.94	356.06
61340 · Training and Education Material	1,177.07	880.00	297.07
61300 · CONFERENCES AND TRAINING - O	0.00	126.00	-126.00
Total 61300 · CONFERENCES AND TRAINING	2,362.07	2,918.75	-556.68
61500 · COMMUNITY CONSERVATION PROGRAMS			
61510 · Conservation Education (Youth)	219.79	351.83	-132.04
61520 · Conservation Incentive Program	12,000.00	51.00	11,949.00
61530 · Invasives Program	0.00	601.01	-601.01
61540 · Native Plant Sale	4,523.63	4,864.15	-340.52
61570 · Soil Quality Program	3,445.91	993.99	2,451.92
61595 · Jerry Paul Native Poll Con Prog	5,335.00	6,750.00	-1,415.00
61500 · COMMUNITY CONSERVATION PRO	228.00	0.00	228.00
Total 61500 · COMMUNITY CONSERVATION PF	25,752.33	13,611.98	12,140.35
62100 · CONTRACTED AND PROF SERVICES			
62115 · Audit	7,400.00	5,800.00	1,600.00
62120 · Computer Support	3,085.73	2,525.70	560.03
62130 · PROFESSIONAL SERVICES			
62140 · Legal	1,083.00	342.00	741.00
62150 · Accounting	10,120.00	10,057.50	62.50

Benton Soil & Water Conservation District
Profit & Loss YTD Comparison
July through December 2025

	Jul - Dec 25	Jul - Dec 24	\$ Change
62160 · Facilitation	0.00	4,728.64	-4,728.64
62170 · Web Design, Logo - Marketing	3,686.25	0.00	3,686.25
Total 62130 · PROFESSIONAL SERVICES	14,889.25	15,128.14	-238.89
62180 · Consultation/Contracts	0.00	6,785.13	-6,785.13
62190 · Misc Contracted Services	0.00	18.00	-18.00
Total 62100 · CONTRACTED AND PROF SERVI	25,374.98	30,256.97	-4,881.99
62300 · Dues/Subscriptions/Fees	8,201.26	9,776.42	-1,575.16
62800 · OFFICE OCCUPANCY			
62810 · Alarm & Janitorial Services	900.00	0.00	900.00
62820 · Rent & Parking	22,852.40	13,670.48	9,181.92
62830 · Utilities	4,709.21	2,658.30	2,050.91
62840 · Other	0.00	47.72	-47.72
Total 62800 · OFFICE OCCUPANCY	28,461.61	16,376.50	12,085.11
65000 · SUPPLIES AND MATERIALS			
65010 · COPIER AND SUPPLIES			
65012 · Copies	139.57	103.57	36.00
65014 · Lease	979.19	978.67	0.52
Total 65010 · COPIER AND SUPPLIES	1,118.76	1,082.24	36.52
65020 · Equipment	5,017.45	1,696.06	3,321.39
65030 · Office Supplies	1,402.58	1,189.36	213.22
65040 · Postage	197.58	92.94	104.64
65050 · Software/Computer Accessories	276.16	629.94	-353.78
Total 65000 · SUPPLIES AND MATERIALS	8,012.53	4,690.54	3,321.99
65110 · PRODUCTION COSTS			
65112 · Advertising	0.00	3,242.38	-3,242.38
65114 · Merchandise	745.76	1,538.66	-792.90
65118 · Publications	0.00	220.00	-220.00
Total 65110 · PRODUCTION COSTS	745.76	5,001.04	-4,255.28
65120 · Insurance & Fidelity Bond	2,987.56	2,842.65	144.91
65160 · Miscellaneous	0.00	27.04	-27.04
65320 · Mileage/travel related expenses	2,637.47	2,040.94	596.53
65400 · Meetings & Events	4,315.82	2,741.60	1,574.22
Total 60000 · MATERIALS & SERVICES	108,851.39	90,284.43	18,566.96
66000 · PAYROLL EXPENSES			
66200 · Wages	220,218.43	218,575.76	1,642.67
66410 · Health, Dental & Life Insurance	30,895.45	29,340.52	1,554.93
66420 · Retirement	11,426.87	13,371.79	-1,944.92
66500 · Payroll Taxes			
66510 · FICA Employer	0.00	16,857.22	-16,857.22
66520 · SUTA	0.00	995.14	-995.14
66530 · OR-WBF	0.00	50.06	-50.06

Benton Soil & Water Conservation District
Profit & Loss YTD Comparison
 July through December 2025

	Jul - Dec 25	Jul - Dec 24	\$ Change
66500 · Payroll Taxes - Other	18,315.13	0.01	18,315.12
Total 66500 · Payroll Taxes	18,315.13	17,902.43	412.70
66600 · Bonuses	700.00	1,600.00	-900.00
Total 66000 · PAYROLL EXPENSES	281,555.88	280,790.50	765.38
68000 · PROJECT-MATERIALS & SERVICES			
68010 · Project Contracted Services	31,642.15	26,650.85	4,991.30
68020 · Project Mileage & Travel	328.44	500.65	-172.21
68040 · Project Supplies & Materials	27,915.00	19,351.51	8,563.49
68050 · Project Training	0.00	295.29	-295.29
68000 · PROJECT-MATERIALS & SERVICES - C	0.00	9,655.58	-9,655.58
Total 68000 · PROJECT-MATERIALS & SERVICES	59,885.59	56,453.88	3,431.71
69400 · TRANSFERS OUT			
69440 · Trf PF to General Fund	6,001.91	6,343.31	-341.40
Total 69400 · TRANSFERS OUT	6,001.91	6,343.31	-341.40
Total Expense	456,294.77	433,872.12	22,422.65
Net Ordinary Income	235,992.79	268,441.91	-32,449.12
Net Income	235,992.79	268,441.91	-32,449.12

Benton Soil & Water Conservation District
P&L Budget vs. Actual GENERAL FUND
 July through December 2025

	Jul - Dec 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
43000 · Beginning Balance	0.00	767,205.00	-767,205.00	0.0%
44530 · Benton County Public Works	0.00	5,000.00	-5,000.00	0.0%
44535 · Taxes Levied	524,199.67	530,000.00	-5,800.33	98.91%
44540 · ODA Operations	15,175.00	30,350.00	-15,175.00	50.0%
44545 · ODA Tech, LMA & Scope of Worl	35,406.00	70,812.00	-35,406.00	50.0%
45000 · Interest Income	19,447.16	25,000.00	-5,552.84	77.79%
46430 · MISCELLANEOUS				
46432 · Contributions	3,350.75			
46440 · Refunds and Reimbursement	72.00			
46430 · MISCELLANEOUS - Other	0.00	2,652.32	-2,652.32	0.0%
Total 46430 · MISCELLANEOUS	3,422.75	2,652.32	770.43	129.05%
47400 · Native Plant Sale Income	22,717.19	20,000.00	2,717.19	113.59%
48000 · TRANSFERS IN				
48400 · Transfer Admin from Project	6,001.91	16,351.00	-10,349.09	36.71%
Total 48000 · TRANSFERS IN	6,001.91	16,351.00	-10,349.09	36.71%
Total Income	626,369.68	1,467,370.32	-841,000.64	42.69%
Gross Profit	626,369.68	1,467,370.32	-841,000.64	42.69%
Expense				
60000 · MATERIALS & SERVICES				
61300 · CONFERENCES AND TRAINING				
61330 · Registration	1,185.00			
61340 · Training and Education M	1,177.07			
61300 · CONFERENCES AND TRA	0.00	13,950.00	-13,950.00	0.0%
Total 61300 · CONFERENCES AND T	2,362.07	13,950.00	-11,587.93	16.93%
61500 · COMMUNITY CONSERVATION PROGRAMS				
61510 · Conservation Education (219.79	8,500.00	-8,280.21	2.59%
61520 · Conservation Incentive P	12,000.00	13,945.00	-1,945.00	86.05%
61530 · Invasives Program	0.00	2,500.00	-2,500.00	0.0%
61540 · Native Plant Sale	4,523.63	21,000.00	-16,476.37	21.54%
61560 · Scholarships/Internships	0.00	6,000.00	-6,000.00	0.0%
61570 · Soil Quality Program	3,445.91	8,045.00	-4,599.09	42.83%
61585 · Conservation Leadership	0.00	800.00	-800.00	0.0%
61595 · Jerry Paul Native Poll Cor	5,335.00	5,300.00	35.00	100.66%
61500 · COMMUNITY CONSERVA	228.00			
Total 61500 · COMMUNITY CONSERV	25,752.33	66,090.00	-40,337.67	38.97%
62100 · CONTRACTED AND PROF SERVICES				
62115 · Audit	7,400.00	7,400.00	0.00	100.0%
62120 · Computer Support	3,085.73	5,500.00	-2,414.27	56.1%
62130 · PROFESSIONAL SERVICES				

Benton Soil & Water Conservation District
P&L Budget vs. Actual GENERAL FUND
July through December 2025

	Jul - Dec 25	Budget	\$ Over Budget	% of Budget
62140 · Legal	1,083.00			
62150 · Accounting	10,120.00	39,500.00	-29,380.00	25.62%
62160 · Facilitation	0.00	2,500.00	-2,500.00	0.0%
62170 · Web Design, Logo - M	3,686.25			
Total 62130 · PROFESSIONAL SE	14,889.25	42,000.00	-27,110.75	35.45%
62180 · Consultation/Contracts	0.00	3,600.00	-3,600.00	0.0%
Total 62100 · CONTRACTED AND PR	25,374.98	58,500.00	-33,125.02	43.38%
62300 · Dues/Subscriptions/Fees	8,201.26	24,002.32	-15,801.06	34.17%
62800 · OFFICE OCCUPANCY				
62810 · Alarm & Janitorial Service	900.00	1,500.00	-600.00	60.0%
62820 · Rent & Parking	22,852.40	47,750.00	-24,897.60	47.86%
62830 · Utilities	4,709.21	11,500.00	-6,790.79	40.95%
Total 62800 · OFFICE OCCUPANCY	28,461.61	60,750.00	-32,288.39	46.85%
65000 · SUPPLIES AND MATERIALS				
65010 · COPIER AND SUPPLIES				
65012 · Copies	139.57			
65014 · Lease	979.19			
65010 · COPIER AND SUPPLI	0.00	2,500.00	-2,500.00	0.0%
Total 65010 · COPIER AND SUPPI	1,118.76	2,500.00	-1,381.24	44.75%
65020 · Equipment	5,017.45	6,000.00	-982.55	83.62%
65030 · Office Supplies	1,402.58	2,500.00	-1,097.42	56.1%
65040 · Postage	197.58	400.00	-202.42	49.4%
65050 · Software/Computer Acce	276.16	4,000.00	-3,723.84	6.9%
Total 65000 · SUPPLIES AND MATER	8,012.53	15,400.00	-7,387.47	52.03%
65110 · PRODUCTION COSTS				
65112 · Advertising	0.00	2,500.00	-2,500.00	0.0%
65114 · Merchandise	745.76	1,000.00	-254.24	74.58%
65116 · Newsletters	0.00	650.00	-650.00	0.0%
65118 · Publications	0.00	200.00	-200.00	0.0%
Total 65110 · PRODUCTION COSTS	745.76	4,350.00	-3,604.24	17.14%
65120 · Insurance & Fidelity Bond	2,987.56	10,000.00	-7,012.44	29.88%
65160 · Miscellaneous	0.00	200.00	-200.00	0.0%
65320 · Mileage/travel related expens	2,637.47	4,000.00	-1,362.53	65.94%
65400 · Meetings & Events	4,315.82	8,500.00	-4,184.18	50.77%
Total 60000 · MATERIALS & SERVICES	108,851.39	265,742.32	-156,890.93	40.96%
66000 · PAYROLL EXPENSES				
66200 · Wages	206,516.36	442,647.00	-236,130.64	46.66%
66410 · Health, Dental & Life Insuran	29,464.64	81,278.00	-51,813.36	36.25%
66420 · Retirement	10,841.34	23,985.00	-13,143.66	45.2%
66500 · Payroll Taxes	17,186.15	39,197.00	-22,010.85	43.85%
66600 · Bonuses	700.00	950.00	-250.00	73.68%

Benton Soil & Water Conservation District
P&L Budget vs. Actual GENERAL FUND
 July through December 2025

	Jul - Dec 25	Budget	\$ Over Budget	% of Budget
66800 - Fees	0.00	350.00	-350.00	0.0%
Total 66000 - PAYROLL EXPENSES	264,708.49	588,407.00	-323,698.51	44.99%
69100 - Capital Outlay	0.00	5,000.00	-5,000.00	0.0%
69200 - Contingency	0.00	50,000.00	-50,000.00	0.0%
69600 - Reserved for Future Expenditure	0.00	207,603.00	-207,603.00	0.0%
69800 - Unappropriated Fund Balance	0.00	350,618.00	-350,618.00	0.0%
Total Expense	373,559.88	1,467,370.32	-1,093,810.44	25.46%
Net Ordinary Income	252,809.80	0.00	252,809.80	100.0%
Net Income	252,809.80	0.00	252,809.80	100.0%

Benton Soil & Water Conservation District
P&L Budget vs Actual PROJECT FUND
 July through December 2025

	Jul - Dec 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
43300 · Grant/Project Administration	65,917.88	164,629.00	-98,711.12	40.04%
Total Income	65,917.88	164,629.00	-98,711.12	40.04%
Gross Profit	65,917.88	164,629.00	-98,711.12	40.04%
Expense				
66000 · PAYROLL EXPENSES				
66200 · Wages	13,702.07	15,152.00	-1,449.93	90.43%
66410 · Health, Dental & Life Insurance	1,430.81	4,234.00	-2,803.19	33.79%
66420 · Retirement	585.53	891.00	-305.47	65.72%
66500 · Payroll Taxes	1,128.98	2,005.00	-876.02	56.31%
Total 66000 · PAYROLL EXPENSES	16,847.39	22,282.00	-5,434.61	75.61%
68000 · PROJECT-MATERIALS & SERVICES				
68010 · Project Contracted Services	31,642.15			
68020 · Project Mileage & Travel	328.44			
68040 · Project Supplies & Materials	27,915.00			
68000 · PROJECT-MATERIALS & SERVICE	0.00	125,996.00	-125,996.00	0.0%
Total 68000 · PROJECT-MATERIALS & SERVI	59,885.59	125,996.00	-66,110.41	47.53%
69400 · TRANSFERS OUT				
69440 · Trf PF to General Fund	6,001.91	16,351.00	-10,349.09	36.71%
Total 69400 · TRANSFERS OUT	6,001.91	16,351.00	-10,349.09	36.71%
Total Expense	82,734.89	164,629.00	-81,894.11	50.26%
Net Ordinary Income	-16,817.01	0.00	-16,817.01	100.0%
Net Income	-16,817.01	0.00	-16,817.01	100.0%

Project Name	Grant #	Funding Agency	Start Date	End Date	Status	Final Report Due Date	Fund Amount	(INCOME) Received to Date	Earned Income to Date	(EXPENSES) Spent to	Unearned Funds	Remaining balance to	Grant Manager	Grant Report Dates	How grant funds are received	Admin Expected	Admin Earned	Admin Remaining
WRAWMP X	2024-37-012	OSWB	2/15/2024	7/31/2025	Closed this FY	9/29/2025	27,972	27,756	27,756	27,756	0	216	MA	9/30/2024 & Final Report: 9/29/2025		2,543	2,523	20
Willamette River EDRR Weeds	2025-38-016	OSWB	2/24/2025	8/31/2026	Open	10/29/2026	30,263	22,697	16,718	16,718	5,979	7,566	MA	9/30/25 (interim report);10/29/26 (final)		2,752	1,520	1,232
Purge the Spurge Phase 5	2025-38-015	OSWB	2/24/2025	4/30/2026	Open	6/29/2026	15,618	7,809	9,389	9,389	-1,580	7,809	MA	9/30/25 (interim report); 6/29/26 (final)		1,420	854	567
OWEB Stakeholder Oak	223-3044-23047	OWEB	10/25/2023	12/31/2026	Open	2/28/2027	34,130	16,174	16,455	16,455	-281	17,956	MA	Project Completion Report: 2/28/2027	When expenses >\$250 occur; invoices and financial tracking spreadsheet submitted	3,413	1,496	1,917
Mitchell Oak	222-3016-22326	OWEB	10/25/2022	6/30/2026	Open	8/29/2026	96,646	67,641	92,314	92,314	-24,673	29,005	MA	Project completion report: 6/30/2026, PISR, 6/30/2029, 6/30/2031	When expenses >\$250 occur; invoices and financial tracking spreadsheet submitted	87,860	7,907	79,953
JZE RTR Project	220-3033-17504	OWEB	4/22/2020	4/30/2026	Open	6/29/2026	239,915	215,154	223,450	223,450	-8,296	24,761	MA	6/30/2028 and 6/30/2030	When expenses >\$250 occur; invoices and financial tracking spreadsheet submitted	23,084	19,857	3,227
Four Oaks Farm Fencing	224-8010-24281	OWEB	4/1/2025	4/1/2027	Open	4/30/2025	14,527	0	0	0		14,527	BR	4/30/2027; 4/30/29		1,895		1,895
OWEB SIA grant	218-8010-16782	OWEB	3/4/2019	12/22/2026	Open	2/20/2027	125,000	109,785	109,977	109,977	-192	15,215	MA	Multiple dates (6/17/2019, 12/16/2019, 6/14/2020, 12/14/2020, 6/14/2021, 12/13/2021, 6/13/2022, 12/13/2022, 12/22/2023, 12/22/2024, 12/22/2025, 12/22/2026)	When expenses >\$250 occur; invoices and financial tracking spreadsheet submitted	11,364	9,990	1,374
Rainshine Orchard Riparian Res	11-24-004	OWEB	8/15/2024	7/9/2026	Closed this FY	9/7/2026	11,820	11,820	11,820	11,820	0	0	MA	9/7/2026, 9/7/2028	no funds received at start of grant; funds received by reimbursement of invoices/receipts submitted by BSWCD two times total (including final); OWEB holds last 10% of funds until they receive and approve of Final Report at end of grant.	1,075	1,075	0
Grand Oaks Oak Release	09-24-001	OWEB	2/26/2024	1/11/2026	Open	1/11/2026	14,968	9,826	9,826	9,826	0	5,143	MA	1/11/2026, 1/11/2028	no funds received at start of grant; funds received by reimbursement of invoices/receipts submitted by BSWCD two times total (including final); OWEB holds	1,361	893	468
Poop Palace	09-24-002	OWEB	5/12/2025	5/12/2027	Open	5/31/2027	14,950	0	0	0		14,950	BR	5/31/27; 5/31/29	no funds received at start of grant; funds received by reimbursement of invoices/receipts submitted by BSWCD two times total (including final); OWEB holds	1,950		1,950
Total							625,809	488,660				137,149					46,115	92,602



Natural Resources Conservation Service

District Conservationist Monthly Report – Benton & Linn Counties February 2026

Summary of Staff for Benton/Linn Counties:

- Stephanie Rice- District Conservationist
- Amy Kaiser- Soil Conservationist
- Cory Oltjen- Natural Resource Specialist
- Adam Phelps- Partner Biologist with ODFW
- Charlotte Hamilton- Partner with American Farmland Trust

Programs:

- The 2026 application deadline was January 15th
- Tentatively, we will know who was selected for EQIP funding by May
- There is a new Regenerative Pilot Program (RPP) which focuses on soil health
- CSP for 2026 has undergone some large changes
- We are working through certifications and payments for all existing contracts.
- Currently we are going on "inventor and evaluation" site visits to collect information for ranking our collected applications

Local Working Group Meetings:

- Benton - [TBD 2026](#)
- Linn - [TBD 2026](#)

Program Information:

- What's available in **Benton** County?
<https://www.nrcs.usda.gov/conservation-basics/conservation-by-state/oregon/benton-county>
- What's available in **Linn** County?
<https://www.nrcs.usda.gov/conservation-basics/conservation-by-state/oregon/linn-county>

USDA – NATURAL RESOURCES CONSERVATION SERVICE
Stephanie Rice | District Conservationist | 541-620-3976|

stephanie.rice@usda.gov

Tangent Service Center 31978 North Lake Creek Drive,
Tangent OR 97389 USDA is an equal opportunity provider,
employer, and lender.